

CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
MINUTES OF OCTOBER 25, 2021

- Call to order at 5:02 pm via Chairman Carrier on GoToMeeting
- Roll Call: Matt Carrier, Tom Shrider, Mike Eldred, Mike Spence, Rob Riemer, Deb Riese
- Absent: Tom Bogaard
- Others: Sarah Mather—Office Assistant, Gordon Ringberg—Mayor, Carl French.
- Approve agenda Spence/ Rimer. Carried
- Review previous minutes of August 23, 2021: Spence/ Riemer Carried.
- Public input on agenda items: None.

Agenda Items:

Building Permits

1). Carl French—712 Wilson Ave—door replacement

Permit# 57-21: Carl French was present to discuss his project. He'd like to replace the door with a similar door that is there but needs to add a concrete step and move the door up to avoid more water seeping in at the base of the door. Discussion ensued on what the final design would look like. **Motion by Eldred to move forward with the application under the condition that no construction be started until a detailed sketch and elevations are given to the chairman and zoning admin for review. Seconded by Spence. Carried. Passed by roll call—all ayes.**

Zoning Administrator Report: Informational

Other Discussion:

- 1) Board begin review of HPO and Guidelines: Discussion ensued on what the legal role is with ARB. Discussion on removing or changing the boundary. What would that look like? Can language in ordinances be updated since we do not have a building inspector? Applications should be complete before being review—it was noted that applicants are not always clear in their applications until the meeting. How does that get avoided?

Adjournment 6:24 pm Eldred/ Shrider. Carried.