

# City of Bayfield Architectural Review Board

## December 22, 2025, Meeting Minutes

5:00 p.m. • Bayfield City Hall, 125 South First Street, Bayfield, WI 54814

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<b>Call to Order</b>	Chair Carrier called meeting to order at 5:00
<b>Roll Call</b>	Carrier, Cornelius, Bogaard, Spence, and Shrider
<b>Approve Agenda</b>	Motion to approve by Bogaard/Cornelius. Approved all ayes.
<b>Approve Minutes</b>	October 27, November 4, and November 17, 2025, Architectural Review Board Meetings Motion to approve all by Cornelius/Bogaard. Approved all ayes.
<b>Public Input</b>	None

### Agenda

1. **Fence Permit #03-2025: Bayfield Inn 20 Rittenhouse Avenue**  
Motion to approve as presented by Bogaard/Shrider. Approved all ayes.
  2. **Non-traditional Construction Ordinance** discussion regarding future Non-Traditional Construction Permits to be submitted to the Plan Commission for approval.
  3. **Permit Categories** Discussion regarding administration of following permits: Maintenance, Zoning and Building permits to be administered by Zoning Administrator with Nomination and Certificate of Appropriateness to be administered by HPC.
  4. **Fees and Fines** Discussion to be moved forward to the next meeting.
  5. **Transitioning to Historical Preservation Commission (HPC)**
    - a. **Interim Appointees to HPC** Current ARB members to HPC
    - b. **Publishing list of “Significant Structures”** Discussion. No publication
    - c. **Procedures** Discussion regarding the handling of Structures to be Demolished.
  6. **Hand-off to Plan Commission** Discussion regarding additional responsibilities for Plan Commission.
  7. **City Dock Project Public Involvement** Notice only
  8. **Correspondence** None
- Adjournment** Chair Carrier adjourned meeting at 6:49 pm
- Next Meeting** January 26, 2026, at 5:00 p.m. tsarb