

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, November 28, 2017 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Burkel, and Mayor Ringberg

Absent: Johnson

Others: David Eades, Larry Gansluckner, Bill Peterson, Diane Fizell, Paul Swansen, Isaac Carrier, Matt Carrier, Tom Kovachevich-PWD, Dionne Johnson-Treasurer, John Fangman-Police Chief and Billie Hoopman - Clerk

Approve Agenda: Burkel/Nelson made a motion to approve the agenda as presented. Carried.

Approve the previous Common Council minutes of October 23, 2017: Bryan/Nelson moved to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **Resolution #530 – A Resolution for adoption of the 2018 Budget and Tax Levy**

The Mayor asked for Public Input on the proposed budget. There was none.

Burkel/Nelson made a motion to approve Resolution #530 adopting the 2018 Budget and Tax Levy as presented. The Mayor noted the 2018 tax levy includes past General Obligation debt (\$57,324.39) and this has not been done in the past. Discussion. Bryan commented it's not a perfect budget but he does support it. He noted some inconsistencies with regard to the Loader and how the Harbor's transfer covers some of these Capital Improvement Items while the Harbor has so many known large ticket capital improvement projects of their own. Money transfers generally go toward good things, but there is concerns about the Harbor's needs moving forward. Passed by roll call vote as follows: Nelson, Bryan and Burkel – yes.

2. **Resolution #531 – A Resolution that obligates itself to pay all State and County Taxes**

Bryan/Burkel moved to adopt Resolution #531, obligating itself to pay all State and County Taxes in the event the Treasurer shall fail to do so. Passed by roll call vote as follows: Bryan, Burkel and Nelson – yes.

3. **Resolution #532 – 2018 Employee Wages**

Burkel/Bryan motioned to approve Resolution #532, the 2018 Employee Wages. Passed by roll call vote as follows: Burkel, Nelson and Bryan – yes.

4. **Resolution #533 – Election – Combination of Wards**

Burkel/Nelson made a motion to approve Resolution #533, combining the City's Wards for the Spring Primary, Partisan Primary and General Elections in 2018. Passed by roll call vote as follows: Burkel, Nelson and Bryan – yes.

5. **Operating Agreement between the City of Bayfield and Recreation and Fitness Resources, Inc. regarding use of the Bayfield Lakeside Pavilion**

Burkel/Nelson made a motion to approve the Mayor's signature on the proposed five-year operating agreement between the City and RFR, Inc. as presented. This does formalize what we've been doing and has been reviewed and approved by the Pavilion Committee. Passed by roll call vote as follows: Nelson, Bryan and Burkel – yes.

6. **2018-2019 Election Board Appointments**

Burkel/Bryan moved to approve the Mayor's 2018-2019 Election Board appointments as presented. Hoopman indicated we have some new Chief Inspectors and overall our Election Board does a very good job! Carried.

7. 2017 Apple Festival – Breakdown of Costs

The Council received a copy of the City's expenses for the 2017 Apple Festival. Informational only; no action required.

8. Room Tax Report

The Council received a report showing the 3rd Quarter Room Tax Collected. Informational only; no action required. It was noted we continue to be down slightly from last year.

9. Maitland, Singler and Van Vlack , S.C. – Non Audit Related Services Agreement

Bryan/Burkel made a motion to approve the agreement as presented and to allow the Mayor's signature accordingly. Passed by roll call votes as follows: Bryan, Burkel and Nelson – yes.

10. 2018 Superior Days – Issues

The Council was given copies of the proposed Legislative and Agency Issues identified by the Issues Committee. The Mayor asked the Council to please take it home for review and let either Clerk Hoopman or him know which items they would like him to support.

11. Project Updates:

- a. Historic Waterfront Walk Phase 2: Bidding out in January 2018.
- b. Old Jail – Partnership between the City and BHA: Agreement has been signed.
- c. Comprehensive Plan Update: Draft goals have been written and reviewed, core values list has been crafted and now under review, and the public participation plan was worked on at their last meeting (11/28). Obtaining feedback from others was the main point of their discussion.
- d. Clean Water Energy Utility Challenge – The Council received a copy of the Preliminary August 2017 Report. Report again shows the good work being done by staff. Small changes can make big improvements. Good job!
- e. SolSmart Designation – Hoopman provided the Council with an e-mail indicated we are set to achieve Bronze Status but she will continue to seek 20 more points in order to get to Silver.
- f. Green Tier - Legacy Community Alliance for Health Project: Nothing new to report.

12. Mayor's Report(s): The Mayor said the month was fairly quiet, but he took this time to explicitly thank the Bayfield Ambulance Service for their services which were provided to him on October 31, 2018. He expressed his gratitude for all they do all year long!

Reports from Committees, Commission & Boards:

Ambulance: Minutes of September 21 and November 16, 2017

Architectural Review Board: Minutes of September 25, 2017

BRB: Minutes of September 12, 2017

Finance: Minutes of October 9, 2017

Fire Department: Minutes of October 2 and November 6, 2017

GBWWTPC: Minutes of July 10, 2017

Harbor: Minutes of November 6 and 16, 2017

Library: Minutes of October 18 and November 15, 2017

Pavilion: Minutes of October 17, 2017

Planning: Minutes of October 23 and November 27, 2017

Police Department: October 2017 Report

Public Works: Minutes of October 13 and November 17, 2017

Tourism Committee: Minutes of November 27, 2017

Nelson/Bryan moved to approve the minutes in a block as presented. Discussion. Bryan thanked the Police Department for taking care of the obnoxious car in Bayfield. Carried.

Correspondence:

The Council received copies of the following:

- Oct. 18, 2017 – League of WI Municipalities – State Budget, What's in and What's out
- Nov. 7, 2017 – Xcel Energy, additional Alignment Alternatives for Proposed 34.5 kV Bayfield Second

Circuit Transmission Project

- Virginia Hirsch – Thank you note

Informational; no action required.

Treasurer: October Voucher Payments Report, Treasurer's Report(s) and Budget(s)

Bryan/Burkel made a motion to approve the October Voucher Payments Reports, and the October Treasurers Report and Budget as presented. Passed by roll call vote as follows: Burkel, Nelson and Bryan – yes.

Affirm/Set Next meetings: January 8, 2018 – 4 p.m. There will not be a December 2017 meeting.

Adjournment: Bryan/Nelson to adjourn. Carried.

Minutes by: Billie L. Hoopman, Clerk