

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Monday, March 19, 2018 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Jon Nelson, Jim Bryan, Sharon Johnson, Sheryl Burkel and Mayor Gordon Ringberg

Others: David Eades, Chamber; Tyler Stoklasa-Bayfield Inn; Paul Swansen, Tom Kovachevich-PWD; Dionne Johnston-Treasurer; John Fangman-Police Chief, Isaac Carrier-Seagull Bay

Approve Agenda: Johnson/Bryan made a motion to approve the agenda as presented. Carried.

Approve the previous Common Council minutes of February 27, 2018: Nelson/Burkel motioned to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items:

Tyler Stoklasa, of the Bayfield Inn spoke in regards to the implementation date of the increased room tax rate. He noted he wasn't disagreeing with the increase, but he was there to support Ordinance #392, amending the effective date of the room to January 1, 2019. He explained the implications with the July 2018 date with regard to their existing reservations.

Isaac Carrier, owner of the Seagull Bay, indicated he also would like the Council to reconsider the effective start date, noting January 1, 2018 would be more favorable.

Agenda

1. **Ordinance 391 and 392: Finance and Taxation - Consider amending the effective date of the Room Tax Rate increase to January 1, 2019:** Bryan/Nelson made a motion to adopt Ordinance #392; amending the effective start date of the increased room tax rate of 8% until January 1, 2019. Bryan said this move was good for business, and Johnson and Burkel noted that not many would likely notice the increase. A roll call vote was taken; Nelson, Bryan, Johnson and Burkel - yes. Motion carried
2. **Arbor Day Proclamation:** Bryan/Johnson made a motion to approve the annual Arbor Day Proclamation proclaiming April 27, 2018 as Arbor Day. Carried.
3. **Strand Associates, Inc.: Technical Services Agreement and General Services Task Order**
Burkel/Bryan moved to approve the Technical Services Agreement (at an estimate rate of \$20,000) and General Services Task Order (Task Order for estimate fee on hourly rate basis plus expenses) for services from March 12, 2018 until December 31, 2020. Passed by roll vote as follows: Bryan, Johnson, Burkel and Nelson – yes.
4. **Project Updates:**
 - a. **2018 Swede Hill Project:** The City is still waiting for final lien waivers that cover the last pay request. The bill won't be paid until they are received.
 - b. **Waterfront Walk Turning Point Project:** A pre-construction meeting has been scheduled for 10 am on Thursday, March 22, 2018. Staff also noted Rick Luppino has been working on other details like fountain pump, and restroom construction.
 - c. **Old Jail – Bayfield Heritage Association:** The Council received a copy of the Bayfield Heritage Association's Bayfield City Jail Fundraiser Letter.
 - d. **2018 Comprehensive Plan Update:** Burkel told the Council the Committee is nearing the end stretch and the details are finally coming together. She invited them to the Public Participation Event scheduled for Saturday, April 21: 9am-3pm at the Pavilion.
 - e. **Clean Water Energy Utility Challenge:** The Council received a copy of the Great Lakes Cities Compete to Reduce Water Utility Emissions article by WI Public Radio. This project has received some additional recognition from the Ashland Daily Press. Project continues to net great results. Good job to all involved.

- f. **Solar Project(s):** CheqBay Renewables – Washburn/Bayfield Project Update, March 13, 2018 and Xcel Energy – Solar Connect Community Info. Information has been forthcoming. The City will try and schedule a meeting with each of them to discuss our options further.
- g. **Green Tier - Legacy Community Alliance for Health Project:** The Health in all policies grant may be helping to cover the costs to produce some of the maps needed for the 2018 Comp. Plan Update.

5. **Mayor's Report(s):** Noted the month has gone by fast. Goal is to keep trying to move forward.

Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of February 26, 2018

Finance: Minutes of February 27, 2018

Fire Department: Minutes of March 5, 2018

GBWWTPC: Minutes of February 16, 2018

Harbor: Minutes of March 5, 2018

Housing: Next Meeting - March 22, 2018

Library: Minutes of February 28, 2018

Pavilion: Minutes of March 15, 2018 & Deck Repair Engineering Proposal

Planning: Minutes of February 27 and March 19, 2018

Police Department: February 2018 Report

The Mayor asked the Council for their consideration on the Engineering Proposal for the Pavilion Deck work. Discussion ensued about what option to pursue and the impact to the City's budget. It was noted the Tourism Commission has agreed to designate their Tourism Promotion and Development Funding to the Pavilion for the next five years which will cover the cost of the improved repair. Some discussion ensued on the impact of the new Room Tax Rate and amount the City would collect; a written report was provided for review. The Pavilion Committee has recommended the Council award the Engineering proposal to Northland Consulting in the amount of \$12,800 in order to pursue Option #2. Nelson asked a variety of questions about the impacts of Option #2, which includes a design that included removing the existing deck, cribbing and rock and then installing new driven pip pile foundation system or concrete pier system and reconstructing the deck to the current dimension. He specifically mentioned concern about the increased wave action if sheet piling was used vs. traditional cribbing. PWD Kovachevich asked if a 3rd Option could be considered? Could the existing cribs be replaced with treated lumber? Burkel/Bryan moved to approve the Engineering Proposal from Northland Consulting and pursuing Option #2 at a rate of \$12,800 based on preserving the future, safety, etc. Concern was raised if the bids come in much higher than the estimate. A roll call vote was taken: Johnson-No; Burkel-Yes; Nelson-No, and Bryan-Yes. Due to a tie vote the Mayor vote. He voted yes to go with Option #2.

Nelson/Johnson made a motion to place the minutes above on file in a block format. Carried.

Correspondence:

March 7, 2018 - WIDOT Stakeholder Meeting, Hwy. 13: The Council was informed about this proposed 2019/2020 Project. At the stakeholder meeting it was noted the Township where the detour is proposed is not in favor of them using their Town Road(s) for this purpose.

NWRPC – Home Repair Funds Available: Council asked if this could be advertised on the Chamber Blast.

Marsy's Law Thank You Note - A copy was provided to the Council.

April 11, 2018 - Apostle Islands National Lakeshore Quarter Launch & Coin Exchange: Informational. David Eades told those present these coins can be ordered through the Chamber.

Treasurer: February 2018 Voucher Payments, Fund Summary, & Treasurer's Reports and Budgets

Johnson/Bryan made a motion to approve the February Payments report and to place the February Treasurer's Report and Budgets on file. Passed by roll call vote as follows: Burkel, Nelson, Bryan and Johnson – yes.

Set Next meeting(s): April 17, 2018 – Regular and Reorganizational Meeting
May 22, 2018 – Board of Review 2 p.m., Regular Mtg. to follow

Adjournment: Johnson/Bryan moved to adjourn. Carried. (4:53 p.m.)