

**City of Bayfield Harbor Commission
Meeting Minutes of Nov. 4, 2024
Bayfield City Hall**

Call to Order: Chair Shrider called the meeting to order at 3:30 p.m.

Present: Shrider, Wilcox, Jensen, Cornelius and Mayor Dougherty. Ringberg joined the meeting at 3:40.

Staff: Harbormaster Hayes,

Review/Approve Agenda: Cornelius/Wilcox made and seconded a motion to approve agenda as circulated. Carried.

Review/Approve meeting minutes of Oct. 16th, 2024: Wilcox/Cornelius made and seconded a motion to approve minutes as presented. Motion carried.

Public Input: No public input was received

City Dock

1. Finger Pier Project Update: No update at this time, but Chair Shrider did obtain grant deadline details—grants awarded in May 2025. No need to contact any engineer firm until we receive notice of our application being reviewed positively. Discussion that Harbormaster will be sending a letter to everyone on City Dock in case they would like to move to the marina next summer (in anticipation of remodeling/restructuring of the city dock).

2. Cruise Service SOP: No updates, but the intent is to add an addendum with the rate. We will add this with the current rate of \$10,000/per visit.

3. Public Works Director Report—Written report attached.

Marina

1. **Underground Storage Tank Replacement Project: Project completed.** The original contract was \$136,501. Our offer was to split the additional cost for a total to each of \$11,085 plus add 1.5% to the bond on the split. So original total before the bond cost is \$147,586. Harbormaster Hayes will contact them to correct the billing questions. Once they have an amount that fits with what was previously agreed to, Chair Shrider and the Harbormaster can submit payment. Motion made by Jensen/Wilcox to approve this, carried. For our records, Harbormaster Hayes will request a corrected invoice.
2. **Ordinances that apply to marina and other City Property under Harbor Commission—**Chair Shrider asked that we consider tabling this issue until next Spring. Objectives will be identified and the Mayor and Police Chief in consultation with Chair Shrider will work on these ideas.
3. **Harbor Master Report:** Written report is attached. All boats hauled out as of one week ago. Employees laid off for the season. The Assistant Harbormaster will be starting on Nov. 11, 2024. Harbormaster is pulling a review of electrical use on the dock to ensure our costs are being met. It was noted our electric prices being charged have not changed for the past 5 years. Fees for herring season are being queried. Nick will review numbers to determine appropriate costs. Option raised to add meters to the pedestals for some boats as needed (City Dock).
4. **Public Works Report—**no report

L.E Building-slip Fishing Pier/Boat Ramp

1. Public Works report attached. Noted-boat ramp bathrooms shut down and winterized. Possibility of a fish cleaning station

at boat ramp raised as an FYI. It could draw additional ramp business—help justify any rate increases. Noted the area is already plumbed in for this option. Harbormaster Hayes will be asked to look for any grant possibilities. Discussion on creating an oil re-cycling center—which will be done by next summer. Request for a handicapped portable toilet for ramp until freeze up. Hayes will get prices and arrange for something suitable.

L.E Building—a quote is being obtained for painting—it will be reviewed and presented to the Harbor Commission as soon as available.

Other Business/Concerns

- 1. Harbormaster Review Process**—Tabled until next meeting
- 2. Playground committee update:** No update currently. We confirmed Harbor's concern that the area of the park NOT expand into where boats are stored for the winter as this would create serious problems for the marina.

Next meeting Date: December 2nd. January 6, 2025

Motion to adjourn: Cornelius/Jensen moved to adjourn at 4:24. Carried.