

CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of September 25, 2023

Call to Order: Chairman Carrier called the meeting to order at 5:04pm followed by roll call.

Present: Carrier, Hedman, Phillips, Riemer, Shrider, Spence

Absent: Bogaard

Others: Utility Clerk Weeks, Vicki Birenberg, Dave Barcus

Approve Agenda: Hedman/Shrider moved to approve agenda. Carried.

Review Minutes of August 28, 2023: Hedman/Shrider moved to approve w/ amendments. Carried.

Public Input on Agenda Items: Vicki Birenberg introduced.

Agenda Items:

1. **Building Permit #26-23: Holly Barcus, Trustee for Japs Family Trust, 219 N. 5th St.**
 - Replace asphalt roof with metal. **Hedman/Riemer made a motion to approve the application as presented. Discussion on color before vote. Roll call: Carrier-yes, Hedman-yes, Phillips-yes, Riemer-yes, Shrider-yes and Spence-yes. Passed by majority vote.**

Zoning Administrator Report:

1. List of permits: placed on file. Hedman provided Core update. Core wants to change all siding to just horizontal instead of vertical & horizontal. **Board decided to vote on amendment. Roll Call: Carrier-yes, Hedman-abstained, Phillips-yes, Riemer-yes, Shrider-yes and Spence-yes. Passed by majority vote.**

Other Discussion:

1. **Historical District Ordinance and Guidelines Review.**
 - Spence would like the board to highlight public engagement as critical. Discussion ensued.
 - Vicki Birenberg(at the request of the board) provided an estimate of cost for a survey in our community at approximately \$20k & recommends we confirm with Jason for regional cost estimate.
 - Carrier to ask Jason timeline & budget/grant process. In addition, what part of each sample ordinance (De Pere & Fond Du Lac), would Jason highlight for Bayfield for next steps in Ordinance rewrite.
 - Hedman/Spence made a motion: that the ARB recommends that the historic preservation Chapter 423 should be maintained and all matters related to building permits be transferred to the Plan Commission. Passed by roll call vote, all yes.

Next Meeting Date & Time: Regular meeting October 23, 2023, 5pm at City Hall

Adjournment: Shrider/Reimer moved to adjourn at 7:17pm. Carried.

Minutes provided by Dakota C Weeks, Utility Clerk