

# City of Bayfield

## Architectural Review Board Meeting Agenda

### Minutes of February 19, 2024

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#### **Call to Order**

Chairperson Carrier called the meeting to order at 5:07p.m.

**Present:** Bogaard, Carrier, Hedman, Phillips, Shrider, Spence

**Others:** Mary Whittaker, Clerk/ZA Hoopman and Office Admin. Weeks

**Approve Agenda:** Spence/Shrider moved to approve the agenda as presented. Carried.

**Review Previous Meeting Minutes of February 8, 2024:** Hedman/Phillips made a motion to approve the minutes of February 8, 2024, as presented. Carried.

**Public Input on Agenda Items:** None.

#### **Agenda:**

##### **1. Historic District Ordinance Revisions:**

- a. Continue discussions and consider two new drafts of Historic Preservation Ordinances
  - i. Carrier/Hedman summarized drafts A, B & C.
  - ii. Carrier clarifies standards in zoning would still be applicable to new construction/alterations under option C for undesignated sites.
  - iii. New ordinance A, B or C would need to mirror the new zoning rewrite & happen concurrently.
  - iv. Board agrees to take option A off the table.
  - v. Board agrees that there is a critical public component needed with whole process – most importantly with rescinding & designation.
  - vi. Standard Operating Procedures needed for new ordinance.

##### **2. Survey / Site Plans Information**

#### **Next Steps:**

Timeline to create Historic Preservation Guidelines for new ordinance (B or C).

Create new Standard Operating Procedures from new Guidelines.

Plan to Host a forum to explain direction of ARB & Historic Preservation Commission.

Research legal mechanisms to rescind district & understand that timeline.

**Next Meeting Date and Time:** Special Session March 18, 2024 3:30p.m. / March 25, 2024, 5p.m. / April 22, 2024, 5p.m.

**Adjournment:** Hedman/Shrider moved to adjourn. Carried (7p.m.)

Minutes by Dakota C Weeks, Utility Clerk/Office Admin.