

## Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting: Saturday April 29th, 2023. Called to order at 9:02 pm.

### ATTENDANCE

Present: Jenny Tumas as president, Mary Lynch, Neil Howk via zoom, Teresa Weber, Shyam Gray, Vicki Redenbaugh, Linda Georgeson, Lyn Cornelius

### PUBLIC COMMENT

Ryan Hogan presents himself as a possible candidate for the vacant board seat.

### MINUTES

Motion to approve minutes of March meeting made by Lynch, seconded by Gray.  
**Motion Carried.**

### FINANCIAL REPORT

Motion to approve the financial reports made by Redenbaugh, seconded by Georgeson. **Motion Carried.**

### LIBRARIANS REPORT

- Honey-combed insulating blinds are being installed today. It is a Capital Improvement being funded by the Building Strong Libraries program.
- In regards to replacing the five lampposts around the building, Teresa has been speaking with the city to determine whether it is possible to purchase posts matching the ones downtown. Funding options may include Building Strong Libraries and the Community Foundation.
- Teresa, Laura, and several community members are signed-up to take a free webinar approaching issues of gender sensitivities and non-violence. Their goal is to find ways to make the library a resource for the local business community to learn how to deal with conflict. May have to develop policy regarding this.
- Courses offered by Harwood Institute focus specifically on librarians turning outward into the community to help solve community situations. Cost is ~ \$1,000/ per person.

### CONTINUING BUSINESS

- Teresa did a 15-credit semester, but is still one course short of her requirements for licensing. We will need to rewrite a letter to her with an extension to the 2-year time limit.

## NEW BUSINESS

- Neil Howks' Board seat still needs to be filled. Motion to make Ryan Hogan a new board member made by Cornelius, seconded by Redenbaugh. **Motion Carried.** Ryan will write a letter of intent to the city.
- Joyce Kiel helping to create a board member manual, possibly including a link to the minutes from the website. Our minutes, included in the city council meeting minutes, are online for 1 year.
- The library has had 2 new hotspots since last summer to help bridge the digital divide. Motion to approve the Hot Spot Policy with light editing made by Gray, seconded by Georgeson. **Motion Carried.**

The next meeting is scheduled for May 17th at 4 pm.

Motion to adjourn the first half of the meeting made by Redenbaugh, seconded by Cornelius. **Motion Carried.**

Meeting adjourned at 10:20 am.

Respectfully submitted,

Shyam Devi Gray

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### Annual Meeting 2023

#### ATTENDANCE

Jenny Tumas as president, Vicki Redenbaugh, Mary Lynch, Teresa Weber, Shyam Gray, Neil Howk via zoom

- Read aloud the Bylaws. Suggested changes have been made and will be emailed at least 10 days prior to the May meeting.
- There is a need for current policies. The present ones are outdated. Teresa is working to develop policies ~ 1/month. Discussion of creating a sub-committee to oversee the policies that Teresa puts together.
- Read aloud from the DPI Manual. Shannon Shultz is in the DPI and manages libraries. She is emailing resources to board members.

Motion to adjourn made by Gray, seconded by Redenbaugh.