

## **Minutes of the Bayfield Carnegie Library Board of Trustees Meeting**

Library Board of Trustees Meeting Wednesday July 20, 2022. Called to order at 4:03 pm

### **ATTENDANCE**

Present: Neil Howk, Teresa Weber, Jenny Tumas, Mary Lynch, Vicki Redenbaugh, Ted Dougherty, Shyam Gray

Guests: Linda Georgeson

### **MINUTES**

Motion to approve minutes from June 15<sup>th</sup> meeting made by Dougherty, seconded by Lynch. **Motion carried.**

### **FINANCIAL REPORT**

- In regards to the cost of the replacement of the furnace: \$25,875 being paid by the Bayfield County Building Strong Libraries program, the remaining balance of the cost being paid from the Capital Improvement Fund. Five libraries are a part of the Building Strong Libraries program and they have been collaborating with one another to take turns with large expenditures.
- There is a question regarding the Fundraiser & Events expenditures line in the Library Fund Checking- Expenses.
- The annual thrift sale at the pavilion made \$2,988. \$15 short of the record.

Motion made to approve the financial reports made by Dougherty, seconded by Howk. **Motion carried.**

### **LIBRARIANS REPORT**

- This month an average of 42 people came into the library daily, as compared to 24 at this time last year.
- The numbers beside Book Sales and Plant Sales refers to the number of people purchasing books or plants.
- It is undecided whether there will be an Apple Fest book sale.
- The word dioxide should read monoxide.
- Two programs for the summer reading program happened. Mayme the Mermaid had 48 people attend down at the beach and Spoons for the People with 15. Both were well received.

### **CONTINUING BUSINESS**

#### **Strategic Plan**

- A presentation was made last Thursday.
- Jolma was called to discuss the possibility of more electrical outlets.
- The brick has been ordered for the brick commons area.

- There was a question of whether the continuing education is already happening. It does not necessarily require classes that need to be paid for, and there are online resources that are being utilized.
- If four patrons desire a specific item, our library should have it in their collection.
- The Library of Things- the library would have items cataloged for loan that are not the usual library offerings i.e. crockpot, baking dishes, etc. A set of parameters will need to be determined.
- It can be distributed following board approval.

Motion to approve the Strategic Plan made by Gray, seconded by Redenbaugh. **Motion carried.**

### **Teresa Schooling Report**

- She is a little over 50% done.
- She is enrolled in 2 fall and 2 spring courses.
- She will create a portfolio of work done to receive credit
- If she gets it all done she will be set to graduate in May

### **NEW BUSINESS**

#### **Brick Commons**

- Earth Sense is coming in a couple of weeks to build the hardscaping. They request money in advance- the city needs contract info and licensing. The paperwork has been delivered to Earth Sense.
- Xcel energy has donated a solar bench.

#### **Capital Improvement Ideas**

- Half of the heavy front doors were sanded and sealed last year. The other half needs to be done.
- The cost for heat conserving blinds would be \$6000.
- The cushions and materials on some of the upholstered furniture could be replaced.
- New electrical outlets, if they can be installed.
- Sanding and replacing/fixing the bases of the light poles outside.

#### **Library Sign**

- To be a minimum size of 30-32 inches.
- It probably won't be completed by the end of this year.

A motion was made by Dougherty to enter the design stage and fund it with the Mary Rice Endowment Fund, seconded by Howk. **Motion carried.**

The next meeting is scheduled for August 17 at 4pm.

Motion to adjourn the meeting made by Howk, seconded by Lynch. **Motion carried.** Meeting adjourned at 5:09pm.

Respectfully submitted,

Shyam Devi Gray