

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of August 17, 2020 - 4 p.m.

Call to Order - Roll Call: Chairman Bryan call the meeting to order at 4 p.m.

Present: Ted Dougherty, Michelle Shrider, Carl Dahl, and Chairman Bryan.

Absent: Terry Bauer

Others: Bill Peterson, Billie Hoopman, and Tom Kovachevich

Approve Agenda: Shrider/Dougherty moved to approve the agenda. Carried.

Review/Approve Minutes from August 3, 2020: Shrider/Dahl made a motion to approve the previous meeting minutes as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

Marina

1. Fuel Containment Repair Project – Project Update

A-Z Plumbing indicated they plan to start on Thursday, August 20, 2020.

2. Breakwater and Shoreline Improvement Project

a. MSA Engineering Agreement

Dahl/Shrider made a motion to approve the agreement from MSA Engineering for professional services for the Apostle Islands Marina Breakwall Repair Project in the amount as follows:

Final Design	\$154,409
Bidding and Negotiating	\$9,745
Grant Admin. And Reporting	\$20,000
Construction Administration	\$53,146
TOTAL ESTIMATED COST	\$237,300.00

It was noted the timeline was revised from last month. Dougherty asked if the City Dock Finger Piers were included and Hoopman said they are not. Passed by roll voice vote, all ayes.

b. Project Cost Updates / Breakdown

Some discussion ensued on the cost of the project. The height of the wall and the south shore stabilization has caused the current project estimate to increase to \$3.7 million.

c. Project Status Update – Bruce Lunde, Engineer

Lunde said they are close to sending us the preliminary engineering designs and revised cost estimate.

d. Grant Updates: HAP and ACE-Section 154

Lunde spoke to the ACE program folks and we can request an amendment to the project scope and ask for additional funding. He will work on this request which needs to be submitted within the next couple of days.

3. **Marina Lessee: July Fees Report:** Item will be postponed until the next meeting.
4. **Marina Lessee: Issues/Concerns/Updates:** Shrider informed the Commission she was surprised to learn AIM Operator Peterson has the marina listed for sale under Simply Marina. The Commission was not informed of this so it took them by surprise. Peterson explained it was being done in an effort to help the City find someone to take over once the contract expires. He said he is selling his business, like Johnson did previously, and he will make it clear the marina assets, docks, etc. are not for sale. Dougherty asked for a disclaimer to be added to the listing that notes the City's property/assets are not included in the sale.
5. **Public Works Director Report: Issues/Concerns/Updates:** None.

City Dock

1. Request for Wireless Internet – Update

Todd Carlson was notified the Harbor Commission was interested in learning more about what Bayfield Wireless was proposing. Mike Cariveau, owner of Bayfield Wireless called and asked to meet with someone over on the City Dock. Ted Dougherty volunteered to meet with him. Hoopman will provide Dougherty's contact information to Cariveau to set up a meeting.

2. Illegal Docking (boat mooring in seasonal slips) Draft Ordinance

Some questions/comments were received on the penalty section. Hoopman can sent out the City's existing penalty ordinance that is referenced but noted it can be changed as needed. Can a higher penalty be in place for boats that block commercial vessels? More work will continue on the draft ordinance with hopes it will be in place by next season.

3. Viking Cruises, others

As far as the City knows Viking Cruises is still planning to come and Hoopman just received a phone message from another outfit that is also considering offering cruises in our area. She will report any new information obtained about either group to the Commission.

4. Public Works Director Report: Issues/Concerns/Updates

Since the last meeting and contacts were made, the garbage issue on the City Dock is better.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. L.E. Building Rehabilitation

Dougherty noted he has been working with the Mayor to set up a sub-committee to discuss the best use of the LEBuilding and adjacent property. Other proposed members include Mark Ludeking, Kate Kitchell and Megan Boyle. Tom Kovachevich volunteered to be on the Committee too.

2. Public Works Director Report: Issues/Concerns/Updates: None.

Other Business/Concerns

1. 2021 Rates, Budget & CIPs

The Commission was provided with historical information on rates, and seasonal and winter dockage. They also received a copy of a proposed 2021 budget and CIP list. Discussion ensued. Dougherty/Shrider made a motion to reduce the transfer to the City's General Fund from \$105,000 to \$70,000. They would like to keep the \$35,000 in reserve and noted many repair/maintenance issues needed on their other harbor assets. Passed by roll call vote as follows: Shrider, Dougherty and Dahl – yes; Bryan- no.

Dougherty/Shrider moved to forward the draft 2021 Amended Budget and CIP's to the City Treasurer. Carried, all ayes.

Schedule Next Meeting(s): Tuesday, September 8 and Monday, October 5, 2020

Adjourn: Shrider/Dougherty moved to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk