

City of Bayfield Plan Commission

Minutes of May 28, 2024 – 5 p.m.

Call to Order: Mayor Dougherty called the meeting to order at 5:00 p.m.

Roll Call:

Present: Dougherty, Bland, Fizell, Johnston, Radtke

Absent: Johnson and Whittet

Others: Bob Durfey, Abe Clark, Josh Clark, Craig Skaaden, Neil Schult, Tim Schwecke

Staff: Dakota Weeks

Introduce and welcome new members: Elect Vice Chair and Secretary: Johnson – Vice Chair and Bland Secretary

Approve Agenda: Radtke/Fizell moved to approve the agenda as presented. Carried.

Review/Approve Minutes of March 26, 2024: Bland asked for a correction to the minutes. Roll call: Bland-yes, Johnston-no, Radtke-no, Fizell-no. Correction denied. Radtke moved to approve the minutes of March 26, 2024 as presented. Carried.

Public Input on Agenda Items

Josh Clark gave public comments. Neil Schultz gave public comment.

Agenda Item(s):

1. **Temporary Shelter Request:** Radtke/Bland motioned to approve temporary shelter request for the Maritime Museum beginning May 1 – October 15, 2024, 12'x26' hoop frame with poly cover. Carried.
2. **Conditional Use Permit Application:** True North Sailing Charters, LLC application withdrawn. No action taken.
3. **Wayfinding Signage – Updates/Next Steps to finalize project:** Bland gave a brief overview: Bob Durfey took up the challenge that the Plan Commission tasked him to do. The Plan Commission needs to make two decisions to move our vendors along.
 1. Where the 3 parking signs need to go. Fizell/Radtke motioned to approve Durfey, Bland and Public Works come up with the placement and orientation of the 3 parking signs. Carried.
 2. Butcher block maps to be set on brownstone and what is the process for selection and placement of the stones. Radtke/Fizell motioned to approve Durfey and Bland to select brownstone and work with Public Works on placement. Carried.Bland continued his overview regarding restroom, pedestrian, icon, and directional signs which are all scheduled to be installed. The 2 main entry signs are going to be more challenging. The Commission at a future meeting can decide whether to proceed with those. Last are the facility signs which can also be decided whether to proceed at a future meeting. Durfey recommended getting the restroom doors cleaned and painted and included as part of the project. Bland and Durfey also recommended purchasing “All Gender” restroom signs. Radtke/Fizell motioned to approve Bland and Durfey to purchase and install the “All Gender” restroom signs and to repair and paint the restroom doors as needed. Carried. The Plan Commission appreciates all the work Bland and Durfey have done to get this project completed. Thank you.
4. **Zoning Code Re-Write – Discuss/receive updates/discuss next steps/options:** New Plan Commission members need to get up to speed with the draft code. Schwecke hopes this can happen over the summer and then start the next process. Mayor Dougherty asked Schwecke to provide a list of the deep policy questions. Schwecke agreed to provide a list.
5. **Correspondence:** Radtke/Fizell motioned to place correspondence from True North Sailing Charters, LLC and Neil Schultz on file. Carried.
6. **Set next meeting:** June 26, 2024, 5 p.m.
7. **Adjourn:** Fizell/Radtke motioned to adjourn. Carried.