

City of Bayfield Common Council Regular Meeting

Wednesday, June 16, 2021, 5:30 p.m.

Call to Order – Roll Call – Pledge of Allegiance

Council President Carrier called the meeting to order at 5:30 p.m. followed by roll call and the Pledge of Allegiance:

Present: Cirillo, Bryan, Burkel and Carrier.

Absent: Mayor Ringberg (called in briefly during the meeting – no service)

Staff: PWD Kovachevich, Chief Fangman, Clerk Hoopman, Operator Burg, and GBWWTP Operator Pearson

Other: Paul Swansen, Diane Fizell, Rachel Lamkin, Bob Durfey, “Paul J”, and “Caller 2”

Review/Approve Agenda

Cirillo/Burkel moved to approve the agenda as presented. Carried.

Public Comment and Suggestions from Persons Present: None.

Discussion and Identification of Items for Future Agendas

- Zoning (Burkel)
- Communication Plan for City of Bayfield Financial Plan Information to Public (Carrier)
- Developing a CIP (Carrier)
- Moving to At-Large City Council Positions (Carrier)
- Review of City of Bayfield Wages (Carrier)

Review/Approve the Common Council and Board of Review minutes of May 19, 2021

Burkel/Cirillo moved to approve the previous minutes as provided. Carried.

Agenda

1. 2021-2022 Alcohol, Coin, Tobacco and Servers Licenses

Bryan/Burkel made a motion to approve the City of Bayfield 2021-2022 alcohol, coin, tobacco and server’s licenses as listed. Discussion on changing the closing time for Bar Owners. Due to the current laws, we are not able to change the closing time according to the City and League of WI Municipality Attorneys. Passed by roll call vote as follows: Cirillo – Abstained, Bryan, Burkel and Carrier – yes.

2. Northwest Regional Plan Commission – PASER Rating and WIDOT Filing

Bryan/Burkel made a motion to approve the contract from NWRPC in the amount of \$885.00 – For options A and B. Passed by roll call vote as follows: Bryan, Burkel, Carrier and Cirillo – yes.

3. Sidewalk Sale Permit Requests: Up North, 124 Rittenhouse Avenue – June 12-13 and 26-27, July 10-11 and 24-25, August 14-15 and 28-29, September 4-5 and 18-19, October 9-10 and 16-17.

Burkel/Cirillo moved to approve the sidewalk sale requests from Up North as requested. Passed by roll call vote as follows: Burkel, Carrier, Cirillo and Bryan – yes.

4. 2021 Apple Festival Agreement

Burkel/Bryan made a motion to approve the 2021 Apple Festival Agreement as presented. Hoopman noted it had been reviewed, approved and signed by the Chamber already. Passed by roll call vote as follows: Carrier, Cirillo, Bryan and Burkel – yes.

5. Bayfield Police Department Wages

Cirillo/Bryan motioned to accept the Police's Chief's recommendation to permanently reallocate the Part-time Officer wages to fund an increase of \$2.00/hr. to all full time Police Employees to begin on the next payroll cycle closest to July 1, 2021. Discussion ensued on reasons to act on this recommendation and other employee wages which will be reviewed at future meetings as noted above. Passed by roll call vote as follows: Cirillo, Bryan, Burkel and Carrier – yes.

6. Future Meetings; in-person, virtual, and meeting technology

It was agreed to move forward with getting the technology in place for hybrid meetings; would allow for both in person and remote attendees. The Council acknowledged the preference would be for the Council to be "in-person".

7. Committee Appointments/Resignations: Planning, Zoning, Tree Board

Bryan/Cirillo moved to accept with regret the resignations of Mary Dougherty, Plan Commission and to accept the appointments of Dionne Johnston, Tree Board, and Bob Durfey and Craig Skaaden to the Zoning Board of Appeals. Passed by voice vote: Bryan, Burkel, Carrier and Cirillo – yes.

8. Project Updates:

- a. Chequamegon Bay Housing Update – nothing new to report.
- b. Marina Breakwell/Seawall Project - Project is close to going out for bids.
- c. Courthouse Lease – still in discussions.
- d. Parks and Recreation Big Ravine Trail – Hemlock Heights has been completed and new signs have been installed. Additional trail work continues.
- e. Waterfront Trail Project – PWD and staff will begin working on preparing bid documents.
- f. Library Pillar Project – Project nearing completion and contractor is correcting the pillar issue.

9. Mayor's Report: The Mayor was not able to maintain connection so no report was received.

File Reports from Committees, Commission & Boards

Harbor: Minutes of June 7, 2021

Library: Minutes of April 28, May 5,6 and 7, 20 and 26, 2021

Parks and Rec.: Minutes of June 3, 2021

Planning: Minutes of May 25, 2021

Police Department: May 2021 Report

Bryan/Burkel moved to approve and place on file the minutes listed above in a block format. Carrier commented on the Plan Commission's decision to cancel the June Meeting and believes they won't be able to provide the reports expected in regards to a motion made previously by the Council on plans for Bayfield City Hall. Hoopman explained the meeting was cancelled due to the City Hall flooring project and the closure of City Hall and reminded the Council about the good work that has and will continue to be done by the Plan Commission. Carried.

Treasurer: May Treasurer's Report, Voucher Payments, Fund Summary, and Budgets

Bryan/Burkel moved to approve the May 2021 Reports and payment of bills as presented. Passed by roll call vote as follows: Burkel, Carrier, Cirillo and Bryan – yes.

Next Mtgs: July 21 and August 18, 2021

Adjournment: Bryan/Cirillo made a motion to adjourn. Carried. (6:46 p.m.)

Minutes by: Billie L. Hoopman, Clerk