

# City of Bayfield Plan Commission

Minutes of April 7, 2022, 4 p.m.

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## **Call to Order-Roll Call**

Mayor Ringberg called the meeting to order at 4:00pm followed by roll call.

**Present:** Burkel, Beagan, Durfey, Johnston, Hedman and Mayor Ringberg

**Others:** Councilor Carrier and Clerk/ZA Hoopman

**Approve Agenda:** Durfey/Burkel moved to approve the agenda as presented. Carried.

**Review/Approve Minutes of March 29, 2022:** Burkel/Hedman moved to approve the minutes of March 29, 2022, as presented. Carried.

**Public Input on Agenda Items:** None.

## **Agenda Item(s):**

### **1. Zoning Ordinance Proposals – Review and Discuss Strategy and Next Steps**

The Commission received five proposals in response to their Zoning Ordinance RFP. Commissioners expressed their like and dislike about each proposal.

By consensus, members, felt the two most responsive proposals to our request was from hkgi and Civi Tek. Because the hkgi was over budget, they agreed they should pursue the Civi Tek proposal. The Civi Tek proposal offered more services/outcomes in comparison to the others.

Johnston/Beagan made a motion to move forward with the Civi Tek proposal. They will be invited to attend the Plan Commission's next meeting and they will be asked to review their proposal with the Commission. Assuming it goes well, the Plan Commission will consider making a recommendation to approve the proposal from Civi Tek at the Council's May 16, 2022, meeting. Discussion ensued. Burkel, Beagan, Durfey, Johnston, Hedman and Mayor Ringberg – yes.

### **2. Wayfinding Proposals - Review and Discuss Strategy and Next Steps**

The Plan Commission received seven Wayfinding proposals in response to their RFP. Hoopman noted that copies are now ready for pick-up and Commissioner's should be prepared to evaluate them at their April 26, 2022, meeting.

### **3. Confirm/Set Next Meeting(s):** April 26, 2022, 4 p.m.

**Adjourn:** Johnston/Burkel moved to adjourn. Carried. (4:31 pm)

Minutes by Billie L. Hoopman, Clerk/ZA