

Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting: Wednesday, March 18th. Called to order at 4:01 pm.

ATTENDANCE

Present: Teresa Weber, Mary Lynch as president, Annunziata Feldis, Shyam Gray, Bill Bland, Vicki Redenbaugh, Linda Georgeson, Ryan Hogan

MINUTES

Motion to approve the minutes of the February meeting made by Feldis, seconded by Hogan. **Motion Carried.**

FINANCIAL REPORTS

- The city is pretty caught up with finances. Payment made to NWLS not posted in this month's financial statements.
- Savings account balance is high enough to consider innovative retaining wall solutions.
- The handicapped door needed to be serviced a couple of times, but is now working properly.
- Teresa will contact Boreal Waters Community Foundation to verify the spendable balance of the endowment fund.

Motion to approve the financial statements and pay the bills made by Gray, seconded by Georgeson. **Motion Carried.**

LIBRARIANS REPORT

- We have a new employee, Zina Harrington. She has a background in marketing and has been helping with social media and interactive components.
- The meeting room doors now have a glass window installed thanks to Ryan at Running Roots Remodeling. He also rehung the sliding doors in the main meeting room.
- The windows will be getting washed when the snow melts.
- Another ADA compliant table for a public computer is on order and will make the computer wheelchair accessible.
- The library is reviewing their equipment for making programs more available to the public. Considering multiple options including a tv screen to replace projector, upgrading the recording equipment to be able to post online,

purchasing a microphone, and putting more money into the budget for technology. The goal would be to have the presentations be professional and available online. The library has a youtube channel that could be utilized for this purpose.

- In regards to the yard space improvement, a grounds Redesign committee is being formed. Involving board and non-board members, we aim to invite someone from public works, as well as the Friends of the Library, and community members. Annunziata has volunteered to spearhead the committee.
- Ryan Hogan's term is finished and a replacement for him needs to be found as he will not be re-running.

CONTINUING BUSINESS

- The elevator companies that Teresa reached out to for a lift replacement bid unanimously recommended a lift company and/or Arrow Lift specifically. They said their own bids would be twice the cost. Arrow lift will need an initial payment of \$17,005.50.
- Teresa has discussed with Arrow Lift what other planning we can do to mitigate delays or problems.
- Georgeson would like clarity on the 4-yr parts warranty.

Motion to approve the Arrow Lift bid and move forward with paying them made by Redenbaugh, seconded by Bland. **Motion Carried.**

NEW BUSINESS

- There is a leak under the stair well from snow melting along the side of the building. City employees are aware of the issue and hope to pull snow away from that part of the building. This will need to be addressed when we redesign the yard.
- An individual in the community, Joe Adams, is writing a will and wants to designate 5 pieces of art for the library. The worth is unknown, and whether or not the library can sell the pieces in a fund-raiser needs to be clarified.

FUTURE AGENDA ITEMS

- Boreal Waters spendable balance
- Landscape committee update
- What board members have terms that expire this year.
- Joe Adam's art
- Warranty on the lift part

The next meeting is the Annual Meeting and is scheduled for Wednesday, April 15th at 4pm.

Meeting adjourned at 5:14 pm.

Respectfully submitted,

Shyam Devi Gray