

# City of Bayfield Plan Commission

Minutes of September 26, 2022 - 5 p.m.

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## **Call to Order-Roll Call:**

Mayor Ringberg called the meeting to order at 5 p.m. followed by roll call.

**Present:** Mayor Ringberg, Beagan, Carrier, Cragoe, Hedman, Johnston and Johnson

**Other:** Tim Schwecke and Charlie Handy-Civitek Consulting, Clerk/ZA Hoopman, Craig Skaaden, Bill Peterson, and Tom Shrider

**Approve Agenda:** Johnston/Cragoe moved to approve the agenda with the understanding item #2 would be moved to #1. Carried.

**Review/Approve Minutes of September 14, 2022:** Johnson/Carrier made a motion to approve the minutes of September 14, 2022, as presented. Carried.

**Public Input on Agenda Items:** None.

## **Agenda Item(s):**

### **1. Temporary Structure Request – Apostle Islands Marina, 107 Manypenny Avenue.**

Johnson/Cragoe moved to approve the Temporary Structure application as presented. Carried.

### **2. Zoning Code Project – Memo#3: Continue Reviewing Land Use Matrix**

The Commission reviewed the remaining items on the matrix starting at 8 Government and Community Services, Page A-2. Modification were suggested to the matrix and a few items were eliminated including:

- 9.07 Utility Installation Major
- 10.03 Park and Ride Lots
- 11.03 Warehouse – unless size restrictions can be included.
- 12.02 Contractor Yard
- 14.11 Donation Drop Boxes
- 14.15 Privacy Fences
- 15.04 Off-site construction yard

These others were called out with the understanding they need additional work:

- 9.02 Created – Community Solar (Where might it be located?)
- 12.03 Manufacturing – Commission noted size restrictions are important
- 14.07 Bee Keeping, with caution! What restrictions? Who in the City would be responsible for permitting. Hoopman unvolunteered herself.
- 14.16 Security Fence – remove from B-1, B-2 zones
- 14.18 Firewood – needs to be stored in backyards
- 14.26 Rain Gardens – with restrictions on size and placement
- 14.27 Retaining Walls – with restrictions on height allowance
- 15.09 Seasonal Product Sales – not in neighborhoods, farmer’s market style preferred
- 15.06 Portable Storage Containers – with restrictions on time allowance, defined enforcement

- 15.10 Sidewalk Café's – maybe, but with caution. Hoopman asked Commissioners to walk around the commercial district and see if there is a place that works. We don't want to include an activity that doesn't work somewhere. Please be thinking about all current sidewalk uses and parking issues including planters, benches, signage (sandwich board signs, paid parking signs and wayfinding signage), trash cans, sidewalk sales, etc. She also mentioned alcohol license issues that would occur on public property.

### **3. 2019-2029 Comprehensive Plan Monitoring Update**

Informational. Provides an update on the activity to date on the Comprehensive Plan goals and objectives.

### **4. Short-Term Rental Report**

Informational. Shows the City of Bayfield has nine active short-term rental permits.

### **5. Wayfinding Master Sign Plan**

Commissioners received a wayfinding score card to use to evaluate both proposals. They were asked to please fill it out prior to the next meeting and return the score card to Mayor Ringberg for tallying.

### **6. Confirm/Set Next Meetings:**

- Special Meeting – October 12, 2022, focus will be on Wayfinding Project
- Regular Meeting – October 25, 2022, focus will be on Zoning Project

## **Adjourn**

Johnson/Cragoe moved to adjourn. Carried. (7:16 p.m.)

Minutes by Billie L. Hoopman, Clerk/Zoning Administrator