

## **City of Bayfield Harbor Commission Minutes of May 6, 2024**

**Call to Order—Roll Call:** Chairman/Mayor Dougherty called the meeting to order at 3:35 p.m. followed by roll call.

**Present:** Chairman/Mayor Dougherty, Shrider, Jensen, Wilcox, Cornelius, Ringberg (joined in person at 3:50)

**Staff:** Harbormaster Hayes, Foreman Bainbridge, D. Weeks,

**Others:** Tyler Forsythe, Craig Skaaden, Shannon Mager

**Reorganize/Elect Chair and Vice Chair:** Jensen made a motion to nominate Michelle Shrider as Chair. Chairman Dougherty called for any other nominations; none were forthcoming. The motion passed with all in favor. Michelle Shrider made a motion to nominate Gordy Ringberg as Vice Chair, Chairman Dougherty called for any other nominations. None were forthcoming, motion approved with all in favor.

Michelle Shrider took up her position as Chair at this time.

**Review /Approve Agenda:** Cornelius/Jensen made and seconded a motion to approve the agenda. Carried.

**Review/Accept meeting minutes of April 4, 2024.** It was noted Mike Garnich needed to be added to the list of others in attendance. With this addition, Jensen/Cornelius moved and seconded to approve the minutes as corrected.

### **Public Input on Agenda Items:**

Tyler Forsythe, customer of the marina and owner of several boats used for overnight rentals made the following points: First, after hearing concerns about bathrooms on boats used for overnight rentals, he is adding bathrooms on his boats. Second, he is creating rules and regulations for guests using his boats that he hopes will help with enforcement and effectiveness of overnight rentals. Guests will receive these rules before they stay on his boats and will be called personally to review and discuss them to make sure they are understood. Finally, he is open to our suggestions about what might have gone wrong with previous guest visits and is willing to undertake any type of licensing process that might help. He concluded by adding that he is available to help address concerns and issues in any way he can.

Craig Skaaden added comments about the boat landing—everything went well with only a few minor issues.

At this point in the meeting, newest Harbor Commissioner, Grant Wilcox was asked to introduce himself and say a few words about his background and interest in serving on the Commission.

### **City Dock**

#### **1. Apostle Islands Cruise service lease**

With John Madigan, Apostle Islands Cruise service on the line, several details of the draft lease were discussed. The following motion was made by Jensen, seconded by Cornelius and approved with all in favor: Lease draft will change as follows--#24. To have one five year renewal period (eliminate the second 5 year renewal verbiage). The chart in #8 should delete linear footage and per foot dockage. Under #11, the City agrees to maintain the \$2 passenger fee throughout the duration of this agreement.

#### **2. Finger Pier Project**

The draft design from the charette was shared as the preferred concept to pursue. It was discussed that this was also likely the most expensive option, but everything learned from this design would inform any future alternatives. Discussion focused on funding remaining from previous projects—Army Corps funding of \$300,000 which could only be used for the construction portion of the finger pier project. Ted discussed a recent meeting regarding a potential federal grant that would require more transient dockage. There is an upcoming deadline of June 1<sup>st</sup> for applications with a 75/25 match.

The following motion was made by Ringberg, seconded by Jensen and passed with all in favor: Approval of the AIM design contract, with the understanding that we have paid up to and including Phase II.

A motion was made by Ringberg and seconded by Cornelius to bring the federal grant opportunity to the City Council so it can approve a federal grant be submitted for improvements to the City Dock and agree to the necessary matching support. Motion passed with all in favor.

**3. Ponant Visit to Bayfield September 8 and 20, 2024**

No update. They asked for a Bad Weather clause, which was rejected. Dougherty will follow-up and introduce the new Harbor Commission Chair to them to continue the process.

**4. Contract for services with Deb Radtke for incoming cruises**

No update for Deb Radtke—her services have not been used and she has not been paid anything yet.

**5. Public Works Director Report: Issues/Concerns/Updates**

Work is taking place on the fender board on the north side of the City Dock. No other updates at this time.

**Marina**

**1. Underground Storage Tank Replacement Project**

Everything appears to be on time for the underground storage tank replacement.

**2. Bayfield Marina—Allowed/Commercial Uses Policy (standing agenda item)**

It was agreed we should postpone until September the deadline for creating this policy as we are shorthanded with City staff.

**3. Harbormaster Report**

The boatlift is being used since May 1<sup>st</sup>, electricity and water will on May 15th. Website is designed, up and operational—it is still being fine-tuned, but can be found at [www.bayfieldmarina.net](http://www.bayfieldmarina.net). Questions have been asked about RV parking for Applefest. Only 8 RV's took advantage of this last year, they do limit access for dock parking. The Chamber has also requested some handicapped parking. The Harbor Commission discussed this and decided it should be left to the Harbormaster to decide. The Harbormaster is also working on a marina letter, trying to communicate—but challenged by no data base to work with at this time.

**L.E Building Slip Rental/Fishing Pier/Boat Ramp**

1. Public Works Director Report: None

2. L.E Boat Slip rental: The boat slip has been rented but is in poor shape. It was agreed a volunteer group should be organized to pressure wash and paint it.

**Other/Business/Concerns**

- Schedule Next meetings: June 3—3:30

Motion made by Cornelius, seconded by Jensen to adjourn at 5:45