

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Wednesday

August 28, 2024

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairperson of the Tree Board at 5:00PM.

MEMBERS PRESENT: Beth Cozzi, Kevon Dietel, Jane Edwards, Sherman Edwards, Tad Paavola, and Jacob Geisler.

MEMBERS EXCUSED: None

APPROVAL OF AGENDA:

A motion was made by K. Dietel to approve the agenda with the following corrections: (1) the date of the September meeting will be September 19, 2024 and (2) the addition of Financial Report to the agenda. J. Sherman seconded the motion. The motion carried.

APPROVAL OF MINUTES:

A motion was made by J. Sherman to approve the minutes of the meeting of July 24, 2024 with the following correction: the August meeting date was rescheduled for August 28, 2024. K. Dietel seconded the motion. The motion carried.

FINANCIAL REPORT:

A financial report was included with the materials distributed to the members present. The \$1,500 expenditure incurred during the month of August was the cost of the removal of a silver maple in the area of Sixth Street and Manypenny Avenue which was overhanging the street. This work was arranged by the Public Works Department and performed by Robert Kelly Tree Care. There is a total of \$1,441.82 remaining in the Tree Board budget for balance of the calendar year. It was the consensus of the Board that the \$441.82 remaining in the line-item Mileage/Meetings be made available for Maintenance.

OLD BUSINESS:

1. Volunteer activities performed during the past month include: pruning performed by T. Paavola – 1 hour.
2. Buckthorn and Knotweed update. Knotweed located at the end of North 4th Street has been treated with an herbicide apparently arranged by the property owner.
3. The removal and proper disposal of the ash tree infected with emerald ash borer located in the area of Eighth Street and Rittenhouse needs to be pursued. There may be a question whether of not this particular tree is located in the right of way or is on private property. The City Forester will follow up on this matter.

NEW BUSINESS:

1. Tree removal and pruning actions recommended by Bluestem Consulting were discussed. Members of the Tree Board will perform these activities where feasible. Others will need to be contracted out to private tree services.
2. A grant proposal focusing on tree and stump removal and pruning will be submitted to the Wisconsin Department of Natural Resources under its Regular Urban Forestry Grant Program. There is a deadline of October 1, 2024 for this round of grant requests. B. Cozzi and J. Geisler will work up a draft proposal and finalize a proposal with the assistance of J. Sherman.
3. A work detail has been scheduled for Saturday, September 14, 2024 at 9:00AM. The focus will be on pruning. B. Cozzi will contact J. Weber, the Director of the City's Public Works Department, with the expectation that the city crew will be able haul any material removed to the City's disposal site.
4. T. Paavola reported on his recent discussion with Matt Carrier regarding the responsibility for stump grinding and replacement trees in the terrace area located at South First Street and Manypenny Avenue. The previous owner had agreed to a financial arrangement to replace a number of mountain ash trees removed at the request of the property owner. A change in ownership has complicated this process.
5. Potential new and additional Tree Board members were identified. B. Cozzi will follow up on the question of residency, that is, are Tree Board members required to be City residents.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for Thursday, September 19, 2024 at 5:00PM at the City Firehall.

ADJOURNMENT:

A motion for adjournment was made by J. Sherman and seconded by T. Paavola. The motion carried. The meeting was adjourned at 5:52PM.

Respectfully Submitted,

Jacob Geisler