

**City of Bayfield Harbor Commission
Meeting Minutes of May 5th 2025
Bayfield City Hall**

Call to Order: Chair Schrider called the meeting to order at 3:30

Present: Chair Schrider, Cornelius, Ringberg, Wilcox, Jensen

Staff: Harbormaster Hays, Administrative Assistant Hall

Online: Kylie Vadnais, Chris Bell, Noah Tapper (AMI), Unknown caller

Review/Approve Agenda: Jensen/ Ringberg made and seconded a motion to approve agenda as circulated. Motion carried.

Review/Approve meeting minutes of April 7th 2025: Cornelius /Wilcox made and seconded a motion to approve minutes pending correction. Motion carried.

Public Input: None

Agenda Items

Parks & Rec: East Dock Park

1. Review updated plan - Contract with HGKI ending and final edits to be submitted next week. Design details of note: North entrance to redirect entry through the spine, raised landscaping and shrubs to provide barrier between the playground and marina operations, boardwalk entrance from LE lot. Harbor concern over seating area by water: riprap vs ice, structural integrity of break wall and safety. Harbor recommends limiting tall trees with leaves around boat storage. Hays plans to improve connectivity of flow with sidewalks. Harbor commission supportive of current plans and recognizes the hard work of the playground committee.

City Dock

1. City Dock/Finger Pier Project – AMI Grant Assistance status: \$14,240 grant assistance contract accepted in January with \$1,750 used to date. AMI reached out to Army Corps to clarify how existing funds can be utilized. AMI working with Mike to submit for HAP grant. The smaller RBF grant requires permits in place before money distributed. Timeline on grants to be confirmed, but HAP may be delayed beyond the AMI to draft email individuals can use in expressing support of HAP to representatives like Baldwin.

2. Public Works Director Report – Hays spoke with the Public Works Director. Lights on City Dock fixed. Water on at City Dock and Boat Ramp Bathroom.

Marina

1. Ordinances that apply to marina and other City property under Harbor Commission – Tabled
2. Harbormaster Report: Issues/Concerns/Updates – Fuel up and running. Some complaints over absence of pelican poles at 25' slips. Cost to reground each year unreasonable. Customers are welcome to arrange their own installation. Boards dropped on A & B Docks due to low water levels. Discussion over sharing Marina news in the Chamber Blast. Jensen to draft letter for Shrider and Hays to review and post.
3. Financial Reports – Technology will be over budget. Currently includes all card fees and subscriptions like Quickbooks and MarinaGo. City Dock will have abnormally high revenue in 2025 due to timing on Winter Dockage payments and Apostle Island Cruises 2024 payment rolling into 2025. Still figuring the best way to bookkeep within the guidelines of municipal accounting.
4. Public Works Director Report—None

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Public Works Director Report-None

Other Business/Concerns

1. Harbormaster Performance Review process- Tabled

Schedule Next Meetings

- June 2nd, 3:30pm
- July 7th, 3:30pm

Motion to adjourn: Jensen =/ Wilcox made and seconded a motion to adjourn at 4:34. Carried.