

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Thursday,

June 27, 2024

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairperson of the Tree Board at 5:02PM.

MEMBERS PRESENT: Beth Cozzi, Kevon Dietal, Tad Paavola, and Jacob Geisler.

MEMBERS EXCUSED: Jane Edwards and Sherman Edwards.

APPROVAL OF AGENDA:

A motion was made by T. Paavola to approve the agenda. K. Dietal seconded the motion. The agenda was corrected to read: Thursday July 25, 2024. The motion carried.

APPROVAL OF MINUTES:

A motion was made by K. Dietal to approve the minutes of the meeting of April 25, 2024. T. Paavola seconded the motion. The motion carried.

ANNOUNCEMENT:

The meeting scheduled for May 23, 2024 was cancelled due to the lack of a quorum

FINANCIAL REPORT:

A financial report was included with the materials distributed to the members present. There were no expenditures in either May or June. A balance remains in the 2024 budget in the amount of \$3,000.

OLD BUSINESS:

1. T. Paavola performed the proposed trimming and pruning on the Oien property, accounting for ½ hour of volunteer time.
2. T. Paavola and others saw to the removal of the Buckthorn and Knotweed clean-up on N. 4<sup>th</sup> Street, accounting for 4 ½ hours of volunteer time.
3. The Chairperson reported on the recent Arbor Day event which was well received. The *Ashland Daily Press* reported on the event.
4. The status of the 2 trees in the area of Rittenhouse Avenue and 8<sup>th</sup> Street with evidence of emerald ash borer infestation needs follow-up to ensure proper removal and disposal.
5. Kevon Dietal was introduced as a new member of the Tree Board.

NEW BUSINESS:

1. A number of regular tasks need attention, including the removal of stakes or posts on trees planted in 2023, routine trimming and pruning, and staking the trees planted during the recent Arbor Day event. T. Paavola will take responsibility for the removal of stakes. A work detail has been scheduled for Monday, July 1, 2024 to address trimming and pruning needs

2. The BCEF grant received for this year's Arbor Day event was for a total \$2,500. The actual expenditures for this event totaled \$1,348 for trees and mulch purchased from Earth Sense Garden Center. An unspent balance of \$1,152 remains. The Chairperson will contact a representative of the Foundation to ascertain how this balance is to be addressed.
3. An Urban Forestry Grant proposal discussed in recent meetings was not prepared and submitted prior to the June 1, 2024 deadline. It is hoped that a grant proposal can be prepared and submitted at some future date.
4. The question of who is financially responsible for replacing the four trees in the vicinity of Manypenny Avenue and S. First Street, which were removed at the request of the former owner of the adjacent property, has not been resolved. The Chairperson will speak to the current owner. It is the consensus of the Tree Board that the agreement between the former owner and the City Forester ought to apply despite the change in ownership.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for Thursday, July 25, 2024 at 5:00PM.

ADJOURNMENT:

A motion for adjournment was made by T. Paavola and seconded by K. Dieta. The motion carried. The meeting was adjourned at 5:51PM.

Respectfully Submitted,

Jacob Geisler