

City of Bayfield Plan Commission

Minutes of Tuesday, July 28, 2020

Call to Order-Roll Call: Mayor Ringberg called the virtual meeting to order at 4 p.m.

Present: Mayor Ringberg, Cirillo, Burkel, Durfey, Dougherty and Ludeking (4:06p.m.)

Approve Agenda: Dougherty/Burkel made a motion to approve the agenda as presented. Carried.

Review/Approve Minutes of June 23, 2020: Cirillo/Burkel moved to approve the minutes of June 23, 2020 as presented. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. Comprehensive Plan Implementation: Action Planning

- **Launching the Green Infrastructure & Climate Resiliency Program – Update**
 - **Natural Lawn Areas, Land Disturbance (steep slope areas), and Stormwater Management Requirements**

The Green Infrastructure has temporarily disbanded due to Covid-19. However, Hoopman informed the Commission, she continues to work on the above-mentioned ordinances with Kate Kitchell and JB Hinds.

- **Health In all Policies – Review Draft Resolution** (by Mary Dougherty)

The Commission received copies of the draft resolution and were directed to the following links:

 - CDC - <https://www.cdc.gov/policy/hiap/index.html>
 - Appleton, WI - <https://www.appleton.org/residents/health/administration/health-in-all-policies>

Burkel/Cirillo made a motion recommending the Council approve the Health in All Policies Resolution as presented. As a result of the Resolution, the Commission will be charged with developing a Health In all Policies guidance document. Carried. Thank you Mary for your work creating this document!

- **Housing Study – Update:** Mayor Ringberg told the Commission the 4-page Housing Survey is near completion and will be mailed out soon. There is another meeting this Friday, and although a little slow, progress is being made.

2. Other

- **Zoning Code Review:** Cirillo reminded Commissioner this is listed as an action item and asked if she could begin reviewing the Zoning Codes. Hoopman reminded the Commission they agreed to delay the review until the work on the Housing and Green Infrastructure was complete so the findings could be added to the Zoning Code. Cirillo, Burkel and Ludeking will begin reviewing the Zoning Code individually and in small group sessions.
- **Comprehensive Plan Monitoring Form:** Ludeking reminded the Commission about the annual review of the Comp. Plan which is outlined in the Implementation Section of the City's most current Comprehensive Plan. It was agreed the form should be sent out with

the City's Annual Budget Information this week. It seems the Commission would be responsible for reviewing the forms and creating an annual report.

3. Confirm/Set Next Meeting(s)

- August 25, 2020 (only if needed)
- September 29, 2020

Adjournment

Burkel/Dougherty moved to adjourn. Carried. (4:29 p.m.)

Minutes by Billie L. Hoopman, Clerk