

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Wednesday

July 24, 2024

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairperson of the Tree Board at 5:01PM.

MEMBERS PRESENT: Beth Cozzi, Kevon Dietel, Jane Edwards, Sherman Edwards, and Jacob Geisler.

MEMBERS EXCUSED: Tad Paavola

APPROVAL OF AGENDA:

A motion was made by K. Dietel to approve the agenda with the following correction: the date proposed for the August meeting as August 21, 2024. J. Sherman seconded the motion. The motion carried.

APPROVAL OF MINUTES:

A motion was made by J. Sherman to approve the minutes of the meeting of June 27, 2024. K. Dietel seconded the motion. The motion carried.

FINANCIAL REPORT:

A financial report was included with the materials distributed to the members present. The expenditure reported for July was the cost of refreshments for the Bayfield School students involved in the May Arbor Day event.

OLD BUSINESS:

1. Volunteer activities performed during the past month include: (a) stake removal by T. Paavola – 2 hours, and (b) pruning and trimming by B. Cozzi and J. Geisler – 2 ½ hours each.
2. Buckthorn and Knotweed eradication were discussed. The county has a Knotweed eradication project which the city can access. The property owner on N. 4<sup>th</sup> Street has been in contact with Romona Shackelford, Northwoods Cooperative Weed Management Area Coordinator, with respect to the use of an herbicide to prevent the regrowth of Buckthorn, which had been previously cut down. The site involved is private property. A brief discussion followed as to the best way to address a rather large area of Buckthorn in the vicinity of the city water tower.

NEW BUSINESS:

1. Tree removal and pruning priorities were discussed with particular attention to the following: (a) a tree overhanging the library grounds, (b) a maple in the vicinity of 7<sup>th</sup> Street and Rittenhouse Avenue harmed by construction, (c) an ash infected by EAB at 11<sup>th</sup> Street and Wilson Avenue, and (d) pruning a street tree across from the Bayfield Inn that interferes with parking and pedestrian traffic on the sidewalk.
2. Board members alerted B. Cozzi to locations of possible spongy moth damage within the city. These will be checked on for verification and potential remedial action.

3. A private party has approached the City Forester/Tree Board chair with respect to either the purchase of or donation of two trees which they had purchased and no longer have a use for. B. Cozzi will follow up on this offer.
4. At the Board's August meeting, the scheduling of a work day later in the month will be discussed to begin work on the tree removal effort suggested by the 2022 Urban Forestry Operations Plan and within the capability of the members of the Board.
5. The Sioux River Tree Service is slated to perform stump grinding later this fall. The Board will need to ensure that a complete list of stumps slated for removal be provided to the Tree Service.
6. It was announced and agreed to by those present that the Wednesdays are acceptable days for the Board's monthly meeting. The change will be in place for at least the rest of the summer.
7. B. Cozzi and J. Sherman will explore the possibility of the submission of a proposal for a forestry grant with a due date of October 1, 2024.
8. Copies of the city's 2025 Budget Schedule, CIP's, Worksheets, and Comprehensive Plan Monitoring Forms were distributed to the members of the Board. 2025 budget requests and other documentation are required by August 2, 2024. The Board reviewed these materials and made suggestions to assist the City Forester/Tree Board chair in the completion of the material in a timely manner.

**FOLLOW-UP MEETING:**

The next meeting of the Tree Board is scheduled for Wednesday, August 21, 2024 at 5:00PM at the City Firehall.

**ADJOURNMENT:**

A motion for adjournment was made by J. Sherman and seconded by K. Dietel. The motion carried. The meeting was adjourned at 5:56PM.

Respectfully Submitted,

Jacob Geisler