

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Tuesday, April 17, 2018 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance: Mayor Ringberg called the meeting to order at 4 pm at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Jon Nelson, Jim Bryan, Sharon Johnson, Sheryl Burkel and Mayor Ringberg

Others: Bill Peterson, Diane Fizell, David Eades, Tom Kovachevich, PWD; Dionne Johnston, Treasurer; John Fangman, Police Chief; and Billie Hoopman, Clerk

Approve Agenda: Burkel/Johnson made a motion to approve the agenda as presented. Carried.

Approve the previous Common Council minutes of March 19, 2018: Johnson/Nelson moved to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None

Agenda

1. **Application for a Temp. Class B License: Friends of the Bayfield Library, June 10, 4-6 pm at the Library** Burkel/Johnson moved to approve the Temp “Class B” license as requested. Carried.

2. **Special Event Vending – Race Week:** Johnson/Nelson made a motion to approve this 3rd annual Special Event Vending permit as requested. It was noted there were no known problems last year. Carried.

3. **City of Bayfield Poet Laureate – Update/Officially Place Poems on file:**

Howard Paap, provided the City with a letter dated March 27, 2018. The letter reminded the Council about the duties of the Poet Laurette, and also was presented with the following attachments:

- Bayfield Poet Laurette Application Form
- The Big Oak on Second Street (Heritage Tree Poem – 2016)
- Bayfield (Poem – 2017)
- Gitchigami (Poem – 2017)
- Tough Like a Tansy (Poem 2017)
- Choice Eternal (Poem 2017)

Burkel/Bryan made a motion to put these poems on file and to thank him for a job well done. Carried. Hoopman noted the City will be creating a new web page where these will be posted.

4. **Project Updates:**

- a. **2018 Swede Hill Project;** PWD Kovachevich informed the Council that we received the last pay request and lien waivers. There is some repair that is needed on Highway 13/Sixth Street before the project will be considered complete.
- b. **Waterfront Walk Turning Point Project:** The Council learned Luppino started on the restrooms. They dug for service but now Colman Engineering says they can't pass the soil to put a slab on it. Soil borings were supposed to occur on Monday, but due to the weather it didn't happen. It's hopeful the contractor may be able to dig it out and stabilize with rock.

Strand Associates Task Order Amendment: Bryan/Burkel made a motion to approve Task Order 18-02 for Construction Related Services – Turning Point and New Restrooms Improvements in the total amount of \$30,000. Passed by roll call vote as follows: Nelson, Bryan, Burkel and Johnson – yes.

Short & Long-Term Borrowing: Bryan/Burkel made a motion authorizing the City Treasurer to move forward with obtaining short term financing in the amount of

\$500,000 for the Waterfront Turning Point Project with the understanding the Mayor and Treasurer are allowed to sign any and all necessary loan documents for this purpose. Passed by roll call vote as follows: Bryan, Johnson, Burkel and Nelson – yes.

c. **Old Jail – Bayfield Heritage Association:** They were hoping to get started with the roof as soon as the weather permits.

d. **2018 Comprehensive Plan Update – April 21, 2018 Public Participation Event at Pavilion; 9am-3pm.** The Council was reminded about this public input session and encouraged to attend.

e. **Clean Water Energy Utility Challenge:** The challenge has officially ended, but the City continues to do well with our mercury reduction. The Council learned that Josh Pearson and Sarah Mather will be going to Chicago on May 21, 2018 on our behalf to go to the awards ceremony. Expenses for the trip are paid for by the program. The Council thanked all those involved for a job well done!

f. **Solar Project(s):**

- **CheqBay Renewables – Solar Report**
- **Xcel Energy – Solar Connect Community Info.**

The Council thanked both CheqBay Renewables and Xcel Energy for providing the data on providing solar to our city properties. Discussion ensued on how to move forward. Seems we need some more expert advice on the best financial decision. It was noted we have limited funds to work with but lofty sustainability goals for renewable energy. Some names were suggested on who might be able to help: Bill Lynch, Bruce Moore, Jamie Patterson and/or the COWS program.

g. **Green Tier - Legacy Community Alliance for Health Project:**

The next meeting has been scheduled for May 21, from 8-4p.m. in Stevens Point.

5. **Pavilion Deck Repair / Engineering Proposal:** At the last meeting the Council made a motion to award the bid to Northland Consulting Engineers LLP for Option #2 in the amount of \$12,800. After the meeting some concerns were expressed. The Mayor and PWD had a subsequent conversation with the engineer and feel comfortable proceeding with Option #2 as stated. The Council verbally affirmation that the engineer should go forward with the option as noted at the last meeting.

Tom K. reported they received the new loader and used it yesterday. It's environmentally friendly and quieter.

6. **Mayor's Report(s):** Time is going fast. The Mayor thanked Tom and his Crew for all of their good work cleaning up after the severe winter storm this past weekend. He noted the Comp. Plan Session scheduled for Saturday, and the Green Tier Annual Meeting on May 21, 2018. Burkel asked about Superior Days and what we received by attending. It's a great time to meet with key officials while there and discuss our needs and remind them about Bayfield.

Reports from Committees, Commission & Boards:

Architectural Review Board: Minutes of March 26, 2018

Finance: Minutes of March 19, 2018

Fire Department: Minutes of April 2, 2018

Housing: Minutes of March 22, 2018

Library: Minutes of March 21, 2018

Planning: Minutes of March 19, 2018

Police Department: March 2018 Report

Public Works: Minutes of March 12 and April 13, 2018

Bryan commented that he's happy with the Police Department efforts to find the thief from the burglary and attempted burglary from the City's Lift Station. Burkel/Johnson moved to place the minutes on file in a block format. Carried.

Correspondence:

March 16 - Xcel Energy Bayfield Second Circuit Project Update

March 19 – 33rd Superior Days

Weather Spotter Training – 2018, April 30, 2018

Informational; no action required.

Treasurer: March 2018 Voucher Payments, Fund Summary, & Treasurer’s Reports and

Budgets: Bryan/Burkel made a motion to approve the March Payments Report and to place the March Treasurer’s Report and Budgets on file. Passed by roll call vote as follows:

Johnson, Burkel, Nelson and Bryan – yes.

Set Next meeting(s): The next meeting has been scheduled for May 22, 2018 and will include the Board of Review 2-4 p.m., followed by the Regular Mtg.

Adjournment: Johnson/Nelson moved to adjourn. Carried. (4:43pm)

City of Bayfield Common Council Organizational Meeting

Minutes of April 17, 2018

1. **Call to Order – Roll Call – Pledge of Allegiance**
Mayor Ringberg called the Organizational Meeting to order at 4:43 pm followed by the Pledge of Allegiance. Hoopman noted all members of the Council were present.
2. **Approve Agenda:** Nelson/Johnson made a motion to approve the agenda as presented. Carried.
3. **2018 Spring Election: Certification of Election and Oath of Office(s)**
Clerk Hoopman provided the Council with the April 3 and April 5, 2018 Board of Canvass Reports, and Certificates of Election for Mayor Ringberg, and Alderpersons Sheryl Burkel and Sharon Johnson.
4. **Election of Council President**
Bryan/Nelson moved to nominated Sheryl Burkel as Council President. After asking three times no other nomination were made. Motion carried.
5. **Appointments**

Mayoral Committee (Re)Appointments:
Architectural Review Board: Tina Nelson, Mike Eldred
Bayfield Community Ambulance: Mike Radtke and Dianne Nussbaum
Cemetery Board: John Hunt
Citizen Participation Committee (CDBG): No Changes
Courthouse Committee: Bill Peterson
Finance Committee: Sheryl Burkel, President
Fire Protection Committee: Jim Bryan and Jon Nelson
Greater Bayfield WWTP Commission: No Changes
Harbor Commission: Terry Bauer
Housing (Ad Hoc Committee): No Changes
Library Board: No Changes
Parking (Ad Hoc Committee): No Changes
Parks & Recreation: Kate Kitchell Eldred
Pavilion: No Changes

Planning Commission: Mary O'Brien
Public Health & Safety Committee: No Changes
Public Works Committee: Vincent Kelly
Recycling Committee (B.R.B.): Tom Kovachevich and Jon Nelson
Tourism Commission: Lois Albrecht
Tree Board: No Changes
Waterfront: No Changes
Zoning Board of Appeals: Nancy Trapp, Susan Hedman and Aimee Kaufman
Other Appointments:
Fire Chief: Tom Kovachevich
City Attorney: Colleen Daily
Assessor: Associated Appraisal Consultants, Inc.
Forester/Weed Commissioner: Beth Cozzi
B.A.R.T. Representative: David Eades
Auditor: Baker, Tilly Virchow Krause, LLP
Official Banks: Bremer Bank, Chippewa Valley
Official Newspaper: Ashland Daily Press
Lake Superior Scenic Byway Representative: David Eades and Mayor Ringberg

Bryan/Nelson made a motion to approve the Mayor's appointments as presented. Carried.

Affirm/Set Next meeting(s): Board of Review - May 22, 2018 2-4 p.m.
Regular May Meeting - May 22, 2018 at 4 p.m.

Correspondence:

- Local Government 101 – Ashland, WI – May 15, 2018
- Local Government 101 – Agenda/Registration Form

Informational; no action required.

Adjournment: Burkel/Johnson moved to adjourn. Carried. (4:50 pm)