

**City of Bayfield Harbor Commission
Meeting Minutes of October 13th 2025
Bayfield City Hall**

Call to Order: Chair Shrider called the meeting to order at 3:31pm

Present: Wilcox, Cornelius, Ringberg, Jensen, Chair Shrider

Staff: Harbormaster Hays, Administrative Assistant Hall

Online: Chase Dewhirst, Shanna Saarela-Schultz

Review/Approve Agenda: Cornelius / Ringberg made and seconded a motion to approve agenda as circulated. Motion carried.

Review/Approve Meeting Minutes of September 8th : Jensen / Ringberg made and seconded a motion to approve minutes. Motion carried.

Public Input: None

Agenda Items:

Correspondence

- Anich, Wickman & Lindsey, S.C. responded to Attorney Steven E. Bers, Whiteford, Taylor & Preston, L.L.P and the Town of LaPointe Harbor Commission on behalf of the Bayfield Harbor Commission. There has been no further correspondence.

City Dock

1. City Dock / Finger Pier Project
 - AMI Engineering and Grant Status Update – AMI waiting on info regarding pre-award amounts. Corrections needed to previous invoices. Presentation on dock types and materials. Concrete floating with steel pilings for larger fingers and galvanized steel frame with treated Southern Yellow Pine or IPE Brazilian Hardwood and steel pipe piles for smaller fingers. Hays and Hall to follow up with AIC regarding utilities and boarding.
 - Public Input Meeting Plan - Tabled
2. Public Works Director Report – None

Marina

1. Ordinances that apply to marina and other City property under Harbor Commission - Tabled
2. Harbormaster Report – Busy prepping for haul out. Minimum bid for MD40 tow tractor not met.
3. Financial Reports – Heat/electric bills up to date. Financing expenses included.
4. Public Works Director Report – None

LE Building – Slip / Fishing Pier / Boat Ramp

1. Public Works Director Report – None

Other Business / Concerns

1. 2026 Harbor Budgets – Revenue account 210-46377 Port Fees budget changed from \$30,000 to \$0 to reflect no cruise ships commitments for 2026. Expense account 210-59210-909 Transfer to General Fund set at \$150,000.

Jensen/Wilcox made and seconded a motion to approve the 2026 Harbor Budget with the aforementioned change setting R 210-46377 at \$0 and E 210-59210-909 at \$150,000. Carried.

Ringberg/Jensen made and seconded a motion to approve the 2026 Capital Improvement Project Request for the Bayfield City Dock Project. Carried.

2. Harbormaster Performance Review Process - Tabled
3. Schedule Next Meeting(s):
 - Monday November 3rd 2025, 3:30pm
 - Monday December 1st 2025, 3:30pm

Meeting adjourned by Chair Shrider at 5:20pm.