

City of Bayfield Plan Commission

Minutes of June 28, 2022, 5 p.m.

Call to Order-Roll Call:

Beagan called the meeting to order at 5:00 p.m. followed by roll call:

Present: Beagan, Carrier, Cragoe, Hedmen, Johnston, Johnson and Mayor Ringberg

Others: Tim Schwecke and Charlie Handy-Civitek, Daniel Skendarian, Jenna Gallagher, Joanne Cirillo, and Billie Hoopman

Approve Agenda: Johnston/Johnson moved to approve the agenda as presented. Carried.

Review/Approve Minutes of June 9, 2022: Johnson/Cragoe moved to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

Public Hearing: The City of Bayfield Plan Commission opened a public hearing on June 28, 2022, at 5:00 pm at the Bayfield City Hall, located at 125 South First Street in accordance with Section 500-33 through 500-35 followed by a regular meeting. Queen's View LLC is seeking a Bed and Breakfast Conditional Use Permit, for the property located at 108 North Third Street, Bayfield, WI, to rent four 2-bedroom suites. Their Conditional Use Permit Application is now on file at City Hall for inspection.

Hoopman noted three letters of support for the Queen's View B&B Conditional Use Permit Application were received and are included in the packet. They were from neighboring property owners: Jim Webster, Heidi and Haley Nelson Skye Bingham and Matthew Zawislak, and the Linda Georgeson, Christ Episcopal Church.

Since there was no additional public comment, Hedman/Johnston moved to close the Public Hearing. Carried. (5:03 pm).

Agenda Item(s):

- 1. Conditional Use Permit: Queen's View LLC, 108 No. Third Street:** Johnson/Hedman moved to approve the application for a B&B CUP Permit to rent out 3-2 Bedroom Units and 1-1 bedroom unit at the property located at 108 No. Third Street. The Mayor spoke in favor of the use of this property in this manner. Hoopman noted the Commissioner's actions were only regarding the request for a B&B CUP. Carried; all ayes.
- 2. Zoning Code Project – Work Session with Civitek:** Tim Schwecke and Charlie Handy provided the Commission with a draft (new) table of content and a summary table outlining the notice requirements and review authority. These documents were reviewed, and discussion ensued. These are working documents and no action was required.

At the next meeting the Commission will be asked to consider/review land uses, the zoning district map, and special exceptions.

3. **Wayfinding Signs Project:** Hoopman informed the Commission staff has a kick off meeting scheduled with Stantec tomorrow at 3 p.m. Commission members were invited to attend. Hoopman will provide a follow-up to Commissioner's after the meeting.

4. **Confirm/Set Next Meeting:** The next meeting will be July 26, 2022, 5 p.m.

Adjourn: Johnson/Johnston moved to adjourn. (7:20 p.m.)

Minutes by: Billie L. Hoopman, Clerk/ZA