

Parking Committee

Minutes of June 6, 2021

The meeting was called to order at 5:04 pm by Chairman Carrier via GoToMeeting

Roll Call: Matt Carrier, David Eades, Jane Halvorson, Kristen Sandstrom

Absent: Robert Zawislak, Beta Bodin, Gordon Ringberg—Mayor

Others: Sarah Mather—Office Assistant, Tom Kovachevich—PWD, John Fangman—Police Chief.

Approve Agenda: Eades/ Sandstrom. Carried.

Minutes from the Previous Meeting on February 24, 2021: Eades/ Sandstrom. Carried.

Public Input on Agenda Items: None

Agenda

- 1). **Welcome New Members:** Jane Halvorson and Kristen Sandstrom introduced themselves. Welcome aboard!
- 2). **Review Statement of Purpose from Council:** The City is currently restricted on the way they can generate revenue and has been looking at new sources for generating revenue. The financial plan that they City had done by Baker Tilley showcases the need for new sources of revenue—paid parking being one of the options. The City of Bayfield Council has tasked the Parking Committee with creating a Comprehensive Parking Management Plan that can be adopted and fully implemented by June 1st, 2022 that better existing parking assets, assess current parking demand, forecasts future parking needs, and develops a first-rate seasonal Commercial District paid parking system that keeps up with existing business, projects underway, and future developments; while balancing business, residential, visitor, and commuter parking needs to generate revenue for the support of parking infrastructure, downtown improvements and other important City initiatives.
- 3). **Review 2020/2021 Committee Minutes and Update:** Quick overview of what has been done with the committee in the past. Minutes were provided and key issues from previous meetings were discussed.
- 4). **Discuss and Identify Parking Problems:** Parking survey was done in February to identify issues in the City of Bayfield and have not been looked at by the Committee yet. Issues identified by committee members are: winter parking regulations, peak season issues—campers, walking too far, etc. and Island workers/visitors.
- 5). **Next Steps:**
 - a). **Parking Inventory**—About 90% has been completed by Gordon Ringberg and David Eades.
 - b). **Conduct Utilization and Turnover Survey:** A more comprehensive study that would determine who is using which spaces and a car count survey. These would need to be done on varying days in the peak season. Mather will reach out to Passport Parking and Park Mobile to determine if they are able to do conduct these.

*Carrier will come up with a calendar for the Committee for targets and goals and will send out the draft Parking Management Plan that has been worked on by the committee in the past. Goals and targets include having a public meeting, hopefully in the fall after a full Parking Management Plan has been made, for community members, like how the Comprehensive Plan was conducted.

Next Meeting: June 30th, 2021 5:00 pm at City Hall

Adjournment: 6:12 pm Sandstrom/Halvorson. Carried.