

**CITY OF BAYFIELD TREE BOARD AGENDA
WEDNESDAY, January 25, 5:00 PM at City Hall**

Virtual Option

Tree Board meeting

Jan 25, 2023, 5:00 – 6:00 PM (America/ Chicago)

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Call to Order:

Members Present:

Approve Minutes of October 18, 2022:

Financial Report:

Agenda Items:

1. Tree Inventory & Operations Project Report
2. BCEF grant 2022 Update
3. Boulevard tree planting Update
4. Winter Pruning/Pruning Tutorial at, [Tree Care Tips & Techniques at arborday.org](https://www.arborday.org/tree-care/tips-techniques)
5. BCEF Grant writing
6. Next meeting

ADJOURNMENT

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

MONDAY,

October 18, 2022

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:05 PM. This was a combination in-person and virtual meeting.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Tad Paavola, Susan Hedman, and Jacob Geisler.

MEMBERS EXCUSED: Jane Edwards, and Sherman Edwards.

APPROVAL OF MINUTES:

A motion was made by D. Johnson to approve the corrected minutes of the meeting of May 23, 2022. Tad Paavola seconded the motion. The motion carried.

As an informational item, it was duly noted that the meeting scheduled for June 27, 2022 had not been convened due to the lack of a quorum.

FINANCIAL REPORT:

The total City Tree Board Budget for CY 2022 is \$6,500. Expenses incurred to date total \$2,506.36. Charges, estimated at \$2,000, are pending from Earth Sense Garden Center for the recent tree plantings. At this time, there are no additional anticipated expenditures for the remainder of CY 2022. It may be possible to schedule some of the work indicated as "prune priority" in the recently completed Operations Plan (Bluestem Forestry Consulting), before the end of the calendar year.

AGENDA ITEMS:

1. The Urban Forestry Operations Plan completed by Bluestem Forestry Consulting, dated September 9, 2022, was discussed in considerable detail. The plan makes mention of a map of city trees, which was apparently completed but not included in the report. Staff will follow up on this issue. The resources for the treatment of Emerald Ash Borer as recommended by the consultant were discussed. The recommended removal of 49 trees, out of a total of 657 city trees, provoked some discussion both in terms of the number and the potential expense involved. Ways to reduce that cost were discussed. The species selected for this fall's tree plantings were modified to reflect the recommendations of the consultant. Crab apple varieties were replaced with other fruit trees
2. The Bayfield Community Educational Foundation grant has been spent. Twelve fruit trees were planted in the Bayfield School Garden as part of the 2022 Arbor Day event. B. Cozzi is the contact person for this grant and will ensure that the final report is submitted.
3. This year's planned boulevard plantings were recently completed by Earth Sense Garden Center. These planting will need to be entered into the city's tree inventory--species and locations noted.

4. Having not heard back from the Northwoods Cooperative Weed Management Area Coordinator as expected, B. Cozzi will follow up on the efforts to identify those areas within the city where Knotweed and Buckthorn eradication is needed.
5. The recent removal of two trees were reported on. One was in the area of the library and the other on Manypenny Avenue. One of the memorial trees planted in 2021 appears to be significantly stressed. If it is determined that it has not or will not survive, it will be replaced under the terms of the guarantee of one year survivability.
6. The Tree City application for 2023 will be filed by the end of the calendar year.
7. A work schedule for members of the Tree Board was discussed for the upcoming weekend.
8. A community member was identified as a potential Tree Board member. This individual will be approached.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for November 21, 5:00 PM. This meeting will be at the Bayfield City Hall

ADJOURNMENT:

A motion for adjournment was made by D. Johnston and seconded by T. Paavola. The motion carried. The meeting was adjourned at 6:21 PM.

Respectfully Submitted.

Jacob Geisler

CITY OF BAYFIELD

Tree Fund - Expenditures

Current Period: December 2022

Account Descr	2022 YTD Budget	December 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND					
Dept 53316 TREE BUDGET					
E 100-53316-231 MAINTENANCE	\$3,000.00	\$545.00	\$3,000.00	\$0.00	100.00%
E 100-53316-290 OTHER CONTRACTUAL SERVICES	\$3,000.00	\$1,105.00	\$3,065.00	-\$65.00	102.17%
E 100-53316-331 MILEAGE/MEETINGS	\$500.00	\$0.00	\$51.36	\$448.64	10.27%
Dept 53316 TREE BUDGET	\$6,500.00	\$1,650.00	\$6,116.36	\$383.64	94.10%
Fund 100 GENERAL FUND	\$6,500.00	\$1,650.00	\$6,116.36	\$383.64	94.10%
	\$6,500.00	\$1,650.00	\$6,116.36	\$383.64	94.10%

Tree Fund - Expenditures

Current Period: January 2023

Account Descr	2023 YTD Budget	January 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
Fund 100 GENERAL FUND					
Dept 53316 TREE BUDGET					
E 100-53316-231 MAINTENANCE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-53316-290 OTHER CONTRACTUAL SERVICES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-53316-331 MILEAGE/MEETINGS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Dept 53316 TREE BUDGET	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
Fund 100 GENERAL FUND	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%