

**City of Bayfield Harbor Commission
Meeting Minutes of March 3rd 2025
Bayfield City Hall**

Call to Order: Chair Shrider called the meeting to order at 3:30

Present: Chair Shrider, Wilcox, Jensen, Cornelius (online), Ringberg (online), Mayor Dougherty

Staff: Harbormaster Hays, Administrative Assistant Hall

Review/Approve Agenda: Jensen/Wilcox made and seconded a motion to approve agenda as circulated.

- Shrider requested ongoing budget status to be added to future agendas.

Motion carried.

Review/Approve meeting minutes: Jensen/Cornelius made and seconded a motion to approve February 3rd Harbor Commission minutes. Motion Carried. Wilcox / Jenson made and seconded a motion to approve February 3rd Joint Meeting of the Harbor Commission and Parks and Recreation Committee minutes. Motion carried.

Public Input: None

Agenda Items

City Dock

1. Finger Pier Project – Status Update

- AMI Grant Assistance status – Concerns raised over the availability of Federal and grant funding at this time. Discussion ensued. Agree to continue having AMI look for grant opportunities and ask their insight into the current funding landscape.

BIG grant not to be awarded until May. Additional 300k of money committed to the project from the Army Corps of Engineers. Likely needs to be spent by the end of the year.

Harbormaster Hays exploring bringing in an engineer to assess condition of City Dock finger piers in conjunction with the City's inspection of the Iron Bridge. Likely

to be in the fall and report would follow after 45 days.

Concerns raised over the availability of financial reporting needed to make informed decisions and move ahead with funding the finger pier project. City Hall almost fully staffed. Hall and Hays to work with City Hall staff to get commission complete budget and cash flow picture.

Discussion of trying to break project into stages. Concern over losing out on economies of scales and grants, which specify all funding must be spent at once on a singular project.

- Rental Status – City Dock fully rented for the 2025 season.
- Public input meeting plan – Concerns over potential midseason shift in operations at City Dock. Not anticipated. City Dock customers aware that slips may not be available in the same configuration next year. No plan available to communicate until funding and timeline secured. Hays exploring options if boats need to be rearranged; AMI looking into definition of “transient.” Meeting to be scheduled after May when the Commission hears back about the BIG grant and has more answers.

2. Public Works Director Report: Written Report -None

Marina

1. Ordinances that apply to marina and other City property under Harbor Commission
 - Review Ordinances –Documents need editing. Unclear if boats included as motor vehicles in City Ordinances. Hays and Hall to work on and bring to next meeting.
 - Discuss enforcement plan
2. Harbormaster Report: Issues/Concerns/Updates – Five year Coast Guard contract for heavy weather and four LE slips signed and sent off. City Dock Race Week rental worked out. CIP trailer purchased and onsite. Permit on storage building denied by the ARB. Hays to handle.

Kenny requested some scoops taken out at the Boat Ramp with water level down. Dredge permit needs to be acquired.

3. Public Works Director Report –None

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report—None

Other Business/Concerns

1. Harbormaster Performance Review process
 - Draft from City review process –City Hall staff almost fully hired. Performance review process next.
2. Playground Committee update
 - Joint meeting status – Jensen asked to be removed from the committee. Scope seems to have been dialed back into original footprint. Remove from future agendas.

Schedule Next Meetings

- April 7th, 3:30pm
- May 5th, 3:30 pm
- June 2nd, 3:30pm

Motion to adjourn: Wilcox/ Jensen made and seconded a motion to adjourn at 4:50. Carried.