

CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of July 26, 2021

- Call to order: Chairman Carrier called the meeting to order at 5:01 pm via GoToMeeting
- Attendance: Matt Carrier, Mike Eldred, Deb Riese, Tom Shrider, Mike Spence
- Absent: Rob Riemer, Tom Bogaard
- Others: Dionne Johnston, Sarah Mather, Applicants
- Approve Agenda: Eldred/ Riese. Carried.
- Approve Previous Minutes of May 24, 2021 and June 28, 2021: Shrider/ Eldred. Carried.
- Public input on agenda items: None

Agenda Items:

Introduction of New Members: Tom Shrider and Mike Spence are new members to the committee and are eager to participate! Welcome!

Old Items:

1). Lindsay Bjerke—309 Wing Ave

Permit Application #37-21: update on windows and depth of 2nd story addition. Lindsay Bjerke was present with an update on her project. Discussion ensued about the spiral staircase, which has been approved, the windows on the second story addition, and the depth of the second story. **Eldred motioned to deny the application of the second story addition as presented and come back to the committee with the exact size of the windows and window assembly, the exact size and depth of the second story addition and the exact size, dimensions, and materials of the staircase. Seconded by Spence. Passed by roll call: Carrier, Eldred, Riese, Spence, Shrider all ayes. Motion Carried.** The committee would like a final detailed plan of the entire project on the north side.

Agenda Items:

1). Bayfield Presbyterian Church—306 Washington Ave.

Permit Application #40-21: 16'X20' shed west of church. Phil Peterson was present to discuss the project of adding a new shed behind the Church. Discussion ensued on the style of building. The Committee would like to see if the can be modified to better fit within the Historic Guidelines in terms of roof pitch, corner detail, and windows and encouraged the applicant to look at other garages in the area to gain ideas. Concerns about it being close the Ravine. **Riese made a motion to deny the application as presented and to refer to other structures in the area to better conform with the Historic District Guidelines. Seconded by Shrider. Passed by Roll Call: Carrier, Eldred, Riese, Shrider—yes. Spence abstained. Motion Carries.**

Other Discussion:

1). Extra meetings about Guidelines: Recommended to have separate meetings to review guidelines from regularly scheduled meetings. Meetings will be scheduled in the fall and if no applicants are in for the month, then use regularly scheduled meeting to work on guidelines, as well. Any additional topics for adjustment should be sent to Chairman Carrier.

2). Zoning Report: Informational

Adjournment: Eldred/ Riese. Carried.

Next Regular Meeting: August 23, 2021