

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Monday, February 13, 2017 – 4:00 p.m.

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Hudson, and Mayor Ringberg

Others: Joel Weber, Roy Bainbridge, Josh Pearson, Dionne Johnston, Tom Kovachevich, Billie Hoopman, David Eades and Paul Swansen.

Approve Agenda: Bryan/Nelson made a motion to approve the agenda as presented. Carried.

Approve the previous minutes of January 9, 2017: Johnson/Hudson motioned to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

- 1. Resolution #517 – Migratory Bird Day (May 19, 2017):** Bryan/Nelson moved to approve the Migratory Bird Day Resolution as presented. Passed by roll call vote as follows: Nelson, Bryan, Johnson and Hudson – yes.
- 2. Resolution #518 – Election: Combination of Wards:** Johnson/Hudson made a motion to approve the combination of wards for the February 21, 2017 Spring Primary. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson – yes.
- 3. Resolution #519 – Affirming our Commitment to the Protection of our Water Resources:** Johnson/Hudson motioned to adopt Resolution #519 as presented affirming our commitment and calling on the other State Governors to reconsider their final decision to approve the Waukesha application. Passed by roll call vote as follows: Johnson, Hudson, Nelson and Bryan – Carried.
- 4. Resolution #520 – Fee Schedule:** Bryan/Johnson made a motion to approve the Resolution and proposed Fee Schedule as presented. Discussion. Passed by roll call vote as follows: Hudson, Nelson, Bryan and Johnson – yes.
- 5. City and Utility Audit Contract for year end 2016:** Bryan/Nelson made a motion to approve the contract from Maitland Singler & Van Vlack to audit the financial statements of the City of Bayfield for year-end December 31, 2016 in the amount of \$11,000 for the General Fund and \$5600 for the Utility. Discussion. The Council noted the attached System Review Report and noted deficiency, discussed the rate, and asked that an RFP for 2017 Auditing Services be considered since one had not been done in a couple of decades. Passed by roll call votes as follows: Nelson, Bryan, Johnson and Hudson – yes.
- 6. Bayfield Recreation Center Winter Festival – Request for PW Assistance and Street Closure** Bryan/Johnson moved to approve the request for the potential street closure on Manypenny Avenue from 3rd to 5th Street on Friday, March 3 at 5 p.m. to Saturday, March 4 at 11:30 provided the proper form is filled out. The Council expressed they would prefer this request come in January. Carried.
- 7. Committee Appointments/Resignation: Library, Scenic Byways, and Tree Board** Hudson/Johnson made a motion to accept with regret the resignations of Sharon Johnson from the Library Board and Art Ode as the City Forester, and to re-state the appointment of David Eades as our Scenic Byways Representative and Mayor Ringberg as the Alternate. Carried.
- 8. Proclamation – Art Ode, City Forester:** Bryan/Nelson moved to approve the Official Proclamation proclaiming Art Ode as “Forester Emeritus of the City of Bayfield”. The Mayor informed the Council he would like to publicly present the proclamation during this year’s Bayfield in Bloom activities. Carried.

9. **Project Updates:**

a. **Swede Hill Water Main Improvement (2017 Project): Review and possibly award bid:**

Bryan/Johnson made a motion to accept the low bid from A-1 Excavating, Inc. (Bloomer, WI) in the amount of \$923,497.00. Passed by roll call vote as follows: Bryan, Johnson, Hudson and Nelson – yes.

b. **Historic Waterfront Walk Phase 2 – WI DNR Grant Award:** The Council received a copy of a letter dated January 26, 2017 from Ms. Jennifer Gihring, Grant Manager from the WIDNR indicating we have officially been awarded a Stewardship Grant in the amount of \$140,000 to be used toward the City's Turning Point Park Project. Bryan thanked Hoopman and staff for the hard work and effort put in to obtain the grant.

c. **2018 Potential Water & Sewer Projects:** The Council was given copies of the SDWL and CWF Project Priority Lists. As shown on the reports, we ranked much higher for the SDWL (we're on page 1 out of 7) than we did for the CWF (we're on page 5 out of 6). No formal action has been made to move forward on either potential project.

d. **Old Jail – Partnership between the City and BHA:** The Council learned BHA has renewed interest in seeking a grant to fix up the old Jail and potentially lease it from the City to be used for interpretive learning type purposes. The Council stated it would be nice to see it fixed up a bit and accessible for viewing.

e. **Comprehensive Plan Update – Implementation Element:** The Mayor began by informing the Council that our goal is not to create a new plan. We are looking at the existing plan to see what needs updating and what are the City's Priority. He explained it's like a boat trip. "Where are we now, where do we want to go and how are we going to get there?" Council members were provided with an Implementation Element Key and Action Item list. Hoopman indicated all Committees need to begin looking over this list and provide an update. What has been accomplished, what hasn't? What is missing from the list?

10. **Mayor's Report(s):** The Mayor reported on the recent Green Tier Meeting he and Sarah attended in Wisconsin Rapids on Monday, January 30, 2017. He learned that when decision making, we need to "consider how does this affect the health of our constituents"?

Reports from Committees, Commission & Boards:

Ambulance: Minutes of January 19, 2017

Architectural Review Board: Minutes of January 23, 2017

BRB: Minutes of September 12 and 27, 2016 and January 31, 2017

Finance: Minutes of January 9, 2017

Fire Department: Minutes of January 9 and February 6, 2017

Harbor: Minutes of January 10 and 19, 2017

Library: Minutes of November 16, 2016, and January 18, 2017

Planning: Minutes of January 31, 2017

Police Department: January 2017 Report

Public Works: Minutes of February 3, 2017

Tourism Committee: Minutes of January 23, 2017

Tree Board: January 17, 2017 Report to the Mayor and Council

Johnson/Hudson moved to place the above minutes on file in a block format. Bryan provided a clarification to Item #5 in the Public Works minutes. He said the Committee authorized the work to be done but the study is not complete. Bryan also informed the Council about the good job Josh Pearson has done toward obtaining his licenses. And finally, Councilors expressed concern about the ambulance service and the impact to their membership as a result of the many additional mutual aid calls received. Carried.

Correspondence: The Council received a copy of the letter dated January 28, 2017 from WITC announcing their July 1, 2017 board appointments. Informational, no action required.

Clerk: The Council received copies of the letters acknowledging the two insurance claims filed and a copy of the City's Recognition Certificate for outstanding injury-free performance – Lowest Exp. Modification possible. Informational, no action required.

Treasurer: January Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Johnson/Hudson made a motion to approve the January 1-31, 2017 Voucher Payment Report, and to place the January Treasurer's Report and Budgets on file. Carried.

Employee Health Insurance: The Council received information on the City's Group Health Insurance including a breakdown of the current plan along with five other plan options. Employees respectfully requested the Council to consider switching to the 1500-30-20% Plan. A breakdown of costs were provided showing the total amount, a breakdown among the various departments and a proposed plan for funding the increase. Bryan/Nelson made a motion to switch coverage effective March 1, 2017 to the MIC PP WI 1500-30-20% plan option and to fund the General Fund portion from the General Insurance line item. Discussion. Passed by roll call vote as follows: Johnson, Hudson, Nelson and Bryan – yes.

Affirm/Set Next meetings: March 13, 2017 at 4 p.m. at the Bayfield City Hall

Adjournment: Johnson/Bryan moved to adjourn. Carried. (4:52 pm)

Minutes by: Billie L. Hoopman, Clerk