

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Minutes of March 2, 2020 - 4 p.m.**

**Call Regular Meeting to Order - Roll Call:** Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall.

**Present:** Dougherty, Bauer, Shrider (4:06), Dahl and Chairman Bryan

**Others:** Bill Peterson, Bryce Albrecht, PWD Kovachevich and Clerk Hoopman

**Approve Agenda:** Dahl/Bauer made a motion to approve the agenda. Carried.

**Review/Approve Minutes from February 3, 2020:** Dougherty/Dahl moved to approve the previous meeting minutes as presented. Carried.

**Public Input on Agenda Items:** None.

**AGENDA:**

**Marina**

**1. Fuel Containment Repairs – Update**

The Commission received an e-mail from Zyg Jablonski regarding the Fuel Containment Repair Project. Hoopman explained we are unsure if the project requires state approved plans or not. The e-mail seems to indicate we might not need them, and the project can proceed as planned. Concerns were expressed about the timing and not having any control over the project. We need to make some phone calls and get assurances what will be done and when.

**2. Breakwater and Shoreline Improvement Project**

**a. Grant Updates: HAP and ACE-Section 154 Grants**

The Commission received copies of the award letters for these grants which total approximately \$3.9 million. A brief meeting was held with Bruce Lunde, Engineer from MSA and the Commission was provided with a copy of the e-mail dated February 21, 2020 outlining the discussion. Chairman Bryan noted we are hoping to include the finger piers in the project scope and mentioned reducing the number of them to five to be able to accommodate larger boats with wider beams.

Hoopman mentioned we need to have the agreements in place with these agencies prior to starting work. In the past, the Army Corps of Engineers PCA has taken a little time.

**b. MSA Engineering Agreement** – We believe an agreement will be forthcoming. Hoopman asked MSA to include grant administration duties to the scope of their work.

### **3. Pelican Pole Placement:**

Brief discussion ensued about moving the poles that are covering the bubbler hose that Sherman Edwards told us about at the last meeting. PWD Kovachevich will work with Operator Peterson on this issue in the upcoming months.

It was noted one of the pilings are jacked up. Ken Dobson has already been called.

PWD Kovachevich has started the process to remove the bubblers. The lake level is down significantly at the moment.

### **4. Marina Lessee: January Fees Report:** Informational, no action required.

### **5. Marina Lessee: Issues/Concerns/Updates:** None.

### **6. Public Works Director Report: Issues/Concerns/Updates:** None.

## **City Dock**

### **1. Viking Cruises:** Please look at material provided and add questions list.

### **2. Illegal Docking (boat mooring in seasonal slips):** The Police Chief was asked if anything could be done regarding the illegal docking of boats in seasonal slip rental spaces. He sought advice from others and not many communities have rules/ordinance. He came across three though, one was from Dane County – Madison Lakes.

In general, it appears an ordinance can be created that includes a fine based penalty. The Chief recommended:

- We implement a fine based rule where the owner of boat is responsible for the violation
- We incorporated better signage
- Start using brightly painted and signed box covers on the cleats.

Bryce said they tried cleat covers and boaters just moved them.

In general, the Commission agreed we need to create an ordinance with a fine structure and move toward getting the dock signed appropriately. Goal is to have all of this in place by June.

### **3. Public Works Director Report: Issues/Concerns/Updates:** None.

## **L.E. Building-Slip/Fishing Pier/Boat Ramp**

### **1. L.E. Building Rehabilitation**

Chairman Bryan asked if the Commission should consider revisiting the LE Building work that is needed. Some general discussion ensued about the best use of the building and

grounds. This led to discussion about the need for an overall waterfront plan and who could do this work. Shrider suggested the Smith Group and said she would make some initial inquiries with them.

Hoopman was asked to provide Rich Ryan's assessment at the next meeting.

**2. Public Works Director Report: Issues/Concerns/Updates:** None.

**Other Business/Concerns**

**1. Schedule Next Meeting(s):**

- April 6, 2020 – Jim Bryan and Tom Kovachevich will be gone.
- May 4, 2020
- June 1, 2020

**Adjourn:** Shrider/Bauer moved to adjourn. Carried. (5:01 p.m.)

Minutes by Billie L. Hoopman, Clerk