

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, January 8, 2018 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, Burkel and Mayor Ringberg

Others: David Eades, Kathleen Russell, Matt Carrier, Paul Swansen, Bob Nelson, John Fangman-Police Chief; Tom Kovachevich-PWD; Dionne Johnson-Treasurer; Josh Pearson-GBWWTPC Operator, and Billie Hoopman-Clerk

Approve Agenda: Johnson/Burkel made a motion to approve the agenda as presented. Carried.

Approve the previous Common Council minutes of November 28, 2017: Nelson/Bryan moved to approve the minutes as presented. Carried.

Public Input on Agenda Items: None

Agenda

1. Xcel Energy 2nd Transmission Line Project – Consider Criteria Statement of Support

Kathleen Russell was present on behalf of the Bayfield Peninsula Energy Alternative group to discuss Xcel Energy's 2nd Transmission Line Project. The Committee received copies of e-mails she sent along with a copy of the Bayfield Peninsula System Assessment, by Jason Espeseth, PW-MN, November 17, 2017 and a 14 Page Handout which included information about the proposed Transmission Line Goal, and criteria for evaluation.

Russell said her Committee would like to ask the County to ask Xcel Energy to evaluate alternatives with a rational set of criteria. She noted her committee has provided Xcel with data on both Solar and underwater, but they weren't interested in either of these options.

Bryan noted concern about the facts being presented and the needs for the community. He reminded us about the interruption and inconvenience to our community by not having reliable lines.

A copy of the Executive Summary by Xcel Energy – Star Route, Corny to Herbster, Iron River to Port Wing was given to the City. Bryan said he needs more information on what exactly is being asked. Burkel asked for clarification on what he is contesting?

Russell was thanked for her presentation.

Burkel/Johnson moved to authorize the Mayor's signature upon the written "Statement of Support" as presented. No further input was received. Johnson and Burkel – yes, and Nelson and Bryan-no. Nelson said he wanted to learn more before moving forwarding. Ringberg feels it's important to have good service to Bayfield. There is definitely an economic impact on the City when we lose power. He's not sure he agrees with Xcel's option but feels the Statement of Support seeks that good tools are used to determine the best alternative. He voted in favor of the statement. Motion carried to sign the Statement of Support.

2. Bayfield Maritime Museum – "Sister Museum" with the National Maritime Museum of Ireland

Information on the Bayfield Maritime Museum and their interest in becoming a "Sister Museum" with the National Maritime Museum of Ireland was given to the City. Interesting idea. No action needed or required at this time.

3. Consider Supporting Action for National Park Service- Apostle Islands National Lakeshore

The Council was given a copy of an e-mail from Robert J. Nelson along with an article from the Ashland Daily Press, December 22, 2017 titled "Deferred maintenance a major issue for National Lakeshore". Nelson asked if the City would consider joining the Apostle Islands Historic Preservation Committee and sign onto one joint letter that would be sent to Congress and the Secretary of the Interior to support supplemental appropriated funds for the storm damage. Bryan/Johnson made a motion giving

authorization to the Mayor to review and sign the final letters of support once they are completed. Carried.

4.2017 Audit Services Proposal - Baker Tilly

The Council received a copy of the written proposal from Baker Tilly. It was the only one received in regards to the RFP posted. They questioned if there is anything else out there. Their concern was regarding price as it was quite higher than what we expected and what was budgeted.

Bryan/Johnson moved to approve the proposal as presented for 2017-2020:

| Services | 2017 | 2018 | 2019 | 2020 |
|------------------------|-------------------|---------|---------|---------|
| Gen. Fund | \$13300 | \$13600 | \$13900 | \$14200 |
| Water Utility | \$4800 | \$4900 | \$5000 | \$5100 |
| Sewer Utility | \$4000 | \$4100 | \$4200 | \$4300 |
| Single Audit If needed | \$3900 Needed. | \$4000 | \$4100 | \$4200 |
| Harbor Marina | \$2000 | \$2100 | \$2200 | \$2300 |

Passed by roll call vote as follows: Nelson, Bryan, Johnson and Burkel – yes.

5.Disallowance of Claims – Mr. Mark and Ms. Linda Pekuri

Burkel/Johnson made a motion to deny the claim of Mr. Mark Pekuri and the additional claim from Ms. Linda M. Pekuri. Passed by roll call vote as follows: Bryan, Johnson, Burkel and Nelson – yes.

6.Ordinance #390 – Amendments to Chapter 389 Wellhead Protection

Johnson/Burkel made a motion to accept Ordinance #390-Amendments to Chapter 389 Wellhead Protection as presented, to waive the second and third readings and approve the ordinance for codification into the Code of the City of Bayfield. Discussion ensued. The ordinance was drafted by Andrew Aslesen, Source Water Specialist, Wisconsin Rural Water Association and was reviewed/approved by the City's Public Works Committee. Passed by roll call votes as follows: Johnson, Burkel, Nelson, and Bryan – yes.

7.Bayfield Lakeside Pavilion – Painting Bid

Johnson/Bryan made a motion to award the Painting Bid to Greg Kinney, Bayfield Painting Company in the amount of \$17,775 as recommended by the Bayfield Lakeside Pavilion Committee. Passed by voice vote as follows: Burkel, Nelson, Bryan and Johnson – yes.

8.Lease Agreement – Maggie's, 257 Manypenny Avenue, Bayfield

Burkel/Nelson made a motion to approve the five-year lease renewal (retroactive back to July 1, 2017) between the City of Bayfield and Flamingo's Up North for use of approximately 160' of the City right-of-way area for the Southwest corner of Maggie's. Passed by roll call vote as follows: Nelson, Bryan, Johnson, and Burkel - yes.

9.Lease Agreement – KR Kayaking, Block 55, Lots 5-6

Nelson/Johnson moved to approve the two-year lease agreement between the City of Bayfield and KR Kayaking for use of Block 55, Lots 5-6 at a rate of \$850(2018) and \$875 (2019). Passed by roll call vote as follows: Bryan, Johnson, Burkel and Nelson – yes.

10.Committee Appointments/Resignation: Pavilion Committee Appointment

Bryan/Johnson made a motion to approve the appointment of Tyler Stoklasa to the Bayfield Lakeside Pavilion. Carried.

11.Project Updates:

- a. Waterfront Walk Turning Point Project – The Council received a copy of the Advertisement to Bid and learned there seems to be more interest in our project this time around.
- b. Old Jail – Partnership between the City and BHA. No news to report.
- c. Comprehensive Plan Update: In progress; the next meeting is scheduled for January 23.
- d. Clean Water Energy Utility Challenge – The Council received copies of the August 2017 Report. City continues to make good progress.

- e. Sol-smart Designation – The City has officially received Bronze Status and our project year is now over.
- f. Green Tier - Legacy Community Alliance for Health Project. No news to report.

12. **Mayor's Report(s):** Mayor Ringberg indicated the following:

- So far, it's been a quiet month.
- A big topic around the community has been snow removal. The City Crew is now working on snow removal on Rittenhouse Avenue and Broad Street.
- He'd like to bring back the Employee Annual Review. He's not sure of the history on why and when it stopped but feels it a benefit to all to do them. The process allows for communication, input and an awareness of goals and objectives. He's going to start with the Department Supervisors. He asked the Council to provide feedback to him on the appraisal form and specifically to each Department Supervisor. Appraisals can be a really good tool.

Reports from Committees, Commission & Boards:

Finance: Minutes of November 28, 2017

Fire Department: Minutes of December 4, 2017

GBWWTPC: Minutes of December 5, 2017

Harbor: Minutes of December 4, 2017

Library: Minutes of December 13, 2017

Pavilion: Minutes of December 4, 2017

Police Department: November and December 2017 Report

Tourism Committee: Minutes of November 27, 2017 / Room Tax Rate-consider increase.

Waterfront: Minutes of December 11, 2017

- The Pavilion and Tourism Committee minutes were discussed; specifically, the idea of increasing the Room Tax rate. Hoopman indicated more information could be presented at their next meeting. Director Eades said the Chamber doesn't want any of the increase, it's for the best interest of the City.
- The Council was informed about the Library Pillar Fundraiser at the Pier on January 13 from 4:30 – 7:30p.m.

Nelson/Johnson made a motion to place the minutes above on file in a block format. Carried.

Correspondence:

The Council received copies of the following:

- Bayfield Summer Concerts – December 2017
- Bayfield Chamber of Commerce - Apostle Islands Sled Dog Race Sponsorship Info.
- Green Tier Legacy Communities Holiday Note

Informational, no action taken or required.

Treasurer: Nov. & Dec. Voucher Payments Report, Treasurer's Report(s) & Budget(s)

Bryan/Burkel made a motion to approve the November and December Voucher Payments reports and to place the November and December Treasurer's Report and Budgets on file. Carried.

Set Next meeting(s) – Discuss changing monthly meeting date

The Council set their next meetings for February 21, March 19, and April 17, 2018; all to be held at 4 p.m.

Adjournment: Burkel/Johnson moved to adjourn. Carried. 5:07 p.m.