

Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting: Wednesday, October 22nd. Called to order at 4:03 pm.

ATTENDANCE

Present: Teresa Weber, Mary Lynch as president, Shyam Gray, Bill Bland, Vicki Redenbaugh, Ryan Hogan, Linda Georgeson, Annunziata Feldis via zoom

MINUTES

Motion to approve the minutes of the September meeting made by Hogan, seconded by Bland. **Motion Carried.**

FINANCIAL REPORTS

- At the end of September, the percentage of budget used should be near 74.94%
- The library was paying for the annual contract of the 2 lifts in the city-owned Apostle Islands Headquarters
- The unemployment line item is high at 114.41%. Also, the telephone line item is not reflecting payments.
- There continues to be a lag time between payment of bills and entry into the financial reports.
- Baker & Taylor has gone bankrupt. Teresa will need to find another source for books.

Motion to pay the bills made by Georgeson, seconded by Gray. **Motion Carried.**

LIBRARIANS REPORT

- The front doors have been refinished.
- The software has been updated and 2 new computers have arrived.
- The Friends of the Library have painted the downstairs meeting room.
- Teresa will need to take time off in 2026. She is scheduled for surgery January 6th, though will be able to work some from home. Heidi will help cover for the time Teresa is gone.

CONTINUING BUSINESS

- The 2026 CIP will be the lift and the retaining wall (with drainage, tie-in and railing) will be put on the schedule for 2027.

- Teresa will update and post the application for a poet laureate.
- Changes have been made to the Meeting Room Policy.

Motion to approve the meeting room policy made by Georgeson, seconded by Bland. **Motion Carried.**

NEW BUSINESS

Motion to sign the NWLS 2026 Library Agreement made by Gray, seconded by Georgeson. **Motion Carried.**

FUTURE AGENDA ITEMS

- Annual appeal letters to patrons. A draft will be available for approval at the next meeting.

The next meeting is scheduled for Wednesday, November 19th at 4 pm.

Meeting adjourned at 5:03 pm.

Respectfully submitted,

Shyam Devi Gray