

City of Bayfield Common Council Meeting

Wednesday, May 20, 2020 – 4:00 pm

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Call to Order – Roll Call – Pledge of Allegiance

Mayor Ringberg called the remote meeting to order at 4 p.m. at the Bayfield City Hall.

Present: Bryan, Cirillo, Burkel, Carrier and Mayor Ringberg

Staff: Chief Fangman, PWD Kovachevich, Library Director Nelson, Treasurer Johnston, Water-Sewer Operator Burg, GBWWTP Operator Pearson, Office Assistant Mather, and Clerk Hoopman

Review/Approve Agenda: Burkel/Cirillo moved to approve the agenda as presented. Carried.

Review/Approve the Common Council minutes of April 15 and 21, 2020: Bryan/Cirillo made a motion to approve the minutes of April 15 and 21,

Public Input on Agenda Items:

Public Comments were received from the following: Peter Skoro, Mike Radtke, Nancy Trapp, Jack Armstrong, Erika Wolf - Farmer's Market Manager, Rachael Lamkin, Chamber Director David Eades, Sharon Johnson, Monarda Thrasher, Kate Kitchell and Superintendent Lyn Dominey. Written comments were received from Anna Johnson and Daniel Wolfram. Comments were mainly about Room Tax payments to the Chamber of Commerce, consideration of opening the City's public restrooms and providing concessions to the City's Marina Leasee during this pandemic.

Agenda

1. Covid-19 – where do we go and what are the impacts?

- **Expected City Budget Revenue Shortfalls / Discuss cuts to Expenses:**

The Council received a memo and budget from Treasurer Johnston which outlines the impacts of Covid-19 on the City's Budget. Worst case and a 3 month soft season figures were provided. The revenue losses are extreme and it is expected the City and Water & Sewer will be facing significant budget shortfalls; over \$300,000 for the General Fund and \$115,000 for the Utility in the worst case scenarios. Proposal to cover some of the shortfalls include cutting all CIP's not spent to date or that have Grants work affiliated, cut all seasonal staff in 2020, and to make cuts to various line items such as training, supplies, etc. Hoopman told the Council this situation does not end in 2020; we are forecasting it to be significantly worse in 2021.

- **2020 Fireworks postponed until July 4, 2021:**

Informational, no action required.

- **Room Tax:**

Burkel/Bryan made a motion to continue splitting the Room Tax Revenues with the Chamber, but with the understanding the City is reserving the right to reconcile the revenues to the grandfathering amount we are allowed to retain at the end of the year. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes.

- **Apple Festival:**

David Eades, Chamber Director said the Chamber continues to move forward cautiously with their plans for a festival this Fall.

- **Farmer's Market:**

Discussion ensued about how to open safely. Also, about possibly moving their weekly event to the Bremer Bank parking lot or maybe the grounds at the Apostle Islands National Lakeshore Headquarters (Courthouse lawn).

- **Maggie's, 257 Manypenny Avenue Request:**

Burkel/Carrier moved to approve the request from Maggie's to provide temporary outdoor food services due to the new social distancing restaurant guidelines in their parking lot and to extend their Alcohol Licenses to this location on Friday, August 28, 2020 (for one day only). Passed by roll call vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

Should City Properties remain closed/open? Restrooms, Dalrymple, parks, beaches, Pavilion, etc.?

Dalrymple: Bryan/Cirillo moved to keep Dalrymple Campground closed for now due to cleaning and safety issues and to re-evaluate opening it in July. Bryan, Burkel, Carrier and Cirillo – yes.

Restrooms: The Council would like to consider opening at least one restroom. A sub-group of Parks and Public Works folks will meet to discuss options. Issues about expense and safety were mentioned.

Beaches and Parks: Bryan/Carrier moved to open the parks and beaches but to install signage about social distancing and safety. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes.

Pavilion: Burkel/Cirillo made a motion to keep the Pavilion closed through June, with the exception it could be used by the Recreation Center for socially distanced classes and to instruct future renters they need to follow the CDC Guidelines with their events, with regard to safety and suggested group sizes. Discussion. Attorney Lindsey suggested we add a clause to our future Pavilion leases and others, indicating the City with good measure can cancel the use of our facilities/leases should it be warranted considering any future CDC, State or County Orders. Passed by roll call votes as follows: Burkel, Carrier, Cirillo and Bryan – yes.

Will/Can the City be implementing any of their own Safer at Home orders or guidelines?

Burkel/Bryan made a motion to not establish any of our own Safer at Home orders or guidelines, but to follow those established by the CDC, Bayfield Chamber and Visitor Bureau and Bayfield County. Passed by roll call vote as follows: Carrier, Cirillo and Burkel -yes; Bryan – no.

2. Project Updates:

- a. Marina Breakwell/Seawall Project – Working through some funding issues.
- b. Bayfield & Ashland County Regional Housing Study – Work on the survey continues but is slow.
- c. Big Ravine & Wayfinding System Project
 - 1) Approval for Volunteer Release Form: Carrier/Cirillo moved to approve the release form as presented. Carried. Burkel, Carrier, Cirillo, and Bryan – yes.
 - 2) approval to proceed with contract with Trails Anonymous for the Big Ravine trail construction project- for which we received \$5000 from Apostle Islands Community Foundation:
Burkel/Bryan made a motion to approve the contract with Trails Anonymous in the amount of \$5000 as presented. Passed by roll call vote as follows: Carrier, Cirillo, Bryan and Burkel – yes.
 - 3) Resolution #571 – for outdoor recreation grant application to the Wisconsin Department of Natural Resources. Informational; will revisit at the next meeting.

3. Mayor's Report – The Mayor thanked staff for their efforts and told the Council if we keep our creative spirit going, we will get through these unprecedented times.

Other:

- Library Director Nelson said he was disappointed to hear a comment the Library might have to close. He informed the Council they are now working on plans to re-open. They have a Board meeting on Friday to discuss further.
- John Johnson and Joseph Jamison were thanked by PW Director Kovachevich for volunteering. They have been helping to clean up the cemetery and courthouse properties. Way to go! Thank you!

File Reports from Committees, Commission & Boards:

Ambulance: Minutes of March 19, 2020

Architectural Review Board: Minutes of April 27, 2020

Police Department: April 2020 Report

Burkel/Carrier moved to approve the above minutes and to place them on file. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes.

Treasurer's: April Voucher Payments, Fund Summary, Treasurer's Reports and Budgets

Bryan/Cirillo made a motion to approve the April Voucher Payments as presented and to accept the other reports as presented. Passed by roll call vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

Next Mtgs.

June 2, 2020 – Board of Review, 2-4 p.m., Special City Council Mtg. to follow

June 17, 2020 – Reg. Council Mtg.

July 15, 2020 – Reg. Council Mtg.

Adjournment: Burkel/Bryan moved to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk