

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

Thursday,

September 28, 2023

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:00 PM.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Tad Paavola, Jane Edwards, Sherman Edwards, and Jacob Geisler.

MEMBERS EXCUSED: None

APPROVAL OF THE AGENDA:

A motion was made by D. Johnston to approve the agenda for this meeting. J. Edwards seconded the motion. The motion carried.

APPROVAL OF MINUTES:

A motion was made by D. Johnston to approve the minutes of the meeting of the meeting of August 24, 2023. Tad Paavola seconded the motion. The motion carried.

FINANCIAL REPORT:

A financial report was received by the Board. There have been no expenses incurred nor expenses paid during the course of the past month.

OLD BUSINESS:

1. Tree Board members were reminded of the pruning and fertilizing work detail scheduled for September 30th. Members are to meet at City Hall at 9:00 AM.
2. The tree inventory spreadsheet has been updated to include the school orchard and other trees planted in 2022.
3. Recent plantings and removals will be incorporated into the GIS system by the City Forester as soon as access to the computerized database has been arranged.
4. It is anticipated that the CY 2024 Tree Board budget within the City of Bayfield budget will remain at the present level of \$6,000.00. It is also anticipated that a subsequent proposal will not be submitted to the Wisconsin Urban Forestry Grant Program until September 2024 for funding during the CY 2025. A grant request of \$15,000 is planned which would require a 50% local match of City funds and in-kind contributions. There was a preliminary discussion whereby the Tree Board could potentially submit a CY 2025 City budget request with an increase of \$1,500 for a total annual budget of \$7,500. This would fulfill the local match required of the proposed Urban Forestry Grant proposal to be submitted for the same time period.
5. The Bayfield Community Educational Foundation Grant funded activities are being brought to closure with the final assembly of the gazebo in the school garden. The proposed use of this shelter is to facilitate outdoor educational activities.

NEW BUSINESS:

1. Updated cost figures for planned activities were shared with the members of the Board. Removal of the willow in Halvor Reiten Park and the maple adjacent to the Basina home including grinding the stumps will cost \$1,800 each for a total of \$3,600. The purchase and planting of the red maple proposed for Halvor Reiten Park will cost \$500 for purchase and \$200 for planting for a total of \$700. This is nearly double the estimate of \$374 that was shared with the Board at its September meeting. The Chair of the Tree Board will check into this discrepancy.
2. Earth Sense Graden Center will plant and stake six trees this fall. The estimated cost is \$1,200. The actual cost may vary somewhat due to the variation in price depending upon the species purchased.
3. The four Mountain Ash trees in the vicinity of Manypenny Ave. and Front St. will be removed at the request of the property owner and replaced with flowering nonfruiting varieties. The Chair of the Tree Board will confirm the arrangement proposed by the property owner, who will cover the cost of stump removal/grinding and the replacement trees. It was decided that the Mountain Ash trees could not be relocated due to the limitations of their current location. Removal was the only viable option, if they are to be replaced.
4. A monthly pruning and trimming work detail with the exclusion of the winter months was discussed. These activities are to take place on a regular basis if there is any expectation that the need for such work can be reasonably satisfied. Board members are free to perform these tasks at any time. They are asked to keep a record of their time so that a proper accounting is possible to meet the in-kind requirements for grants and other purposes.
5. With an eye towards additional funding sources, B. Cozzi outlined briefly discussed two proposals: (1) a fundraiser, such as a spaghetti dinner in collaboration with the Pier Plaza Restaurant possibly in January 2024. B. Cozzi will contact John and Sharon Johnson to explore this idea further. (2) a follow-up BCEF grant proposal built around the Bayfield High School forestry class taught by Mark O'Neil and its collaboration with the Tree Board in the management of Bayfield's urban forest.
6. The Board was informed of state resources that are being accessed to control invasive species within the city, which include: Knotweed, Buckthorn, and Garlic Mustard.
7. The Board was alerted to the need to remove a tree located in the vicinity of Rice Ave. and Second St. due to extensive woodpecker damage. The homeowner has requested that a Mountain Ash be chosen as a replacement.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for October 26, 2023 at 5:00 PM. The meeting will be at the Bayfield City Hall. There will be no meeting scheduled for either November or December. The first meeting of the new year will be scheduled for January 25, 2024.

ADJOURNMENT:

A motion for adjournment was made by D. Johnston and seconded by J. Edwards. The motion carried. The meeting was adjourned at 5:55 PM.

Respectfully Submitted, Jacob Geisler