

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, December 10, 2018 – 4:30 p.m.

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4:30 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Burkel, Johnson and Mayor Ringberg

Others: Roy Settgas, Kate Kitchell, Mary O'Brien, Kathleen Russell, Beth Cozzi, Susan Hedman, David Eades-Chamber, Paul Swansen, Nan Fey, Consultant; and Diane Fizell

Staff: Dionne Johnston, Treasurer; John Fangman, Chief; Tom Kovachevich, PWD; & Billie Hoopman, Clerk

Review/Approve Agenda: Burkel/Johnson moved to approve the agenda as presented. Carried.

Review/Approve the previous Common Council minutes of November 5, 2018: Bryan/Nelson moved to approve the previous meeting minutes as presented. Carried.

Public Hearing: The Mayor called the Public Hearing to order. The hearing was being held to receive input on the City of Bayfield's Draft Comprehensive Plan (2019-2029). There was no public input received. Burkel/Johnson moved to closed the Public Hearing. Carried.

Public Input on Agenda Items: None.

Agenda

1. Xcel Energy's 34.5 kV Bayfield Second Street Circuit Project, Roy Settgas

The Council received a variety of written information regarding this project including a map, route alternative comparisons, and copies of various other municipal letters of support endorsing the East Route option. Mr. Settgas further gave a brief summary of the project and the benefits to our region. Burkel/Bryan motioned to move forward with a letter of endorsement from the City of Bayfield Mayor for the East Option. Bryan noted he has been following this issue from the beginning. We're at risk now since this project hasn't been done sooner, but he is pleased it's on track. The East Option make sense; but cautioned that the temporary line may be at risk while it's in use. Carried.

2. City of Bayfield's Draft Comprehensive Plan (2019-2029)

The Council received copies of the proposed 2019-2019 Comprehensive Plan along with the following documents

- a. Cover memo from Consultant Nan Fey
- b. Plan Commission recommendations made on 12/6, and maps discussed
- c. Chapters Graphics Report
- d. Ordinance #396, an ordinance to amend Chapter 388-Comprehensive Plan of the City of Bayfield

Nan Fey, Consultant began by asking how the Council wanted to proceed. Would they like to go through the recommendations or move forward with comments, questions and answers? By consensus all agreed we did not need to go through the document page by page.

Fey asked if the stream could be added to the PASER Map? She also noted some changes needs to the maps; date references, adding the Recreation Center, and making some needed amendments to the Housing Map. She noted the future land use map is an aspirational map; it's not the zoning map.

Chapter graphics page, showing what could be added to dress up the documents. In total, the plan is about 36 pages, with 14 maps. The Appendix has a lot of links rather than actual attachments. The goal is to have final copies available in January 2019.

Kate Kitchell commended the whole group for the good work they have done noting it sets a good framework for moving forward. It's going to be key to transition this to the next level; the committees. It seems there needs to be some sort of training workshop for all committee members, to get an understanding of the work needed. They need to know their tasks and have a framework for moving forward. She suggested a training workshop with a template for their Goals and Objectives.

Nan Fey mentioned the COWS folks said they would help provide logistic assistance with implementation of the plan.

Burkel / Johnson moved to commence with the first reading, to waive the second and third readings and to moved toward adoption of Ordinance 396, adopting the 2019-2019 Comprehensive Plan as provided with the understanding there will be some tweaks as noted to the maps, and chapter graphics and approve for codification into the Code of the City of Bayfield. Discussion. Burkel said our plan is likely a model that will be used by others. Bryan commented that he was appreciative of the reference to his late wife Trish Oeltjenbruns and noted she was a fierce positive advocate of reviewing and updating the plan. He further noted he would like to see the City consider how to accommodate fat tire bikes, to promote solar panels on City property where appropriate, reconsider the language referencing the increasing population and tax base and floodplains. Fey said the Plan Commission has recommended floodplain be changed to low-lying area. Passed by roll call vote as follows: Nelson, Bryan, Burkel and Johnson – yes.

3. Pavilion Lease between the City of Bayfield and Apostle Islands Cruises, Inc.

Johnson/Bryan made a motion to approve the five-year lease as presented between the City and Apostle Islands Cruise Service. Discussion ensued about the rates and applying applicable taxes. Passed by roll call vote as follows: Bryan, Burkel, Johnson and Nelson – yes.

4. Land Offer: Block 47-Lots 11-15, Block 48-Lots 1-10, Block 110-Lots 13-20

Johnson/Bryan made a motion to reject the land offer, noting we didn't have a current use for the land at this time and it was not in the City's best interest to take it off the Tax Roll. Passed by roll call vote as follows: Burkel, Johnson, Nelson and Bryan – Yes.

5. 2019 City Employee Health Insurance

Councilors were provided with information showing a range of health insurance quotes, but it focused more on the renewal quote from Medica and new quote from Anthem. Burkel/Nelson moved to accept the proposal from Anthem for the City of Bayfield Employee Health Insurance for 2019 at a monthly premium rate of \$14,461.19. Passed by roll call vote as follows: Johnson, Nelson, Bryan and Burkel – yes.

6. Appointments/Resignations

There were no appointments or resignations to address. Diane Fizell graciously agreed to stay on the Parks and Recreation Committee and it was suggested some consideration be given to the use of an alternate on this Committee.

7. Project Updates:

- a. **Waterfront Walk Turning Point Project:** Pay Request #6 was recently processed and paid, and a punch list was given to the contractor. The project is expected to be fully completed Spring 2019.

- b. **Old Jail – Bayfield Heritage Association Project Update(s):** The roof was put on and some tuckpointing was done. Next, they are looking to glaze the windows and do some painting when warmer weather returns.
 - c. **Green Tier Legacy Community Alliance for Health Project:** They provided invaluable assistance on the preparation of maps for the 2019-2029 Comp. Plan. The Mayor said he will look into when the next meeting will be held.
 - d. **Marina Breakwall/Seawall Evaluation:** MSA Engineering Draft Final Report has been received. Currently, the consensus is to move forward with the preferred method; anchor-rock. We need to move the plan from preliminary to final and find funding. The Mayor noted he would be speaking with some key folks at a meeting in Superior on December 18, 2018.
 - e. **Pavilion Deck Repair:** Work is in progress and is going well.
2. **Mayor's Report(s):** The Mayor wholeheartedly thanked the Plan Commission and Nan Fey for all their hard work on the 2019-2029 Comprehensive Plan. The Mayor then informed the Council that he is working with others from Superior Days on an issue they have agreed to lobby for; housing for seasonal employees. He has scheduled a meeting for tomorrow at the Fire Hall at 1 p.m. to work on the written request. Lobbying for this issue will help Bayfield directly.

File Reports from Committees, Commission & Boards:

Finance: Minutes of November 5, 2018

Fire Department: Minutes of November 5 and December 3, 2018

Fire Protection: Minutes of August 20, 2018

GBWWTPC: Minutes of December 4, 2018

Harbor: Minutes of November 5 and December 3, 2018

Library: Minutes of October 17, 2018

Parks and Rec.: Minutes of November 27, 2018

Police Department: November 2018 Report

Public Works: Minutes of November 9, 2018

Burkel/Johnson moved to place the minutes on file in a block format. Carried.

Correspondence: LWWMI, Dennis Tweedale's retirement

Burkel/Johnson moved to place the correspondence on file. Carried.

Treasurer: November 2018 Voucher Payments, Fund Summary, & Treasurer's Reports & Budgets

Bryan/Burkel moved to recommend acceptance of the Treasurer's Reports and payment of bills as presented. Johnson commented to those present, that the City Employees recently hosted a holiday party which they have done for years. She noted there is no taxpayer money that is used for this party. She feels strongly the City should be doing something like this for the employees to thank them for the hard work the staff puts into the City all year long. Passed by roll call vote as follows: Nelson, Bryan, Burkel and Johnson – yes.

Set Next meeting(s): Monday, January 28 and March 11, 2019 at 4 p.m.

Adjournment: Johnson/Bryan moved to adjourn. Carried. (5:21 p.m.)