

City of Bayfield

Architectural Review Board

Minutes of July 24, 2023

Call to Order: Chairman Carrier called the meeting to order at 5:00 p.m. followed by roll call.

Present: Bogaard (left at 6 p.m.), Carrier, Phillips (arrived at 5:10 p.m.), Riemer, Shrider and Spence

Absent: Hedman

Others: Treasurer/Deputy-ZA Johnston, Utility Clerk Weeks, Eric & Kathryn Thomson, Anne Lynch, Nick Huelster, Jill Lorenz, Mary Dougherty, Annalisa & Cody Bermel

Approve Agenda: Riemer/Shrider moved to approve the agenda. Carried

Review Minutes of June 20, 2023: Spence/Bogaard moved to approve the minutes as presented. Carried.

Review Minutes of June 26, 2023: Spence/Shrider moved to approve the minutes as corrected. Carried.

Public Input on Agenda Items: None.

Agenda:

- 1. Building Permit #18-23: Anne Lynch & Ross Huelster – 120 N 2nd St.**
Replace a 5'10.5" x 2'4" double hung bathroom window with a 2'7" x 1'10" window.
Shrider/Bogaard made a motion to approve the application as presented. Roll call: Bogaard-yes, Carrier-yes, Phillips-yes, Riemer-yes, Shrider-yes, and Spence-yes. Passed by majority vote.
- 2. Building Permit #19-23: Eric Thomson – 309 N 2nd St.**
West Elevation addition includes a 2nd floor. ***Bogaard/Shrider made a motion to approve the application as presented with the following condition: South Elevation large casement and double hung window to be changed to 3 evenly spaced double hung windows. Roll call: Bogaard-yes, Carrier-yes, Phillips-yes, Riemer-yes, Shrider-yes, and Spence-yes. Passed by majority vote.***
- 3. Building Permit #37-22: CORE Community Resources – 257 Manypenny Avenue.**
Plan amendments. ***Shrider/Riemer made a motion to approve the plan amendments as presented. Roll call: Bogaard-yes, Carrier-yes, Phillips-yes, Riemer-yes, Shrider-yes, and Spence-yes. Passed by majority vote.***
- 4. Building Permit #23-22: St. James Social – 200 Rittenhouse Avenue.**
Plan amendments. ***No action taken due to no change in the plans approved in January.***

Zoning Administrator Report:

1. List of permits: Placed on file.

Other Discussion:

1. Historic District Ordinance and Guidelines Review
 - a. Review updated list of Pivotal Structures: Carrier will send working draft to Jason Tish.
 - b. Discuss topics Jason Tish (WI Historic Society) can provide guidance on: Carrier encouraged members to email him a list of topics to send to Jason Tish.

- c. Set special meeting date with Jason Tish: The Board is available on August 7, 8, 14, 15, 2023 at 5 pm. Carrier will check on Jason Tish's availability.

Next Meeting Date and Time: August 28, 2023, 5 pm at City Hall.

Adjournment: *Spence/Shrider moved to adjourn at 6:24 pm. Carried.*

Minutes provided by Dionne K Johnston, Treasurer/Deputy Zoning Administrator