

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Minutes of September 8, 2020 - 4 p.m.**

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- **Call to Order - Roll Call:** Chairman Bryan called the virtual meeting to order at 4 p.m.  
**Present:** Chairman Bryan, Shrider, Dahl, and Dougherty. Bauer arrived at 4:10 p.m.  
**Others:** Mayor Ringberg, PWD Kovachevich, Clerk Hoopman, Bryce Albrecht, Bill Peterson, Engineer Bruce Lunde and Councilor Cirillo
- **Approve Agenda:** Dougherty/Dahl made a motion to approve the agenda as presented. Carried.
- **Review/Approve Minutes from August 17, 2020:** Shrider/Dahl moved to approve the minutes as presented. Carried.
- **Public Input on Agenda Items:** None.

**AGENDA:**

**Marina**

1. **Fuel Containment Repair Project – Project Update / Concerns:** Hoopman told the Commission the Fuel Containment Repair Project has finally been completed. She is working on obtaining our permit and renewing our insurance policy. The insurance policy needs to be sent to the inspector immediately. If not, the system will have to be shut down again until it is in place.
2. **Shelter Request – Block 104, Lot 9:** Dougherty/Shrider moved to recommend approval of Bill Peterson’s application to install a 12’x33’ shelter, north of City Hall, to cover his Boom Truck from the winter weather to the Plan Commission. Discussion. Motion carried, all ayes.
3. **Breakwater and Shoreline Improvement Project Updates:** The commission received an updated budget, along with some engineering drawings of both the East Breakwall and the south shoreline.
  - a. **Estimated Project Cost:** The overall project cost is now at \$3,734,475 assuming the wall and south shoreline at built at the height of 609.
  - b. **Project Status Update – Bruce Lunde, Engineer:** Discussion ensued on what height the breakwall should be. The goal of the project is to fix the problem and ensure its longevity. Dahl/Bauer moved to approve a height of 608 for the east wall. Passed by roll call vote as follows: Shrider, Dahl, Dougherty, Bauer and Chairman Bryan – yes.

The Committee by consensus was to give Engineer Lunde more time to consider alternatives for the south shore. It may look like a bunker if it is built too high up, but the commission wanted assurance the work done will control the erosion issues.

- c. **Grant Updates: WCMG, HAP and ACE-Section 154:** A grant amendment was sent to the ACE seeking additional funding to cover the costs incurred because of the height increase. Additionally, Hoopman has provided the WCMG folks a final report and we have received their \$25,000 grant.
4. **Marina Lessee: July Fees Report:** The Commission received a copy of the July Fees Report. Informational; seasonals are down, but transients are up.
5. **Marina Lessee: Issues/Concerns/Updates:** Peterson told the Commission he remains concerned about the loss in revenues due to an entire season of lost fuel sales and nobody has contacted him to discuss. Hoopman will follow up with our insurance carrier to find out the next steps.
6. **Public Works Director Report: Issues/Concerns/Updates:** The PWD noted he does not have anything to report. He will be replacing the lock on the center door at the LE Building.

#### **City Dock**

1. Request for Wireless Internet – Update: Dougherty reported he has tried to contract Bayfield Wireless, but has not had much success to date.
2. Illegal Docking (boat mooring in seasonal slips) Draft Ordinance: Bryce Albrecht noted they have not had as many issues this year. The Commission agreed to try and work at solidifying the ordinance before the next season.
3. Viking Cruises, others: Nothing new to report. Hoopman said the Commission should start to consider what policies need to be put into place before any cruising company arrives.
4. Public Works Director Report: Issues/Concerns/Updates – The PDW noted he plans to fix some of the large, spalled areas on the City Dock T

#### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

1. L.E. Building Rehabilitation: Dougherty is working on getting a subcommittee formed to discuss the LE Building and its future. He would like to get some pictures and details on the interior spaces.
2. **Public Works Director Report: Issues/Concerns/Updates:** Comment about lock noted above.

#### **Other Business/Concerns**

##### **1. 2021 Budget and Rates**

The Commission reviewed the rates.

- Dahl/Bauer moved to offer a rate of \$71.00 to all summer seasonal boaters who renew by the end of the year, the rate will increase to \$75.00 starting January 1, 2021. Passed by roll call vote as follows: Shrider, Dahl, Dougherty, Bauer, and Chairman Bryan – yes.
- The Winter Storage rates will stay the same as in 2020.
- The Transient Rates will be the same as in 2020.

- Dougherty moved to increase the daily launch fee to \$15.00 and the annual pass to \$70 for locals and \$140 for non-locals. The Boat Ramp rates caused a bit of discussion and whether different rates could be set for locals versus visitors. It was agreed, before any changes are fully considered, we check with the WI-DNR to see if we can change these rates since they were originally set by them after the improvement project. Motion was withdrawn by Dougherty.
- LE Building.  
Shrider/Dahl made a motion to charge \$3750 for the covered boat slip in 2021. Carried. Dougherty/Shrider moved to charge \$2100 for the East space (BYC), and \$1800 for the Central space (Peterson's). Carried.
- No changes were made to the refuse or waiting list fees.

**2. Schedule Next Meeting(s):** October 5 and November 2, 2020

**3. Marina Lease Discussion (Current Lease Exp. 12/31/23)**

Shrider/Bauer made a motion to convene into closed session pursuant to Section 19.85(1)(e). The lease between the City of Bayfield and the Apostle Islands Marina is due to expire on December 31, 2023 and the Harbor Commission would like to begin discussing future lease options, opportunities, and negotiation strategies. They reserve the right to reconvene into open session to make any decisions on the discussion, to continue with any remaining agenda items or for adjournment purposes.  
Carried, all ayes.

Dahl/Dougherty made a motion to return to open session and for purposes of adjournment.  
Carried, all ayes. (6:19 p.m.)

**Minutes by Billie L. Hoopman, Clerk**