

CITY OF BAYFIELD TREE BOARD AGENDA
Thursday, May 25, 5:00 PM at Bayfield City Hall

Call to Order:

Members Present:

Approval of Agenda:

Approve Minutes of April 27, 2023:

Financial Report:

Old Business:

1. Dates set for pruning: June 10th and September 30th. Trees planted last year will be spike fertilized.
2. Online tutorial ABC's of pruning will be presented at the May Tree Board meeting.
3. Further discussion of Grant proposals.

New Business:

1. We will take an accounting of the trees that will be removed and prioritize which ones will be removed. The report will be made at the next meeting.

Next Meeting: Thursday, June 22, 2023

Adjournment:

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Thursday,

April 27, 2023

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:15 PM.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Jane Edwards, Sherman Edwards, and Jacob Geisler.

MEMBERS EXCUSED: Tad Paavola.

GUEST PRESENT: Keith Ray (representing the Parks and Recreation Committee)

APPROVAL OF THE AGENDA:

A motion was made by D. Johnston to approve the agenda for this meeting. J. Edwards seconded the motion. The motion carried.

APPROVAL OF MINUTES:

A motion was made by D. Johnston to approve the minutes of the meeting of January 25, 2023. J. Edwards seconded the motion. The motion carried.

As an informational item, it was duly noted that the meeting scheduled for February 22, 2023 had been cancelled.

FINANCIAL REPORT:

An Other Contract Services expense was incurred in the amount of \$1,575.00 for the trimming of a white pine in the right of way at Manypenny and 11th Street. To date there have been no other expenses incurred for the current calendar year.

AGENDA ITEMS:

1. Tree Inventory and Operations
 - a. With a representative of the City Parks and Recreation Committee present, the topic of collaboration between the Tree Board and Parks and Recreation Committee was discussed. The primary focus of such activity would be the addition of and/or the replacement of trees in the City's parks.
 - b. The following dates were scheduled for pruning: June 10th and September 30th. The latter date is the weekend before Apple Festival and the pruning effort on that date will focus on the remediation or elimination of obstructions in the area of the festival. The trees planted last fall can also be fertilized on either of these dates.
 - c. The tree inventory spreadsheet will be updated to include the plantings of last fall throughout the city and the 14 trees planted in the school garden/orchard.

d. The GIS maintenance system needs to be made operational so that tree data can be updated in real time to the central data base. This will involve the installation of a phone app and orientation as to its use. D. Johnston will have more detailed information to share with the Board at its upcoming meeting.

e. Members were asked to reflect on possible 2024 budget priorities in preparation for meetings of the Tree Board to be scheduled later in the year.

f. Options for pruning training were discussed. The state is a possible resource. There are time constraints on state personnel, and there would be an expense involved. There are on-line resources. If possible, an on-line tutorial will be incorporated into the May 25th meeting of the Tree Board.

2. A 2023 Arbor Day Celebration has been scheduled for May 12th at 1:00 PM. The 4th grade class of the Bayfield School will participate. Plans include the planting of a memorial tree in the public area next to Bayfield on the Lake. This will replace a tree lost in recent years in this same area.
3. Bayfield in Bloom is scheduled for June 2, 2023. J. Edwards will staff a table. The focus will be on invasive species and the role the public can play in control and eradication.
4. The Bayfield Community Education Fund 2022 grant—a collaborative effort between Bayfield Schools and the Tree Board—has been completed except for the final assembly of the gazebo in the school garden. This work will be performed by the School's Technology Education students as soon as the weather permits.
5. The Bayfield Community Education Fund is accepting grant proposals for this calendar year. There is a required educational focus for all requests for funding.
6. Susan Hedman is no longer a member of the Tree Board. It was a decision of the mayor to make this change; Ms. Hedman currently serves on two other City commissions and committees.
7. Information on potential grant funding for urban forestry projects from the Inflation Reduction Act was shared with the members of the Board. The US Department of Agriculture through the US Forest Service will administer this funding. A collaborative project involving the City of Bayfield and the neighboring communities may serve as the basis for a proposal that meets the guidelines of the request for proposals.
8. The following invasive species, requiring attention, have been identified in the local area: knotweed, purple loosestrife, garlic mustard, dalmation toadflax, buckthorn, and emerald ash borer. An initial step would be a public education campaign to inform local residents and elicit their cooperation in combating these invasive species.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for May 25, 2023 at 5:00 PM. The meeting will be at the Bayfield City Hall.

ADJOURNMENT:

A motion for adjournment was made by J. Edwards and seconded by D. Johnston. The motion carried. The meeting was adjourned at 6:36 PM.

Respectfully Submitted.

Jacob Geisler

Tree Fund - Expenditures

Current Period: May 2023

Account Descr	2023 YTD Budget	May 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
100 GENERAL FUND					
53316 TREE BUDGET					
E 100-53316-231 MAINTENANCE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 100-53316-290 OTHER CONTRACTUAL SERVICES	\$3,000.00	\$0.00	\$1,575.00	\$1,425.00	52.50%
E 100-53316-331 MILEAGE/MEETINGS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
53316 TREE BUDGET	\$6,500.00	\$0.00	\$1,575.00	\$4,925.00	24.23%
100 GENERAL FUND	\$6,500.00	\$0.00	\$1,575.00	\$4,925.00	24.23%
	\$6,500.00	\$0.00	\$1,575.00	\$4,925.00	24.23%

Removal

ID #	Address	Street/Park Name	Sidestreet/On Street	Species	Species Rating	DBH	ATA	Condition	Maintenance	Growspace	Location Rating	Utility	Defect #1	Defect #2	Comments	Condition %	Date	Maintenance 2	Global ID	Dollar Value
845	228	S 10TH ST		Oak, Swamp White	100	2	3	Very Poor	Removal	Unrestricted	80	No				20	5/23/2022		aebd265e-7831-4ea3-a16f-dddeb81a6d28	200.00
344	37	N BROAD ST	WASHINGTON AVE	Mountain-ash	70	3	7	Dead	Removal	Blvd with Sidewalk 6+'	80	Yes				20	5/24/2022		fdcb30f7-d5d2-481a-92cb-a4257708793f	250.00
938		BEACH		Lilac, Japanese Tree	90	3	7	Dead	Removal	Park	80	No				25	5/23/2022		0a28be97-b1a3-455b-b74e-3f5f7031b997	250.00
131	37	S 8TH ST	MANYPENNY AVE	Mountain-ash	70	4	13	Very Poor	Removal	Unrestricted	80	Yes	Dieback, Major >50%			25	5/22/2022		38be436b-3dc6-4328-ac6a-91c3e13a5c3f	400.00
309	24	N 3RD ST	WASHINGTON AVE	Honeylocust	80	5	20	Very Poor	Removal	Blvd with Sidewalk 6+'	80	Yes				10	5/24/2022		bdced714-e898-4a75-8b82-d8433503d4c0	500.00
648	407	MANYPENNY AVE		Hawthorn	100	5	20	Dead	Removal	Blvd with Sidewalk 6+'	80	Yes				20	5/22/2022		749e4dc1-e308-4627-977b-425894381215	500.00
462	21	RICE AVE	N 1ST ST	Linden, Littleleaf	70	7	38	Very Poor	Removal	Blvd with Sidewalk 6+'	80	Yes	Trunk Decay			15	6/8/2022		7833d123-fa5f-4654-883d-9b651a0992fc	939.04
857	24	7TH ST		Hickory	60	8	50	Very Poor	Removal	Unrestricted	80	No	Split			15	5/30/2022		bf10378d-a2ad-42dc-b0a8-c03ebd21ac42	974.28
701	502	WASHINGTON AVE		Linden, Littleleaf	70	9	64	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Basal Decay			5	5/24/2022		38f3d7e7-7a5d-45ff-bd63-e40978a4947e	892.06
232	141	S 5TH ST	WILSON AVE	Pear	80	10	79	Very Poor	Removal	Unrestricted	80	No	Trunk Decay			10	5/23/2022		7fb01e44-dffe-4239-936f-721f3fa24d2	1,072.48
803		MEMORIAL PARK		Willow	10	10	79	Very Poor	Removal	Park	80	No	Basal Decay			20	5/23/2022		093d76b2-e61e-4533-a7d8-7ec8c8de01a8	868.12
64	120	S 11TH ST		Maple, Red	90	11	95	Very Poor	Removal	Unrestricted	80	Yes	Trunk Decay			15	5/23/2022		cf4a44ab-4016-4819-b762-48495c270a03	1,375.53
335	11	N BROAD ST		Linden, Littleleaf	70	12	113	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			15	6/8/2022		c916f931-f5db-45f3-a4ca-de9e05ec2a71	1,346.22
860		COOPER HILL PARK		Maple, Sugar	80	12	113	Very Poor	Removal	Park	80	No	Trunk Decay			10	5/30/2022		b40cd33e-8806-4ab2-8d95-a2a3f5dba70d	1,216.17
68	117	S 10TH ST		Birch, Paper	90	14	154	Very Poor	Removal	Unrestricted	80	No	Trunk Decay			15	5/23/2022		a51293fe-1014-481f-9ea7-a80ee238b052	1,788.84
168	10	N 6TH ST	RITTENHOUSE AVE	Maple, Sugar	80	14	154	Dead	Removal	Unrestricted	80	Yes	Trunk Decay			0	5/24/2022		71da923b-ecd4-499c-969b-c06795abef05	800.00
696	420	WASHINGTON AVE		Maple, CK/Schwedler	90	14	154	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			5	5/24/2022		8248c40d-4a0b-4fda-af3d-7d067d43aebb	1,129.61
183	220	S 6TH ST		Aspen, Quaking	10	15	177	Very Poor	Removal	Unrestricted	80	No	Basal Decay			10	5/30/2022		a1a78267-31ae-4545-a2b6-770db9be29e2	885.09
373	294	N 2ND ST		Birch, Paper	90	16	201	Very Poor	Removal	Unrestricted	80	No	Multi-Stemmed			10	6/6/2022		e6100260-1713-4aa2-9307-7b3ad51c9f03	1,679.65
647	407	MANYPENNY AVE		Maple, Sugar	80	17	227	Very Poor	Removal	Blvd with Sidewalk 6+'	80	Yes	Trunk Decay	Multi-Stemmed		10	5/22/2022		d5dd0154-042a-48b0-90e0-7a02c9106508	1,689.68
513	521	RICE AVE		Aspen, Quaking	10	18	254	Dead	Removal	Unrestricted	80	No			Bole only	20	5/30/2022		e05b35ed-e18b-41b0-bb20-ab957f29400b	1,050.99
167	10	N 6TH ST	RITTENHOUSE AVE	Maple, Sugar	80	19	283	Very Poor	Removal	Unrestricted	80	Yes	Trunk Decay			10	5/24/2022		74421f69-a9b3-4c03-8d8a-8bfb5e5ed7934	1,924.80
739	507	WASHINGTON AVE	N 5TH ST	Birch, Paper	90	19	283	Very Poor	Removal	Blvd with Sidewalk 4-6'	80	Yes	Trunk Decay			5	6/2/2022		bc9750f1-b3c8-4a90-87a6-208d30fb3afe	1,432.70
522	311	RICE AVE		Maple, Sugar	80	20	314	Very Poor	Removal	Unrestricted	80	No	Trunk Decay			5	6/1/2022		4551d36a-d752-473c-a49f-e684c18aaa4a	1,426.08
402	113	N 2ND ST		Maple, Sugar	80	22	380	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			5	6/6/2022		b32971ba-85cf-47f3-b31d-4c688bdbfc2c	1,563.24
610	1020	MANYPENNY AVE		Maple, Red	90	23	415	Very Poor	Removal	Unrestricted	80	No	Trunk Decay	Multi-Stemmed	One stem has decay....remove	10	5/22/2022		4c2c5a13-33a4-4936-be79-07284a3152d6	2,682.60
94	105	S 7TH ST		Hickory, Shagbark	60	24	452	Very Poor	Removal	Behind Walk	80	No	Trunk Cavity			10	5/30/2022		68c29df6-59d8-4c75-96cc-1e4ad10c2a68	2,170.18
458	320	N 1ST ST		Maple, Sugar	80	24	452	Very Poor	Removal	Unrestricted	80	No				5	6/8/2022		badfcd4a-8b42-4d9e-b868-ac4bf9a39474	1,713.45
861		COOPER HILL PARK		Maple, Sugar	80	24	452	Dead	Removal	Park	80	No				0	5/30/2022		ba55ab16-48ef-4806-a9b5-e6d4d9220782	800.00
448	425	N 1ST ST		Pine, Eastern White	90	27	572	Very Poor	Removal	Unrestricted	80	No	Basal Decay			5	6/8/2022		0cc9687d-a18b-4332-a44c-966c67972160	2,108.68
48	20	N 9TH ST		Birch, Paper	90	28	615	Very Poor	Removal	Unrestricted	80	No	Split	Multi-Stemmed		5	5/30/2022		50fc710a-3864-4760-a058-942e5dcbc359	2,209.71
316	20	N 3RD ST		Maple, Sugar	80	29	660	Very Poor	Removal	Blvd with Sidewalk 4-6'	80	No	Trunk Decay	Trunk Decay		5	6/1/2022		01424935-047b-4a65-b2a3-77a46a6a69ab	2,146.14
502	222	FRONT ST		Maple, Sugar	80	30	707	Very Poor	Removal	Unrestricted	80	No	Split			5	6/8/2022		5240c496-c874-44a1-ad1d-65099411fe49	2,242.48
716	826	WASHINGTON AVE		Maple, Red	90	31	754	Very Poor	Removal	Unrestricted	80	Yes	Trunk Decay			5	5/24/2022		c6f419a3-4dea-4302-8744-ba5d874202a3	2,534.84
356	233	N 2ND ST		Maple, Sugar	80	32	804	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			5	6/6/2022		77e39d53-1ff8-49ff-b7e4-7a74e38c737d	2,444.95
163	40	N 6TH ST	WASHINGTON AVE	Maple, Red	90	33	855	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			5	5/24/2022		4632485a-6a0a-40f8-9c23-25ee1ea83cfe	2,769.96
707	720	WASHINGTON AVE	8TH ST	Oak, Northern Red	100	34	907	Very Poor	Removal	Unrestricted	80	No	Trunk Decay	Trunk Scar		5	5/30/2022		e1ab7f7a-9982-461e-96ae-a376dfcd5c61	3,125.60
525	311	RICE AVE		Oak, Northern Red	100	37	1075	Very Poor	Removal	Unrestricted	80	No	Trunk Cavity	Trunk Decay		5	6/1/2022		d15795c6-2387-434a-8daa-510cae5fdfe8	3,560.33
526	101	RICE AVE		Maple, Red	90	37	1075	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			5	6/6/2022		e3f84f8c-30c5-4f68-b4cb-e48d4f87b32e	3,284.30
142	1	S 8TH ST	RITTENHOUSE AVE	Pine, Eastern White	90	40	1256	Very Poor	Removal	Unrestricted	80	No	Trunk Decay		blister rust	10	5/24/2022		d08b4358-ef87-41d5-ba33-d3d2993ec3f6	6,617.24
353	229	N 2ND ST		Maple, Sugar	80	40	1256	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay			10	6/6/2022		934654a9-343b-4479-a1a4-c8fa0b0dc4d3	5,970.88
219	129	N 5TH ST		Maple, Sugar	80	42	1385	Very Poor	Removal	Behind Walk	80	No	Trunk Decay			5	6/2/2022		763dfc14-26bd-40b5-973b-1ed51a5cd724	3,653.22
276	17	N 4TH ST		Oak, Northern Red	100	43	1451	Very Poor	Removal	Blvd with Sidewalk 6+'	80	No	Trunk Decay		inspect aerially	10	6/1/2022		481e0515-3fee-49e5-a61b-0f0ce538c507	8,280.02
347	205	N 2ND ST	RICE AVE	Maple, Sugar	80	43	1451	Very Poor	Removal	Unrestricted	80	No	Trunk Decay			10	6/6/2022		81b9684d-1209-4e36-9002-11c91281fc1c	6,784.01
507	412	RICE AVE		Cottonwood	10	43	1451	Very Poor	Removal	Unrestricted	80	No	Dieback, Moderate 15-50%			10	6/1/2022		7bc3bd64-69e5-417c-a7b6-2ca0b30e5ac0	1,548.00
425	25	S 2ND ST		Oak, Northern Red	100	46	1661	Very Poor	Removal	Blvd with Sidewalk 0-4'	80	No	Trunk Decay			10	6/6/2022		03554154-137d-4cb7-a41f-4078a6fc89c3	9,369.91
95	105	S 7TH ST		Chestnut	80	50	1963	Very Poor	Removal	Behind Walk	80	No	Trunk Decay			5	5/30/2022		e0fa2cde-8a7a-451a-a7e9-cca22682bce9	4,854.96
543		EAST DOCK PARK		Willow	10	57	2550	Very Poor	Removal	Park	80	No	Trunk Decay			5	5/23/2022		fd8705da-cb39-4bd0-8e93-347212ab5d04	1,459.74
722	826	WASHINGTON AVE	N 9TH ST	Willow	10	60	2826	Very Poor	Removal	Unrestricted	80	Yes				10	5/30/2022		ca7e04a3-29b6-4077-ad85-4940841d2e18	2,262.76
																				110,748.55