

**City of Bayfield
Parks & Recreation Committee Minutes
February 3, 2022 @ 7:30 a.m.
Via Go to Meeting**

- Call to Order: 7:32 a.m.
- Roll Call: Members present: Bingham, Fizell, Kitchell, Ray; absent: Carrier
 - Staff Present: Kovachevich
 - Recreation & Fitness Resources: Jacob Kaiser
- **Motion to Approve Agenda:** Bingham/Fizell; motion carried (all in favor)
- **Motion to Approve Minutes from 1/6/22 meeting:** Ray/Fizell; motion carried (all in favor)
- Public Input on Agenda Items: none

Agenda

Permit Applications and Public Requests

- Moody family bench request: Mather reported that she has informed them of the opportunity to replace the bench between the walkway and lakeshore directly in front of Bayfield on the Lake.
 - Discussion: Kovachevich pointed out that the bench and land are owned by Bayfield on the Lake Cond. Association. He also recommended that the bench be placed on the side of the walkway closer to the condominiums. It should be installed after the walkway is renovated.
 - **Action:** Mather should inform the Moody family of the ownership and request that they seek approval from Bayfield on the Lake Condo. Assn. to replace the bench in the new location recommended by Kovachevich. Then, the City would order the bench and coordinate installation, along with the others, after the walkway is renovated.

Standard Update Reports:

1. Playground Subcommittee Report:

Updates on Action Plan Items

- Decided to move forward with the goal of replacing Cooper Hill playgrounds in 2022 rather than waiting to do both parks together in 2023. This will mean looking at different equipment companies with lower costs, aiming for a total budget close to ~30k (as was the original fundraising goal).
- Submitted application for the Duluth Superior Area Community Foundation Grant.
- Set date of March 6th for the winter fundraising event at Seagull Bay Motel as part of Bayfield Winter Festival.

Upcoming Actions

- Plan and implement a winter fundraising event.
- Continue to source additional grant funding opportunities and build into the action plan.
- Identify 2-3 playground companies and structures for Cooper Hill.

Funds raised to date

- \$15,565 raised to date. Recently received a \$10k grant from MMC.

Proposal for fundraising status sign at playgrounds: they requested approval to install a sign (e.g. United Way thermometer) showing fundraising status and to encourage donations.

- The P&R Committee concurs, pending the following: 1) a mock-up, dimensions, and location are approved by the Committee; 2) the subcommittee is responsible for maintenance.
2. Budget/Finance Report (operations, CIP, Dalrymple)
 3. Big Ravine Preserve/Iron Bridge:
 - a. Carryover Request: will be coordinated with City Treasurer in February

- b. **Motion** to approve spending up to \$700 for planting along the school hillside and up to \$500 for plants in the Iron Bridge viewshed once availability of funds is confirmed with the City Treasurer. Fizell/Bingham; motion carried (all in favor)
- 4. Cooper Hill Park:
- 5. Dalrymple Campground: **Motion** to approve up to \$6000 to prepare new campsites. Fizell/Bingham; motion carried (all in favor).
 - a. Kovachevich will contact Kitchell to coordinate an on-site visit prior to starting work.
 - b. Improving the driveways and gravelling the sites would follow and would be an additional expenditure.
 - c. Installing electrical hook ups would follow and would be an additional expenditure.
- 6. East Dock Park: Kovachevich will talk to harbor contactor about possible removal of the large tree stump.
- 7. Halvor Reiten Park: Rain garden workshop is planned for June 11th (during Bayfield in Bloom)
- 8. Turning Point Fountain:
- 9. Washington Ave.:
- 10. Waterfront Walk (Jake's Park, Memorial Park Annex): Advertisement for bids posted & distributed. Bids due February 17th.

Other Parks/Trails Reports (if any):

1. Hillside Park (Baseball Field, School Garden) (under lease with school):
2. Soccer Field:
3. Fountain Park (BHA):
4. Korseberg Park (County):
5. Bayfield Area Trails (Kate):

Rec. Center Information Sharing: Jacob Kaiser

- Planning for the Polar Plunge fundraiser on March 5th during Winter Fest
- Point to La Pointe is still on schedule for Washington Ave. beach in August

COVID-19 Report & Discussion:

Old/Ongoing Business

- Fiscal Sponsorship for Bayfield Area Trails: status report
- Outdoor Recreation Plan: **Motion to approve** annual update report to be included as an addendum to the plan and posted on the website. Ray/Bingham; motion carried (all in favor).
 - Kitchell will finalize the report and coordinate the website posting with Sarah Mather. A copy of the final will be provided to P&R Committee too.

New Business:

Adjourn: 8:43 Ray/Bingham; motion carried

Next Meeting: March 3, 2022 @ 7:30 a.m. via Go to Meeting