

City of Bayfield Plan Commission

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

Minutes of Tuesday, February 28, 2017 at 5 p.m.

Call to Order - Roll Call: Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Mary Dougherty, Bob Durfey, Dottie Hackbarth, Mayor Ringberg and Sharon Johnson

Absent: Trish Oeltjenbruns and Sheryl Burkel

Other: David Eades, Steven Birenberg, and Kathleen Russell

Approve Agenda: Hackbarth/Durfey made a motion to approve the agenda as presented. Carried.

Previous Meeting minutes of January 31, 2017: Dougherty/Hackbarth moved to approve the minutes of January 31, 2017 as presented. Carried.

Public Hearing: Mayor Ringberg called the public hearing to order (5:01 pm). The hearing was being held in order to receive input on an application received from Steven and Vicki Birenberg, owners of property at 20 North Third Street, who are seeking a conditional use permit in accordance with Article V: Conditional Uses, Section 500-41 in order to seasonally rent two rooms in their home.

Kathleen Russell asked if the owners are required to be in residence during the time of rentals? Yes, this is a requirement. The applicant has already filed the required affidavit stating his understanding of this requirement. Russell also mentioned this property was a B&B when Rich and Janel Ryan owned the property. She is in support of approving the application.

Steven Birenberg, applicant, told the Commission he has established residency and even votes here now. He mentioned his temporary trial rental period last year and has worked out the bugs from last summer. He let the Commission know how much he promotes the City and encourages visitors to eat, walk... do everything here! He has already started the process of further approval.

Dougherty/Durfey moved to **closed the public hearing**. Carried. (5:04 p.m.)

Public Input on Agenda Items:

Kathleen Russell asked, what is going to be covered under the Comp. Plan Review agenda item? She learned the Commission has taken on the task of reviewing the Comprehensive Plan and will be working on the required update. They have scheduled work sessions for March 6 and 7th from 9 a.m. to noon at the Bayfield Fire Hall in an effort to plan the process and to review their assigned action items listed in the Implementation Element of the City's Comprehensive Plan. In addition, all staff, Commissions/Committees and Boards are being asked to review their action items as well.

Agenda Item(s):

1. Conditional Use Permit Application for a Bed & Breakfast Permit (2 Rooms):

20 No. 3rd Street, Bayfield, WI

Durfey/Dougherty moved to approve the CUP application from Steven and Vicki Birenberg for a Bed and Breakfast Permit to seasonally operate 2 rooms from their home located at 20

North Third Street as presented. Hackbarth asked about the differences between B&B's and Tourist Rooming Homes. Carried.

2. **Property Maintenance: Ordinance / Amendments** – No action.
3. **Fences: Ordinance / Amendments** – No action.
4. **Comprehensive Plan Review:** The Commission affirmed they will be meeting on Monday, March 6 and Tuesday, March 7 from 9am to noon at the Bayfield Fire Hall. Monday will be spent looking at bigger picture areas and defining the overall goals and objectives, and on Tuesday we will begin reviewing the Implementation Element action items assigned to them. Nan Fey will facilitate the meetings and will write up the final report. Fey will be sending out some info. on Thursday (homework).
5. **Set next meeting(s):**
 - March 6-7, 2017, from 9 am to noon, Bayfield Fire Hall (Comp. Plan Work Sessions)
 - March 28, 2017, 5 pm (Reg. Meeting)

Adjournment: Durfey/Johnson moved to adjourn. Carried. (5:25 pm)

Minutes by: Billie L. Hoopman, Clerk