

City of Bayfield Plan Commission

Tuesday, September 24, 2019, 4 p.m.
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814

Call to Order - Roll Call: Mayor Ringberg called the Plan Commission meeting to order at 4:00 p.m. followed by roll call.

Present: Dougherty, Burkel, Hackbarth, and Mayor Ringberg.
Johnson arrived at 4:05 p.m.

Absent: O'Brien and Durfey

Others: David Eades, and Bill Bland, Maritime Museum

Approve Agenda: Hackbarth/Burkel moved to approve the agenda as presented. Carried.

Review/Approve Minutes of August 27, 2019: Dougherty/Burkel motioned to approve the minutes of August 27, 2019 as presented. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. Temporary Shelter Request – Bayfield Maritime Museum

The Plan Commission received a request from the Bayfield Maritime Museum seeking permission to leave up the frame for one their Temporary Shelters. Commissioner's expressed they didn't think it was a problem. The Mayor discussed the City's ordinances and Hoopman added by definition, a Temporary Shelter "can be easily erected or dismantled". In keeping with the ordinance and unintended future consequences, Dougherty/Burkel moved to deny the request to leave the temporary shelter poles up for the winter. Carried.

Hoopman thanked the Commission for following the code. The follow through helps office staff better do their jobs without facing backlash from applicants who hear one thing from us, and then another from the Committees.

2. Comprehensive Plan Implementation: Action Plan

The Commission learned the Council followed their recommendation to adopt the Action Items and Crossover Worksheets as provided. Yeah! Time to get to work.

- **Health In all Policies – Appleton's Ordinance**

Commissioner's were provided with a copy of Appleton's Health in all Policies Ordinance and "Creating a Healthier More Vibrant and Equitable Appleton" statements for review. All like most of the language included, but would like to tweak it to meet our rural community needs and abilities. The Mayor was thinking it would be good to have someone on all committees who could speak to these

goals and objectives rather than create a separate committee. Mary Dougherty offered to edit Appleton's versions as discussed. Hoopman will provide Appleton's Ord. to her in Word.

- **Housing Study**

The Commission was updated on the Bayfield and Ashland County Regional Housing Study project. The City of Bayfield has agreed to take the lead and be the grant application sponsor. The group which is being led by UW Extension and NWRPC, is waiting to see who will participate. The Town of Bayfield and LaPointe have agreed to participate.

- **Launching the Green Infrastructure Program in the City of Bayfield**

The Mayor said with regard to the development of a Green Infrastructure Team, he feels the same as with the Health in all Policies. I don't think we are going to develop a new committee but rather have people on each committee who are informed and knowledgeable about the green infrastructure goals and objectives of the City. Hoopman commented on the WCMG application that is in the packet. Kate Kitchell included this work in this application and we are now waiting for a proposal from Julie B. Hinds, Birchline Planning LLC. Work includes a review of City Codes for green infrastructure, provide an assessment for GI and Coastal Resilience needs and opportunities, provide recommendations, and develop a site-specific plan for Halvor Reiten Park as a demonstration.

- **Sign-Subcommittee – Minutes of September 10, 2019**

The Commission received a copy of the minutes and noted the terrific work that is being done. David Eades and Mary Dougherty said they are still working on the wayfinding signage definition. Some discussion ensued. We need to make sure the wayfinding sign design is simple, easy to read, catches peoples' attention in a matter of seconds and is culturally sensitive. Hoopman noted the City's ordinance needs further tweaking with regards to painted window and parking lot signage.

3. Property Maintenance

The Commission was updated on the Property Maintenance issue at 421 Manypenny Avenue. Police Chief Fangman and Hoopman will be issuing a citation. Commissioner's informed Hoopman of a couple other properties that need letters.

Other: The Mayor was looking for someone to sit on the Climate Adaption Panel on Saturday, September 28, 2019 from 8:30 – 10 a.m. at the Madeline Island Ferry Line Terminal. None of the Commission members present were able to commit. It was suggested that Bill Bland, who was at the meeting to represent the Maritime Museum was an expert in Climate Change and maybe he'd want to participate?

4. Confirm/Set Next Meeting(s): No October Meeting; November 19, 2019, 4 pm

Adjournment: Johnson/Dougherty moved to adjourn. Carried.

Minutes by: Billie L. Hoopman, Clerk