

City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 *715-779-5712

Minutes of Wednesday, December 18, 2019 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Cirillo, Bryan, Johnson, Burkel and Mayor Ringberg

Others: Kellie Pederson, Kim Gifford-NWRPC, Jeffrey Silbert, and Kathleen Russell

Staff: Tom Kovachevich-PWD, Dionne Johnston-Treasurer, John Fangman-Chief, and Billie Hoopman-Clerk

Review/Approve Agenda: Johnson/Burkel moved to approve the agenda as presented. Carried.

Mayor Ringberg called the Public Hearing to Order at 4:00 p.m.: The purpose of the hearing is in regards to the proposed application for a Community Development Block Grant – Planning Program (CDBG-PLNG) funds. The public was invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

Kimberly Gifford, Northwest Regional Plan Commission, was present to guide us through Public Hearing agenda Items 1-6. No public input was received while she went through these items.

1. Identification of total potential funds; 35-40 Million (does not carry over)
2. Eligible CDBG activities: Housing, home buyer assistance, special projects (Emergency situations), funds for planning (studies-LMI), Public Facilities, Economic Development (Creating or retaining jobs),
3. Presentation of identified community development needs: Housing stock is aging, rentals pool is small and expensive for LMI
4. Identification of any community development needs by public. It was noted there is always a need for improvement(s).
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities

Public Comment:

- What does LMI mean? What is the threshold? A 4-person household is around \$48,000.
- Does the budget get used each year for Community Development? No, and funds don't carry over.
- Kathleen Russell said infrastructure is a great need and is very expensive. She inquired about funding to improve our water infrastructure, especially to properties located above the wells where there are pressure problems.
- The main purpose of this project is to help identify barriers to housing in the City.
- Jeff Silbert, Bayfield County Board Member who sits on the Housing Committee said he is very appreciative of the City's leadership; a great way to solve a regional problem.

Johnson/Burkel moved to **close the public hearing.** (4:13 p.m.) Carried.

Review/Approve the Common Council minutes of November 13, 2019: Johnson/Cirillo moved to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda

1. **Community Development Planning Grant: Bayfield & Ashland County Regional Housing Study**
Johnson/Bryan moved to adopt the following Resolution and Plans as presented:
 - a. Resolution #561 – Adopting a Citizen Participation Plan, Plan Commission to serve as Citizen Participation Committee
 - b. Resolution #562 – A resolution to adopt the policy to prohibit the use of excessive force and the barring of entrances/exits for non-violent rights demonstrations
 - c. Adopting Residential Anti-Displacement and Relocation Assistance Plan
 - d. Resolution #563 – Authorizing Resolution to Commit Matching Funds
 - e. Resolution #564 – Authorizing Resolution for the submission of a Community Development Block Grant ApplicationDiscussion on the expense to the City of Bayfield. Motion carried by voice vote: Cirillo, Bryan, Burkel and Johnson – yes.
2. **Resolution #560 - City of Bayfield 2019 Comprehensive Plan Update: Revising the Implementation Chapter, adding Actions to Achieve Goals and Objectives, an annual Monitoring Form, and Comprehensive Plan Actions Crosswalk Report for Committees:** Burkel/Johnson made a motion to adopt Resolution #560 as presented. Passed by roll call vote as follows: Bryan, Burkel, Johnson, and Cirillo – yes.
3. **Solar Connect Community:** The City of Bayfield was presented with a Founding Member 2018 Plaque.
4. **Lease Agreement by and between the City of Bayfield and KR Kayaking, LLC:** Burkel/Johnson motioned to approve the two-year lease between the City and KR Kayaking as presented. Passed by roll call vote as follows: Burkel, Johnson, Cirillo and Bryan – yes.
5. **Notice of Disallowance of Claim:** Chief Fangman gave a brief summary of the event. Bryan/Johnson moved to place the letter on file. Carried.
6. **2020-2021 Election Board Appointments:** Burkel/Johnson moved to accept and place the list of 2020 -2021 Election Board Appointments on file. Carried.
7. **Committee Resignation/Appointment -Plan Commission, CDBG, Tree Board:** Bryan/Johnson moved to accept with regret the resignation of Dorothy Hackbarth from the Plan Commission, to approve the appointment of Tad Paavola to the City's Tree Board, and to designate the City's Plan Commission as the Citizen Participation Plan Committee for the Community Development Block Grant Program. Carried.
8. **Room Tax Report:** Johnson/Burkel to place on file. Carried.
9. **Project Updates:**
 - a. Marina Breakwall/Seawall Project – We are hoping to hear in Mid-January if we will receive any HAP or MSL grant funding.
 - b. Bayfield & Ashland County Regional Housing Study – Application will soon be submitted.
 - c. Big Ravine & Wayfinding System Project – Expecting to receive plan from Trails Anonymous in January.
 - d. Bayfield Area Trails (BATS) – Work in progress.
 - e. Green Infrastructure Project – Moving forward with Committee Appointments in January, and a year long project for Green Infrastructure and Resiliency Planning
 - f. Lakeshore Walkway and Trails Project (Town and City) – MSL Grant was submitted (\$3.2 million)
10. **Mayor's Report:** The Mayor gave a brief report on the achievements made this year.

File Reports from Committees, Commission & Boards:

Ambulance: Minutes of November 21, 2019

Finance: Minutes of November 13, 2019

Fire Department: Minutes of December 2, 2019

Harbor: Minutes of December 2, 2019

Parks and Rec.: Minutes of November 7, 2019

Planning: Minutes of November 19, 2019

Police Department: November 2019 Report

Public Works: Minutes of November 13, 2019

Johnson/Bryan moved to approve and place the above minutes on file in a block format.

Carried.

Correspondence

1. November 1, 2019 – NWRPC – Comprehensive Economic Development Strategy for NW WI
 2. November 18, 2019 - Bayfield County Taxes
 3. November 2019 – Bayfield Summer Concerts
 4. November 2019 – Bayfield Heritage Association
 5. December 2019 – Apostle Islands Sled Dog Race
 6. December 6, 2019 - Water Quality Concerns on the South Shore of Lake Superior
 7. December 6, 2019 – Superior Days, February 11-12, 2020
 8. December 11, 2019 – Bayfield County Forest Comprehensive Land Use Plan Update
- Burkel/Johnson moved to place the above listed correspondence on file. Carried.

Treasurer's: November Voucher Payments, Fund Summary, Treasurer's Reports and Budgets

Johnson/Burkel made a motion to approve the November voucher payments and to place the other reports noted above on file. Passed by roll call vote as follows: Johnson, Cirillo, Bryan and Burkel – yes.

Next Mtgs.: January 15, 2020 at 4 p.m. (Reg. Meeting)

February 19, 2020 at 4 p.m. (Reg. Meeting)

Adjournment: Johnson/Bryan made a motion to adjourn. Carried. (4:43 p.m.)

Minutes by: Billie L. Hoopman, Clerk