

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of April 29, 2013**

Chairman McMullin called the meeting to order at 4:00 p.m. at the Bayfield City Hall.

Present: Tom McMullin, Corey Bakken, Sharon Johnson, Bruce Moore, and Dionne Johnston – Deputy Zoning Admin.

Absent: Stephanie Bresette Dan Curran, Bob Durfey, Tom Torke

Others: David Eades, Steve Dunn, David Aslyn, John Gerzina, Tom & Susan Bogaard, Todd Bonney, Larry Cicero, Cheryl Fosdick, and Jeff Mulock.

Moore/Johnson made a motion to approve the agenda. Motion carried.

Bakken/Moore made a motion to approve minutes of March 18, 2013. Motion carried.

Public Input: None.

Building permits:

1. **Tom Bogaard – 212 North Second Street, Permit Application #08-13.** Tom & Susan Bogaard were present with a request to install a basement, replace windows, and front entry. Moore asked if there were plans for exterior lighting. Bogaard stated there will be new exterior lighting. Moore asked if he could bring a plan for exterior lighting. Johnson asked if the current siding will be painted. Bogaard stated he is keeping the siding and painting it gray. Bakken/Johnson made a motion to approve the application as presented. Motion carried.
2. **Mark Bretheim – 27 South Fifth Street, Permit Application #09-13.** Todd Bonney was present representing Mark Bretheim with a request to build a garage. Johnson/Bakken made a motion to approve the application as presented. Discussion: Moore stated after looking at the plan he noticed the exterior light was not shielded and asked what type of light fixture he was proposing. Bonney stated the light is 60 watt frosted glass. Moore stated whatever light fixture they use will need to make sure it directs light down and doesn't scatter any light beyond the property line. Motion carried.
3. **Lisa Fenton – 133 South Seventh Street, Permit Application #10-13.** Todd Bonney was present representing Lisa Fenton with a request to build a garage. McMullin stated it looks the same as the previous application. Bakken stated it appears to be smaller. Bonney stated it is smaller than the previous garage. Moore asked if the same type of light fixture would be used. Bonney stated yes. Johnson/Moore made a motion to approve the application as presented. Motion carried.
4. **Larry Cicero – 24 North Sixth Street, Permit Application #11-13.** Larry Cicero was present with a request to replace roofing, siding, windows and doors. Moore stated the 2nd and 3rd drawings are identical. Johnston stated that was an error on her part and there should only be 2 drawings. Johnson asked if the front elevation the small slider will be replaced with a double hung. Cicero stated yes and he will also be opening up the front porch and the railing design will be similar to what he has on his house. Bakken asked what type of siding he would be using. Cicero stated 4" vinyl siding color to be sage. The second story window will be a double hung and he will also be replacing the basement windows. Bakken/Johnson made a motion to approve the application as presented. Discussion: Moore asked if there would be any exterior lights. Cicero stated there will be and they will be shielded and low wattage. Moore asked he could provide a plan with type of exterior lights used. Cicero stated he wouldn't install any lights if he had to come back to the ARB. Johnston asked the board if she could approve the light plan once it's submitted. Consensus to allow Johnston to approve lighting plan as long as meets the parameters of the exterior lighting ordinance. Motion carried.
5. **Deanna Eckels – 420 Manypenny Avenue, Permit Application #12-13.** Architect Cheryl Fosdick was present representing Deanna Eckels with a request to build an addition, replace windows, doors and make other improvements. Fosdick provided the board a model of the project and explained where the addition piece was located. Johnson asked if the awnings would be on the North elevation windows. Fosdick stated she was looking at the wrong elevation and provided the correct drawing and they are proposing to raise the windows and install a true divided light window and have planter boxes below to eliminate some of the noise coming off the street. Bakken/Johnson made a motion to approve the application as presented. Discussion: Fosdick stated the exterior light will be a shielded ceiling light at the new entrance. Motion carried.
6. **School District of Bayfield – 300 North Fourth Street, Permit Application #13-13.** Steve Dunn was present representing the School District with a request to build an addition to the existing Tech. Ed. Building.

Moore asked if they would be making use of the existing grounds lighting or adding more. Dunn stated they will use the existing lighting. Bakken/Moore made a motion to approve the application as presented. Motion carried.

7. **Glenn & Molly Stoddard – Block 67, Lots 9-10, Permit Application #14-13.** Jeff Mulock was present representing the Stoddards with a request to build a new residence. Mulock explained the drawings he submitted didn't have any windows on the east and west elevations, he talked with the owners about this and provided the Board members with new east and west elevations with windows that he had just picked up this morning. Johnston stated she will need a copy of the new plans. McMullin asked if the windows were casement windows. Mulock stated yes the windows will be casements. Bakken stated there was not enough detail and asked what type siding they were proposing. Mulock stated they are proposing stucco siding. Johnson stated she noticed the application said stucco and beam for siding and wanted to know what beam was. Mulock explained the horizontal and vertical lines dividing the floors will be beams with the majority of the wall stucco. McMullin stated stucco is a foreign material to that neighborhood. Johnson stated lap siding would be more appropriate for that neighborhood. Johnson stated the application lists all the windows double hung and the plans don't show any double hung windows. Mulock stated he completed the application and that is an error on his part and that all the windows will be casements. McMullin stated double hung windows are more appropriate to this area. Bakken stated putting horizontal lines on the windows improves the look and lower basement casement windows with horizontal grills would be appropriate. Johnson didn't see any description regarding the deck railings anywhere in the application. Mulock stated they propose to use an iron railing. Bakken asked if the railing would be iron with glass panels. Mulock stated no just wrought iron. McMullin stated that seems a bit odd for this type of architecture and cable or glass would be more appropriate. Bakken/Johnson made a motion to approve the application with condition the windows are double hung with the exception of the lower basement windows which can be casements with a horizontal grill and install lap siding instead of stucco and the applicant will provide a sample of the siding and railing for the next meeting. Discussion: Moore stated given the scale of this project he would like to see a more detailed proposal. The plans submitted are conceptual and it would be more appropriate to see finalized plans that lay out all the details. Mulock agrees but they would like to move forward with the project and start excavating. In terms of the overall details they can come back. Johnston asked how far along they were with Uniform Dwelling Code approval and submitting plans to the state. Mulock stated he has gone through Public Works and this is his next step. Johnston stated she will need proof and a copy of their state approved plans prior to issuing a permit. Johnson doesn't want to hold up the project but would like to see more detail. Moore doesn't see the plan as adequate especially for new construction project. Roll call: Bakken yes, Moore – no, Johnson – no, McMullin – no. Motion denied. Moore/Bakken made a motion to have the applicant come back with more detailed set of plans that characterize the exterior features including siding, windows, lighting, roof pitches, and railings. Motion carried.
8. **Eric Ringsred – 100 Rittenhouse Avenue, Permit #06-13.** Corey Bakken representing Eric Ringsred was present with a request to amend plans. Request tabled until next meeting due to lack of quorum.

Zoning Administrator Report: None.

Next meetings scheduled for Tuesday, May 14, 2013 at 5 pm and Tuesday, May 28, 2013 at 5 pm at City Hall.

Johnson/Moore made a motion to adjourn at 4:46 p.m. Motion carried.