

## Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting: Wednesday May 17. Called to order at 4:01 pm.

### ATTENDANCE

Present: Jenny Tumas as president, Neil Howk, Teresa Weber, Shyam Gray, Vicki Redenbaugh, Linda Georgeson, Lyn Cornelius

### MINUTES

Motion to approve minutes of April meeting made by Georgeson, seconded by Redenbaugh. **Motion Carried.**

### FINANCIAL REPORT

Motion to approve the financial reports made by Gray, seconded by Cornelius. **Motion Carried.**

### LIBRARIANS REPORT

- Teresa has completed a FEMA Active Shooter certification

### CONTINUING BUSINESS

#### Monument Sign Update

- Teresa has been speaking with Cutting Edge in Superior. The sign subcommittee will review the options.

#### Bylaws Approval

- Motion to approve the most recent edition of the Bylaws with corrections made by Georgeson, seconded by Cornelius. **Motion Carried.**

### NEW BUSINESS

- A Board Member Manual is currently being created with the help of volunteer Joyce Kiel.
- Teresa needs 54 credits to receive license, currently has 51. She has 3 more classes to complete to graduate, which she can write portfolios for to get credits. All required classes are completed.

Library Board goes into closed session as per Wisconsin Statute Section 19.85(1)(c) at 4:57 and ended at 5:03.

Motion to revise the letter to Teresa to alter the date of completion of coursework to Dec. 20, 2023 made by Gray, seconded by Redenbaugh. **Motion Carried.**

#### FUTURE AGENDA ITEMS

- Georgeson to report on writing a Community Foundation grant.

The next meeting is scheduled for June 21 at 4 pm.

Motion to adjourn the meeting made by Cornelius, seconded by Georgeson. **Motion Carried.** Meeting adjourned at 5:10 pm.

Respectfully submitted,

Shyam Devi Gray