

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Thursday,

April 27, 2023

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:15 PM.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Jane Edwards, Sherman Edwards, and Jacob Geisler.

MEMBERS EXCUSED: Tad Paavola.

GUEST PRESENT: Keith Ray (representing the Parks and Recreation Committee)

APPROVAL OF THE AGENDA:

A motion was made by D. Johnston to approve the agenda for this meeting. J. Edwards seconded the motion. The motion carried.

APPROVAL OF MINUTES:

A motion was made by D. Johnston to approve the minutes of the meeting of January 25, 2023. J. Edwards seconded the motion. The motion carried.

As an informational item, it was duly noted that the meeting scheduled for February 22, 2023 had been cancelled.

FINANCIAL REPORT:

An Other Contract Services expense was incurred in the amount of \$1,575.00 for the trimming of a white pine in the right of way at Manypenny and 11<sup>th</sup> Street. To date there have been no other expenses incurred for the current calendar year.

AGENDA ITEMS:

1. Tree Inventory and Operations
  - a. With a representative of the City Parks and Recreation Committee present, the topic of collaboration between the Tree Board and Parks and Recreation Committee was discussed. The primary focus of such activity would be the addition of and/or the replacement of trees in the City's parks.
  - b. The following dates were scheduled for pruning: June 10<sup>th</sup> and September 30<sup>th</sup>. The latter date is the weekend before Apple Festival and the pruning effort on that date will focus on the remediation or elimination of obstructions in the area of the festival. The trees planted last fall can also be fertilized on either of these dates.
  - c. The tree inventory spreadsheet will be updated to include the plantings of last fall throughout the city and the 14 trees planted in the school garden/orchard.

d. The GIS maintenance system needs to be made operational so that tree data can be updated in real time to the central data base. This will involve the installation of a phone app and orientation as to its use. D. Johnston will have more detailed information to share with the Board at its upcoming meeting.

e. Members were asked to reflect on possible 2024 budget priorities in preparation for meetings of the Tree Board to be scheduled later in the year.

f. Options for pruning training were discussed. The state is a possible resource. There are time constraints on state personnel, and there would be an expense involved. There are on-line resources. If possible, an on-line tutorial will be incorporated into the May 25<sup>th</sup> meeting of the Tree Board.

2. A 2023 Arbor Day Celebration has been scheduled for May 12<sup>th</sup> at 1:00 PM. The 4<sup>th</sup> grade class of the Bayfield School will participate. Plans include the planting of a memorial tree in the public area next to Bayfield on the Lake. This will replace a tree lost in recent years in this same area.
3. Bayfield in Bloom is scheduled for June 2, 2023. J. Edwards will staff a table. The focus will be on invasive species and the role the public can play in control and eradication.
4. The Bayfield Community Education Fund 2022 grant—a collaborative effort between Bayfield Schools and the Tree Board—has been completed except for the final assembly of the gazebo in the school garden. This work will be performed by the School's Technology Education students as soon as the weather permits.
5. The Bayfield Community Education Fund is accepting grant proposals for this calendar year. There is a required educational focus for all requests for funding.
6. Susan Hedman is no longer a member of the Tree Board. It was a decision of the mayor to make this change; Ms. Hedman currently serves on two other City commissions and committees.
7. Information on potential grant funding for urban forestry projects from the Inflation Reduction Act was shared with the members of the Board. The US Department of Agriculture through the US Forest Service will administer this funding. A collaborative project involving the City of Bayfield and the neighboring communities may serve as the basis for a proposal that meets the guidelines of the request for proposals.
8. The following invasive species, requiring attention, have been identified in the local area: knotweed, purple loosestrife, garlic mustard, dalmation toadflax, buckthorn, and emerald ash borer. An initial step would be a public education campaign to inform local residents and elicit their cooperation in combating these invasive species.

#### FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for May 25, 2023 at 5:00 PM. The meeting will be at the Bayfield City Hall.

#### ADJOURNMENT:

A motion for adjournment was made by J. Edwards and seconded by D. Johnston. The motion carried. The meeting was adjourned at 6:36 PM.

Respectfully Submitted.

Jacob Geisler