

**City of Bayfield Harbor Commission
Meeting Minutes of Dec. 2, 2024
Bayfield City Hall**

Call to Order: Chair Shrider called the meeting to order at 3:35.

Present: Chair Shrider, G Wilcox, C Jensen, L Cornelius, G Ringberg and Mayor Dougherty.

Staff: Harbormaster Hayes, Administrative Assistant Hall

Online: Craig Skaaden

Review/Approve Agenda: Ringberg/Jensen made and seconded a motion to approve agenda as circulated. Carried.

Review/Approve meeting minutes of Nov: Ringberg/Cornelius made and seconded a motion to approve minutes pending correction. Motion carried.

- Under 1. Finger Pier Project: Change any engineering firm to AMI Engineering Firm
- Under 2: Change cruise service to cruise ship SOP.

Ringberg/Cornelius made and seconded a motion to approve corrected minutes. Carried

Public Input: None

City Dock

1. **Finger Pier Project Update:** Shrieder in contact with AMI grant writers about a WWC grant opportunity for 340K. Shrieder will follow up about grant assistance fee. Spreadsheet with financing breakdown for the 1.4 million project to be recirculated. Shrieder to resend. Will know by end of 2024 to potential start work next fall.
2. **Public Works Director Report**—No comment

Marina

1. **Underground Storage Tank Replacement Project: Project completed.** Found issue on the contract. P&P bond included twice, so their book-keeper will rewrite with \$2,016.26 coming off the invoice. Not paid yet.
2. **Ordinances that apply to marina and other City Property under Harbor Commission**—Chair Shrider asked that we consider tabling this issue until next Spring. Objectives will be identified and the Mayor and Police Chief in consultation with Chair Shrider will work on these ideas.

3. **Harbor Master Report** – Diver through Superior Charters recently inspected and worked on bubbler system. There was a break in one of the main lines this year. Discussion of city threshold for 1099s.
Contracts going out through new system. Invoices to come. Wilcox requested to see budget for next season by next meeting. Transient down. Nick attended Wisconsin Marina Conference.
4. **Public Works Report**— Bubbler system activated.

L.E Building-slip Fishing Pier/Boat Ramp

1. **Public Works report:** Looking into possibility of a fish cleaning station. Shreider suggests Todd Revy from costal management as a good contact

Other Business/Concerns

1. **Harbormaster Review Process**— No update.
2. **Playground committee update:** Jensen and Hays attended recent Parks and Re.reation meeting. Facebook survey out for preliminary concept feedback. Concerns over safety and giving up boat storage/parking footprint. Discussion ensued.

Jensen/Ringberg made and seconded a motion to write a letter from the Harbor Commission to the Parks and Rec Committee handling the East Dock Park and the City Council to indicate interest in working with them on improving the park and raising two concerns: safety and footprint. Carried

Schedule Next Meetings

Next meeting Date: January 6, 2025 3:30

Motion to adjourn: Shreider/Jensen made and seconded a motion to adjourn at 4:40. Carried.