

**City of Bayfield Harbor Commission  
Minutes of June 3, 2024**

**Call to Order:** Chairman Shrider called the meeting to order at 3:30 p.m.

**Present:** Chairman Shrider (remotely), Wilcox, Cornelius, Mayor Dougherty, Ringberg (3:54 pm)

**Staff:** Harbormaster Hayes, PWD Weber

**Others:** Tyler Forsythe, Craig Skaaden, Bill Peterson, Alderperson Diane Fizell

**Review/Approve Agenda:** Cornelius/Wilcox made and seconded a motion to approve the agenda. Carried.

**Review/Approve meeting minutes of May 6, 2024:** Wilcox/Cornelius made and seconded to approve minutes as written. Carried.

**Public Input on Agenda Items:** Tyler Forsythe, customer of the marina/owner of several boats discussed having a good working relationship with Harbormaster Hayes, and having a google drive up and running which lists renter of the boat, boat name, rating, and purpose of stay.

**City Dock**

1. **Finger Pier Project:** Grant information was in the packet, no additional information at this time. Shrider and Hayes discussed the information needed for a revenue analysis for guest dockage vs. annual dockage.
2. **Ponant Visit:** Dates have been confirmed for Sept. 8th & Sept. 20th, 2024. Contract and payment of \$10,000 per date has been received. Shrider will contact Deb Radtke to see what services she is willing and able to provide during those dates. She will also check and make sure Radtke has the appropriate qualifications and permits.
3. **Public Works Director Report:** PWB Weber was welcomed on his first day. He had no comment at this time. Mayor Dougherty stated the repairs to City Dock fenders have been completed.

**Marina**

1. **Underground Storage Tank Replacement Project:** Shrider & Harbormaster Hayes advised the board that there is an issue with the diesel tank. The diesel tank did not pass inspection and we will not be able to fill the tank until it is fixed. This means we will only be able to offer gas to our patrons until the repair.

In 2022, the hydrostatic test failed. The Harbor Commission approved the repair with a quote of \$4800.00 at that time. Repair was not done by BD Marine. The new quote is coming in at \$7000.00. The board discussed whose responsibility it is to pay for the repairs. We may be able to file a Business Interruption claim.

Ringberg made a motion to give Harbormaster Hayes permission to investigate and repair the fueling station up to the \$7000.00 quote. This was seconded by Cornelius. Carried.

2. **Grand Opening Celebration:** Grand Opening will be on Sat. Aug. 31st, 2024 from 8:30 a.m.-10:30 a.m. Harbormaster Hayes will also host meet and greet dates in June with coffee and donuts to give the boaters an opportunity to meet him and provide answers to their questions/concerns.
3. **Allowed/Commercial Uses Policy:** No updates. Standing agenda item.
4. **Harbormaster Report:** So far 45 boats have been launched, 15 still remain in the parking lot. These boats will be moved out of the lots by June 15th if the owners do not make a launch date. The tanks are still on schedule to arrive in August, if they come in sooner he would be able to put them in at that time. Telehandler has had some problems, which has had \$800 in parts, and more to come. This has not generated any delays in getting the boats launched. POS system installed, and gas dock should be open by the end of the week. Pump outs are up and running. Possible storage building mentioned for possible future budget item.
5. **Public Works Director Report:** No comment at this time.

#### **L.E. Building**

1. **Public Works Director Report:** No Comment.
2. **LE Boathouse Slip Rental:** No Issue. Should have been removed from agenda.

#### **Other/Business/Concerns**

1. **Wave Watch Sponsorship:** The Park Service and the Friends of the Apostle Islands have put out five different wave buoys among the islands. Mayor Dougherty used them last weekend and said they worked great. This could be a possible budget item for next year for sponsorship.
2. **Next Meeting:** July 1, 2024, 3:30 p.m.  
Proposed: Aug. 5, 2024, 3:30 p.m.

**Adjourn:** Motion made by Ringberg to Adjourn, Seconded by Wilcox at 4:45 p.m.