

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of March 1, 2021, 4 p.m.

Call to Order - Roll Call

Chairman Bryan called the meeting to order at 4 p.m. and it was noted all members were present including Dougherty, Bauer, Shrider, Zawislak and Chairman Bryan. Other attendees include: PWD Kovachevich, Clerk Hoopman, Adam Tindall-Schlicht, WCPA; Operator Peterson, Bryce Albrecht, Bruce Lunde and Krista Summerfeldt, MSA; Joanne Cirillo, Craig Skadden, and Matt Johnson.

Approve Agenda - Bauer/Shrider made a motion to approve the agenda. Carried.

Review/Approve Minutes from February 8, 2021 - Shrider/Dougherty moved to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items – None.

Marina

1. Breakwater and Shoreline Improvement Project Updates

- a. **HAP Grant** - Lunde has reached out to Halsted and still has not received an amended agreement.
- b. **Project Budget and Timeline** – Nothing new was presented.
- c. **Review Engineering Drawings, Bruce Lunde, Engineer** – Lunde updated the Commission on the DNR and Army Corps permits; both are in process. It could take a minimum of 6 weeks for the DNR permit to be issued. Some discussion ensued on the completion of the project which was kept at December.
 - **MSA Updated notes from Harbor Commission Mtg. Feb. 2-8-2021** – Informational only, no action required.

2. Wisconsin Commercial Ports Association Presentation – Adam Tindall-Schlicht

Mr. Tindall-Schlicht is the director of the Port of Milwaukee as well as for the Wisconsin Ports Association. His presentation included statistical data on our Great Lake Ports, provided an overview of the WCPA, noted key issues the association identified for 2020-2021, showed a list of the 2020 HAP awards with a sincere offer to assist us with any future HAP grants we want to pursue, and concluded with a list of their past victories and current initiatives.

3. Marina Lessee: February Fees Report – Due to the timing of the meeting the report was unavailable.

4. Marina Lessee: Issues/Concerns/Updates – Operator Peterson reported four pelican poles have come loose. The PWD said two of the poles can be reused and it was thought that two would have to be replaced due to age/condition. Ken Dobson will be called to see if he can schedule this work when the weather permits.

Peterson commented he is getting many calls for transient dockage for the upcoming season. Good news!

5. Public Works Director Report: Issues/Concerns/Updates – none.

City Dock & L.E. Building-Slip/Fishing Pier/Boat Ramp -

1. Public Works Director Report: Issues/Concerns/Updates

PWD Kovachevich said both areas are now iced in and they are hoping to reinstall some of the sideboards that have come loose.

Dougherty told the Commission he spoke to Mike Cariveau. He said he procured stations for the Wi-Fi boxes needed to provide service in that area. By consensus, it was agreed when the service is available Hoopman could contact our leasees and let them know to contact Bayfield Wireless directly if they are interested.

Other Business/Concerns

1. Wisconsin Commercial Ports Association Invoice and Invitation to Annual Mtg.

Shrider/Zawislak made a motion to approve payment of the WCPA Invoice for dues in the amount of \$250.00. Carried.

2. Review 2021-2022 CIP's and Comp. Plan Action 2020 Report - Discussed costs estimates for actions. Since the report was not in the packet, Hoopman indicated she would e-mail it out to members. If needed it will be brought back to the next meeting.

3. Election of Officers – Chair and Vice Chair

- Shrider/Bauer made a motion authorizing the election of officers. Carried.
- Shrider/Bauer made a motion to appoint Ted Dougherty as Chairman. There were no other nominations made. Carried.
- Shrider/Zawislak moved to appoint Jim Bryan as Vice Chair. There were no other nominations made. Carried.

4. Schedule Next Meeting(s): April 5, 2021 and May 3, 2021. A special meeting could be called to discuss the Marina Project Bid documents, etc.

5. Marina Lease Discussion (Current Lease Exp. 12/31/23):

Zawislak/Shrider moved to adjourn into closed session pursuant to Section 19.85(1)(e) and (g) The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities, negotiation strategies, and consider a non-disclosure agreement. Since there was no business to discuss the motion was withdrawn.

Adjourn: Shrider/Zawislak moved to adjourn. Carried.