

City of Bayfield Plan Commission

Minutes of June 7, 2023

Call to Order: Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

Roll Call:

Present: Bland, Cragoe, Hedman, Johnston, Johnson, and Mayor Ringberg

Absent: Carrier

Others: Dave Tweed and Jamie Wirkler - Stantec, Clerk/ZA Hoopman, PWD Kovachevich, and Kati Anderson-Chamber

Approve Agenda: Johnson/Cragoe moved to approve the agenda as presented. Carried.

Review/Approve Minutes of May 23, 2023: Hedman/Cragoe made a motion to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. City of Bayfield Wayfinding Project

A. Receive Sign Revisions from Stantec: 90% Design Development Plan

Entry Signs:

Where will the south sign be located? The corner noted in the plan does not seem like a feasible location and it was not believed the arrows in that location would be removed.

- Landmark/Maki Property?
- Korseberg Park?
- 8th Street right-of-way (Hwy. 13 and Old Military Road)?

The North sign should be closer to the northern intersection. The location now is an area where cars have gone off the road in wintertime.

Commission members then reviewed the styles shown on Pg. 1.13 .

- Members mentioned liking: b., e., and f.
- Tweed noted cut out letters should be on a rail to avoid theft. Some thought the rail was distracting.
- Because of the comment about keeping the natural stone look and feel, Hoopman mentioned the Commission might want to consider the carved lettering shown in “a.”. The PWD showed a brick that has carved lettering as an example. Former Mayor MacDonald has a carved stone in his yard too.
- Consider removing the “Welcome to” and just have “Bayfield”.
- Lighting the sign is being reconsidered. Hoopman noted all lighting needs to conform with the City’s Outdoor Lighting Ordinance.
- The sizes shown on the page are the recommended sizes.
- The sign should not overhang the stone.

Parking Signs:

- Should the signs be painted black or patina? Stantec can send samples to review. They noted if we use a patina look, the signs will have a longer longevity since they will already look weathered.
- Commissioners by consensus agreed there shouldn't be a map on the sign.
- Commissioners prefer to not have the fastener bolts so prominent. Might a taller stone work? Tweed was going to find out how wide the stone needs to be for bolts not to show.

Downtown District Signs:

- Style should match the entry signs.
- Sign should read "Downtown"

Directional Pedestrian Icon Signs:

- We can have them on the two sides; can't face oncoming traffic.
- The "B" will be removed.
- The \$ will be kept, and the ATM removed from list.
- Will use an ? instead of the *i*.
- Art Gallery will be removed from the list.
- Icon signs sizes should be the same size if there are two on a pole.

B. General discussion regarding types of signs, and placement, and next steps**Homework:**

1. Work in pairs to review all intersections in the Commercial District to determine if icon signs are needed. What and where?

Hedman provided a report on the signage needed for Broad Street.

2. Schedule a field trip to the Brownstone stock pile to review and begin picking out the stone for the signs. Scheduled for Tuesday, June 20, 2023 at 2 p.m.

2. Confirm/Set Next Meeting(s):

- June 27, 2023, 5 p.m. – Zoning
- July 13, 2023, 5 p.m. - Wayfinding
- July 25, 2023, 5 p.m. – Zoning

Adjourn: Johnson/Cragoe moved to adjourn. Carried. (6:49 p.m.)

Minutes by Billie L. Hoopman, Clerk/ZA