

**CITY OF BAYFIELD**  
**ARCHITECTURAL REVIEW BOARD MEETING**  
**MINUTES OF DECEMBER 27, 2021**

**AGENDA:**

- Call to order: 5:00pm by Chairman Carrier via GoToMeeting
- Roll Call: Matt Carrier, Tom Shrider, Tom Bogaard, Mike Spence, Mike Eldred
- Absent: Deb Riese, Rob Riemer
- Others: Mayor Ringberg, Mary Dougherty, Terri & Bill Bieganeck, Office Assistant Mather
- Approve agenda: Eldred/Shrider. Carried.
- Review previous minutes of October 25, 2021: Bogaard/ Eldred. Carried.
- Public input on agenda items: None

**Agenda Items:**

**Building Permits**

**1) Michael Ernster—256 Rittenhouse Ave—Siding building**

Permit #59-21. Applicants were not present for the meeting. Typically, siding is approved by the zoning admin but was brought to the board due to vertical board and baton. Discussion ensued on board and baton feature, construction materials, spacing, color of building, and deck. Application tabled until next meeting.

**2) CORE—10 S. Broad—adding a railing.**

Permit #60-21: Mary Dougherty was present to represent the project. The slope is steep getting into the building and would like a railing for safety reasons. What is being proposed is like what else is around town. **Tom Bogaard motion to approve the application as presented. Seconded by Mike Eldred. Passed by roll call—Shrider, Spence, Bogaard, Eldred, Carrier—all ayes.**

**3) Bill & Terri Bieganeck—420 N. 2<sup>nd</sup> Street—6'X3' shed on the northeast corner of home.**

Permit #61-21: Bill and Terri were present to discuss their project. Small 6'X3' shed on the northeast corner of their home under the eave. With the position of the shed, property setbacks would be met. The door will face the north and the proposed shed is to be stained clear. **Mike Eldred motioned to approve the application as presented. Seconded by Tom Bogaard. Passed by roll call –Bogaard, Eldred, Shrider, Spence, Carrier—All ayes. Carried.**

**Zoning Administrator Report**—Informational, placed on file.

**Other Discussion:**

- 1) Project Updates/ Assignment of new projects : Updates were given on several projects and new projects were assigned.

**Adjournment 6:31 pm Eldred/ Bogaard. Carried.**